



Proforma Inv : CAS/20/PI0056

FAX: 6509 9501
Email: contact@casgarage.sg

26.05.2020

Our Ref : SMM 7227U

Your Ref No : SHC 8070J

M/s MS First Capital Insurance Ltd
Motor Claims Department
36 Robinson Road
16-01 City House
Singapore 068877

BY POST

Dear Sir/Mdm

**ACCIDENT INVOLVING SMM 7227U AND SHC 8070J ALONG ANAMALAI AVE IN FRONT RAMEN ON
04.01.2020**

Please refer to the above mentioned accident.

We are writing in on the behalf of **TAN YI SWEE ALVIN** the registered owner of motor vehicle number
SMM 7227U which was involved in the above accident.

We are instructed that the above accident was caused solely and completely by the negligence of your insured's vehicle
number **SHC 8070J** As a result of which, our client have suffered loss and and expenses.

We are instructed by our client to claim for :

1. Lumpsum repair cost (Recommended By LKK Adrian)	\$ 1,900.00
2. Loss of Use (4 days x \$ 80)	\$ 320.00
3. GIA Search	\$ 29.00

TOTAL AMOUNT \$ 2,249.00

We enclosed hereby the following documents for your consideration :

- (A) Final Repair Bill
- (B) GIA Search Invoice
- (C) Letter of Authority

Kindly acknowledge receipt of the above said documents and your favorable reply is greatly appreciated.

CAS GARAGE PTE LTD
JEN 201828067M
1 KAKI BUKIT AVENUE 6, #02-22 AUTOBAY,
SINGAPORE 417883

Ms Nicole Chong
Administrator
Mobile: 65 97916119
Email: nicole@casgarage.sg



FAX: 6509 9501

Email: contact@casgarage.sg

LETTER OF AUTHORITY AND INDEMNITY

ACCIDENT INVOLVING VEHICLE NO. SMM 7227 U AND SHC 8070 J
AT/ALONG Anamalai Ave in front Ramen
ON 04 DAY JAN MONTH 2020 YEAR

- a) I/We, the owner of vehicle no. SMM 7227 U hereby instruct and authorize you to commence repair to the said vehicles.
- b) You are further authorized to appoint solicitors on my/our behalf and give the solicitors full instructions as if the appointment are given by me/us with respect to the conduct of my/our claims against third party driver and/or his insurers including if necessary, to commence legal proceedings in Court in my/our name against the third party.
- c) You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit. Upon settlement of my claim, you are authorized to sign any Discharge Voucher or any document to confirm my acceptance of the settlement as full and final discharge of my claim, on my behalf.
- d) Upon resolving my/our claim, you are authorized to agree with my/our solicitors on the amount of their professional cost and disbursements for acting for me/us and to relieve payment of the balance of the settlement sum on my/our behalf directly into your account.
- e) In the event that, I/we am/are required to attend at my/our solicitors' office or to attend court in connection to my/our claim, I/we shall render full co-operation.
- f) If for whatever reasons, my/our insurers reject my/our claim for indemnity for the cost of repairs and/or any loses recoverable under the policy of insurance or make any offer to pay less than the amount claimed by you, I/we agree to undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonably incurred on my/our behalf or to pay you the difference in amount, as the case may be.
- g) I/we have read and understand the above statement and agreed.

Dated this 04 day Jan month 2020 year

Signature : [Signature]
Name : Tan Yi Swee Alvin
NRIC/ROC No. : S8404969 G
Address : Bukit Timah
Crescent #15-229
S'536978

Company Stamp

DISCHARGE RECEIPT

CLAIM REFERENCE : D20001194MFSH
ACCIDENT DATE : 04/01/2020
ACCIDENT LOCATION : ALONG ANAMALAI AVE SIXTH AVE
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : CHUA SENG THYE
INSURED VEHICLE : SHC8070J
INVOLVED PARTY : SMM7227U
SETTLEMENT SUM : \$2,100.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : TAN YI SWEET ALVIN

Signature and Date :

Tan Yi Sweet Alvin 18/12/2020

WITNESS : CHONG AI XIN

Signature and Date :

Chong Ai Xin 18/12/2020



INVOICE

MS FIRST CAPITAL INSURANCE LTD

Invoice Date
26 May 2020

CAS GARAGE PTE LTD
1 KAKI BUKIT AVENUE 6

Invoice Number
TI-20-0060-1256TP

#02-22 AUTOBAY
SINGAPORE 417883

Reference
SMM 7227U HONDA
SHUTTLE

Description	Quantity	Unit Price	Tax	Amount SGD
LUMP SUM REPAIR COST (RECOMMENDED BY LKK ADRIAN)	1.00	1,900.00	No Tax	1,900.00
			Subtotal	1,900.00
			TOTAL SGD	1,900.00

Due Date: 26 May 2020



PAYMENT ADVICE

To: CAS GARAGE PTE LTD
1 KAKI BUKIT AVENUE 6
#02-22 AUTOBAY
SINGAPORE 417883

Customer	MS FIRST CAPITAL INSURANCE LTD
Invoice Number	TI-20-0060-1256TP
Amount Due	1,900.00
Due Date	26 May 2020
Amount Enclosed	_____

Enter the amount you are paying above



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-053510
Date of Request: 02/04/2020

