

SUPREME AUTO SERVICE PTE LTD

176 Sin Ming Drive, #02-01 Sin Ming Autocare Singapore 575721

Email: admin@supreme.sg

•TEL: 6452 8211 •FAX: 6451 7420

Direct Settlement THIRD PARTY CLAIM

Your ref:

Our ref: SMP 3165 A

AXA INSURANCE PTE LTD

Attn: Officer In Charge
(Motor Claim Department)

15/09/2020

Dear Sir,

RE : ACCIDENT INVOLVING SMP3165A & SKS9063D ON 22/03/2020.

We have been authorized by CYCLOPS CARS, the registered owner of vehicle number SMP3165A, which was involved in the above accident and at the material time to make a 3rd party claims against vehicle number SKS9063D.

The accident was clearly caused by your insured's negligence. We, therefore seeking compensation from you for our client financial losses as itemized below: -

Repair cost	S\$	3,850.00
Loss of Use (8days x \$150) 1 Day PRI & one Sunday involved	S\$	1,200.00
Search Fee	S\$	2.00
Total	S\$	5,052.00

We have enclosed copies of relevant documents to support our claims.

Please settle this matter within 7 days.

Your prompt settlement of our claim would be much appreciated.

Do contact us at 64528211 for any clarification.

Thank you.

Yours faithfully,

Supreme Auto Service Pte Ltd



To: SUPREME AUTO SERVICE PTE LTD
SINGAPORE

Letter of Authorisation

RE: ACCIDENT INVOLVING SMP3165A A SKS9063D
ALONG/AT Lentor Ave Towards Ang mo Kio Ave 6 Junction
ON 22/3/20.

1. I/We, CYCLOPS CARS PTE LTD (NRIC No. 201912074Z),
owner/driver of motor vehicle no. SMP3165A, & residing at _____,

respectively in consideration of your workshop SUPREME AUTO SERVICE PTE LTD repairing my/our vehicle, I/we hereby authorise you to claim on my/our behalf for the costs of repair and loss of use. I/We further confirm and authorise you to use my/our name/s to engage the said service of a solicitor to proceed with negotiation with the defaulting party's insurance company for payment of the same and in the event negotiation fails, to instruct the solicitor to issue Summons on my/our behalf and in my/our name/s to claim for the same. Irrespective whether the claim is successful or not, all legal costs incurred shall be borne by you, provided we rendered our assistance as per second paragraph stated herein below.

2. I/We understand that by signing this Letter of Authorisation, I/we has/have to render whatever reasonable assistance to you including signing all relevant Court's document and attendance in Court to give evidence to enable the claim to succeed. If I/we failed or neglected to do so despite request from you, you shall be entitled to claim from me/us the repair costs together with legal costs, other incidental costs and expenses pertaining the issuance of Summons in order to obtain payment from defaulting party.

3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit. Upon settlement of my/our claim, you are authorised to sign any Discharge Voucher or any document to confirm my acceptance of the settlement as full and final discharge of my/our claim, on my/our behalf. You also have my/our full authority to collect all compensation monies pertaining to the above-mentioned accident from insurance company or any other party, directly to your workshop M/s SUPREME AUTO SERVICE PTE LTD.

4. In the event the claim is settled or judgment is obtained against the defaulting party, payment after deducting all costs and disbursements incurred should be drawn in your name or my/our name/s (at your discretion) and will be forwarded to you.

5. This letter of Authorisation is irrevocable.



Signature: _____
Name: _____
NRIC NO: _____

Date this 24 day of 3 2020.



AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SKS 9063D (Insd veh)	Model: Toyota Noah (1797cc)
	SMP 3165A (TP veh)	
Date of Accident/ Time:	22/03/2020	

Repair Estimate	: \$		
Final Repair Cost	: \$		
Loss of Use	: \$		days at \$ per day
Rental (if any)	: \$		days at \$ per day
LTA / GIA Search Fee	: \$		
Others:	: \$		
	: \$		
Final Settlement Sum (Global Sum)	: \$	4,550.00	

Payee Name: **Supreme Auto Service Pte Ltd**

Is Third Party Workshop GIA Registered? YES NO (Kindly indicate below)

A) For Non GIA Registered Workshop: Agreed Liability 100 (%)

B) For GIA Registered Workshop: BOLA Applicable: Yes/ ~~No~~ BOLA Scenario No: 27
 BOLA Liability: 100 (%) Assessed Liability (*): _____ (%)

* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.

