

## Veron Chen (LKKAuto)

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**From:** Veron Chen (LKKAuto)  
**Sent:** Wednesday, 1 April 2020 2:58 PM  
**To:** claims@premiumauto.com.sg; Admin A; SUR  
**Cc:** (nora.khai@premiumauto.com.sg); (boojohnny@gmail.com)  
**Subject:** RE: OD CLAIM FOR SKM 2899 L ON 25/3/2020

Dear Syafiq,

As instructed by our client , please proceed to repair the **insured vehicle SKM 2899L, (Excess \$800/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**NOTE: Front door cover LH clear damage photo require**

Best Regards,

Veron Chen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** claims@premiumauto.com.sg <claims@premiumauto.com.sg>  
**Sent:** Wednesday, 25 March 2020 4:55 PM  
**To:** Admin A <admin-a@lkkauto.com>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; SUR <sur@lkkauto.com>  
**Cc:** 'Claims' <claims@premiumauto.com.sg>  
**Subject:** OD CLAIM FOR SKM 2899 L ON 25/3/2020

Dear All,

Kindly register OD claim for this vehicle. Attached are the GIA report and documents for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 31/3/2020, 10am. Owner waiting.

**Best Regards,**  
**Syafiq**  
**Claims Admin Assistant**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

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