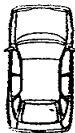


**ASSIGNMENT**Surveyor: **KENNETH**DOI: **15/04/2020**Date / Time : **15/04/2020**Registered in Merimen: **01/04/2020****Pre-assign / CCU / FTE**Insured Vehicle No. : **SHA 6233E**Claim No. : **MCT20030499**Name of Insured : **COMFORT TRANSPORTATION PTE LTD**Policy No. : **MCOM0015**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **29/03/2020**Place of Accident : **SUNRISE WAY**Is driver the owner? ( YES / **NO** ) Nature of Accident : \_\_\_\_\_If **NO**, Driver Name / Age : **PANG AH CHOO**OI GIA REPORT: **YES** / NO ; TP GIA REPORT: **YES** / NODriver Tel No. : **96396223** (V/L: **YES** / NO )Insured Liability : % **Final ? Yes / No****SMR 2589G**INSRS:  
WSP: **MBM**  
Tel : **WHEELPOWER**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                        |                                   |                                    |                                               |                                |                               |
|-----------------------------------|-----------------------------------|------------------------------------|-----------------------------------------------|--------------------------------|-------------------------------|
|                                   | <b>SMR 2589G - X</b>              | <b>STAGE</b>                       | <b>DATE / PIC</b>                             |                                |                               |
|                                   | <b>SHA 6233E - X</b>              | Non-Reporting ltr (1st):           |                                               |                                |                               |
|                                   |                                   | Non-Reporting ltr (2nd):           |                                               |                                |                               |
|                                   |                                   | Non-Reporting ltr (Final):         |                                               |                                |                               |
|                                   |                                   | Notification ltr (if non-pickup):  |                                               |                                |                               |
|                                   |                                   | Call OI:                           |                                               |                                |                               |
|                                   |                                   | After call ltr to OI:              |                                               |                                |                               |
|                                   |                                   | <b>Documentation Check List:</b>   | <b>Handler</b>                                | <b>Typist</b>                  |                               |
|                                   |                                   | Notification ltr (if non-pickup)   | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | After call ltr to OI:              | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Authorisation To Act:              | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Release Voucher:                   | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Final Repair Bill:                 | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Car Rental Invoice:                | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Towing Invoice                     | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | LTA / GIA :                        | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Medical Bill:                      | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | PIR:                               | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Mandate/Reject Instruction:        | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | LOD                                | <input type="checkbox"/>                      | <input type="checkbox"/>       |                               |
|                                   |                                   | Payment Breakdown Form:            |                                               | <input type="checkbox"/>       |                               |
| <b>PRELIMINARY ADVICE</b>         | Date/Time:                        | Sent By:                           | Post-Repair Photos:                           | <input type="checkbox"/>       | <input type="checkbox"/>      |
|                                   |                                   |                                    | Others:                                       | <input type="checkbox"/>       | <input type="checkbox"/>      |
| <b>FINALIZATION</b>               | Date/Time:                        | Confirm with:                      | Confirm by:                                   |                                |                               |
| Repair Cost:                      | S\$                               | ( days) Reduction:                 | %                                             | Email <input type="checkbox"/> | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>           | Date/Time:                        | Confirm with                       | Email <input type="checkbox"/>                | Call <input type="checkbox"/>  |                               |
| Final Liability:                  | %                                 | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                     |                                |                               |
| Repair Cost:                      | S\$                               |                                    |                                               |                                |                               |
| Loss of Rental (LOR):             | S\$                               | ( days)                            |                                               |                                |                               |
| Loss of Use (LOU):                | S\$                               | (\$ x days)                        |                                               |                                |                               |
| Loss of Income (LOI):             | S\$                               | (\$ x days)                        |                                               |                                |                               |
| LOR only <input type="checkbox"/> | LOU only <input type="checkbox"/> | LOR + LOU <input type="checkbox"/> | LOR + LOI <input type="checkbox"/>            | [Tick only one]                |                               |
| GIA/LTA Search                    | S\$                               |                                    |                                               |                                |                               |
| Medical:                          | S\$                               |                                    | 1) Claim status: Normal/Reject/Private Settle |                                |                               |
| Disbursement:                     | S\$                               | (e.g. Tow/ Independent )           | 2) Report Format:                             |                                |                               |
| Legal Cost                        | S\$                               |                                    | 3) Survey fee:                                |                                |                               |
| <b>Total:</b>                     | <b>S\$</b>                        | <b>Global Sum S\$:</b>             |                                               |                                |                               |
| <b>FINAL PAYMENT</b>              | Date/Time:                        | Confirm with:                      | Email <input type="checkbox"/>                | Call <input type="checkbox"/>  |                               |
| Payee 1:                          | S\$                               | Name 1:                            |                                               |                                |                               |
| Payee 2: (Strike if N.A.)         | S\$                               | Name 2:                            |                                               |                                |                               |
| Payee 3: (Strike if N.A.)         | S\$                               | Name 3:                            |                                               |                                |                               |