Your Ref No: WALK IN ALLAN

CAS GARAGE PTE LTD
NO.1, KAKI BUKIT AVE 6, #02-22 AUTOBAY
SINGAPORE 417883

Dear Sir/Madam,

Your Vehicle No: SMM7227U
Date of Accident: 04/01/2020
Place of Accident: ANAMALHI AVE
Involving Vehicle No: SHC8070J

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque

TAX INVOICE

Our Ref No: GR-20-053514

Date of Request: 02/04/2020

Your Ref No: WALK IN ALLAN

CAS GARAGE PTE LTD
NO.1, KAKI BUKIT AVE 6, #02-22 AUTOBAY
SINGAPORE 417883

Dear Sir/Madam,

Date of Accident: 04/01/2020

Vehicle No: SMM7227U

Place of Accident: ANAMALAI AVE IN FRONT RAMEN

Involving Vehicle No: SHC8070J

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SHC8070J	ANAMALAI AVE IN FRONT RAMEN	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque

Cecilia Chong (LKK Auto)

From: Vic Alpeh S. Sanghilan <VicSanghilan@msfirstcapital.com.sg>
Sent: Thursday, 19 November 2020 2:05 PM
To: Cecilia Chong (LKK Auto)
Cc: Jason Tea; Admin A
Subject: [MANDATE GIVEN] [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Dear Cecilia,

We refer to your below email.

We agree to your recommendation to settle the matter @ **\$2,169.00 (all in)**.

Thank you.

Kind Regards,

Vic Sanghilan
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vincsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

A Member of **MS&AD** Insurance Group

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From: Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>
Sent: Monday, 16 November 2020 4:20 pm
To: Vic Alpeh S. Sanghilan <VicSanghilan@msfirstcapital.com.sg>
Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>
Subject: RE: [REQUEST FOR TP VIDEO] RE: [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Dear Vic,

TP does not have video footage.

Kindly advice if we can offer TP as per mandate approved without the video footage.

Thanks

Best Regards,

Cecilia Chong | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749-4274 | email: CeciliaChong@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Cecilia Chong (LKK Auto)

Sent: Thursday, 15 October 2020 2:56 PM

To: Vic Alpeh S. Sanghilan <VicSanghilan@msfirstcapital.com.sg>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: RE: [REQUEST FOR TP VIDEO] RE: [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Dear Vic,

We are still pending for TP reply on the Video footage.

We will revert back to you once we receive the video footage(if any).

Many thanks

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Cecilia Chong | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749-4274 | email: CeciliaChong@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto
Consultants
Pte Ltd

Save the Earth. Print only when necessary.

From: Vic Alpeh S. Sanghilan <VicSanghilan@msfirstcapital.com.sg>

Sent: Thursday, 15 October 2020 2:47 PM

To: Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: [REQUEST FOR TP VIDEO] RE: [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Dear Cecilia,

Please advise if any video footage from TP.

Thank you.

Kind Regards,

Vic Sanghilan
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vicsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

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From: Vic Alpeh S. Sanghilan

Sent: Friday, 25 September 2020 1:46 pm

To: Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: RE: [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Dear Cecilia,

We refer to your below email and we will get back to you for an update/mandate approval.

Meanwhile, please request TP video footage for our record.

Thank you.

Kind Regards,

Vic Sanghilan
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vicsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

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From: Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>
Sent: Friday, 25 September 2020 1:36 pm
To: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>
Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>
Subject: RE: [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Your ref : **D20001194MFSH**

Our ref : CC4/FCI20005161/Aga3

Dear Sirs/Madam,

ACCIDENT INVOLVING SHC 8070J & SMM 7227U ON 04/01/2020

We refer to the above matter.

OI COLLIDE INTO STATIONARY THIRD PARTY VEHICLE. Liability is not in our driver's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer Third Party repairer "**CAS GARAGE PTE LTD**" at **\$2,169.00**.

The summary is as follows: -

	Amount Claimed	Amount Revised
Cost of Repair (w/GST)	\$10,742.40	\$ 1,900.00
Loss of Use (4days x \$80.00)	\$ 320.00	\$ 240.00 (4days x \$60.00)
Loss of Income	\$ 0.00	\$ 0.00
LTA/GIA Search Fee	\$ 29.00	\$ 29.00
Total	\$11,091.40	\$ 2,169.00

**03 days recommendation for repair + 1PRS = 04 days

Enclosed here with all the relevant documents for your perusal.

For your approval/instruction please.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Cecilia Chong | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749-4274 | email: CeciliaChong@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



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Pte Ltd

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From: Vic Alpeh S. Sanghilan <vicsanghilan@msfirstcapital.com.sg>

Sent: Thursday, 24 September 2020 4:06 PM

To: Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>

Cc: Jason Tea <JasonTea@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: RE: [EXPRESS SETTLEMENT VIA LKK] LOD - SMM 7227U DOA 04.01.2020 - D20001194MFSH *** LKK REF: CC4/FCI20005161/Aga3

Dear Cecilia,

FYNA please.

Thank you.

Kind Regards,

Vic Sanghilan

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877

| Tel: 6507 3848 | DID : 6507 3846 | Fax No. : 6507 3849 | Email: vicsanghilan@msfirstcapital.com.sg | Company Regn. No. 195000106C

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