Remarks:

NOTE:

- PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
- THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
- AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are **not received within 7 days** of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a **full and final settlement** that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

Signature of workshop representative / Workshop stamp
 Name of Representative: Dylan
 Date: 17/11/20

Signature of Witness / Workshop stamp (if applicable)
 Name of Witness: Jake
 Date: 17/11/20

Signature of AXA's surveyor/representative:
 Name of AXA's surveyor /Representative:
 Date: 17/11/2020



Supreme Auto Service Pte Ltd

176, Sin Ming Drive #02-01 Singapore 575721
Office: 6452 8211 Workshop : 6452 0715 Fax : 6451 7423
Company Reg. No.: 199404214H

INVOICE

No. : **INV-73640**

AXA INSURANCE PTE LTD

Vehicle No : TOYOTA NOAH

Make & Model : SMP 3165 A

Mileage (KM) : -

Terms : C.O.D.

Date : 24/08/2020

Page : 1 of 1

TEL :

FAX :

Item	Description	Qty	UOM	U/ Price	Disc.	Amount
				S\$		S\$
1	DATE OF ACCIDENT: 22/03/2020	1	DETAILS			0.00
2	Lump sum repair for the above mentioned vehicle.	1	Serv	3,850.00		3,850.00

SINGAPORE DOLLAR THREE THOUSAND EIGHT HUNDRED FIFTY ONLY

Total **3,850.00**

Notes :

1. All cheques should be crossed and made payable to SUPREME AUTO SERVICE PTE LTD
2. ALL Works done are per vehicle owner's instruction and decision.
3. The workshop bears no responsibilities for any modification done against the advise of the workshop.

Payment Mode:

Bank Account: UOB 314-301-933-9

PayNow: 199404214H

Supreme Auto Service Pte Ltd

E & OE

Customer's Signature

Authorised Signature

CYCLOPS CARS PTE LTD
VEHICLE LEASE AGREEMENT

This VEHICLE LEASE AGREEMENT ("The Agreement") is made on 24/03/2020 (DATE)

Between **Cyclops Cars Pte Ltd (Co. Registration 201912074Z)**
73 UBI ROAD 1, #08-65 OXLEY BIZHUB; SINGAPORE 408733
Hereinafter referred to as "The Owner" of the one part

And **Name : TING MENG WEI THOMAS**
NRIC # : S7803635D
Address : 440 Yishun Avenue 11 #10-468 Singapore 760440
Date of Birth : 15/02/1978
Driving License
Issue Date : 15/02/2011
Tel. : 83228703
Email Address : tt@efi-tech.com.sg

Hereinafter also known as the "The Hirer" of the other part

The Owner will lease to The Hirer the vehicle with the below details, hereinafter referred to as "The Vehicle" with the terms & conditions set out in The Agreement contained herein: -

1. DESCRIPTION OF VEHICLE

- a) **Make & Model : TOYOTA NOAH HYBRID 1.8X CVT**
- b) **Registration No. : SMN3682J**

2. LEASE PERIOD

- a) **Period : 24/03/2020 – 31/03/2020 (8 DAYS)**
- b) **Effective from : 24/03/2020**

3. AMOUNTS OF RENTAL FEE / SECURITY DEPOSIT / ADVANCE PAYMENT

It is hereby agreed between both parties that:

- a) **The rental fee (herein after "The Rental") shall be S\$ 150 per day.**
- b) **The security deposit (hereinafter "The Deposit") shall be S\$ 0.**
- c) **The amount of S\$ 0 as the 1st week's advance rental payment shall be paid by The Hirer and has been received by The Owner (hereinafter referred to as "Advance Payment").**

Owner Initials
(via1)



Page 1 of 8

Hirer's Initial

d) The Hirer declares this is Non Private Hire Use. _____ Hirer to Initial If So.

e) The Hirer declares this is for Private Hire Use (PDVL/TDVL to be furnished).

4. AMOUNTS OF RENTAL FEE AND SECURITY DEPOSIT

- a) The Rental shall be paid **promptly EVERY 7 days** regardless whether the day is a weekend or public holiday. This shall be paid before the receipt of any invoice or bill. Invoices from The Owner will be sent either weekly or monthly, and in all cases shall be sent no less than once a month. The Rental fee shall include: -
- i) Unlimited mileage;
 - ii) Road Tax;
 - iii) Motor Insurance Coverage (Excess applicable);
 - iv) 24-hours breakdown and emergency service (in Singapore only);
- b) **For payment through Bank Transfers, The Hirer shall provide The Owner with a copy of bank book page or an uploaded photograph of the transfer statement with details.**
- c) Without prejudice to the Owner's other rights, the Hirer will be liable to pay an **administrative fee of S\$50.00** and a **late payment interest computable at a rate of 5% per month**, if The Rental Fee and/or other payment(s) remain(s) unpaid for more than **three (3) calendar days or by every Thursday 2359hrs for weekly payment hirers**. Thereafter, the Owner at its sole discretion, will reserve all rights to re-possess The Vehicle by way of lodging a lost vehicle report with the police and/or activation of a vehicle re-possession team to retrieve the vehicle. All belongings in the vehicle will not be returned. Consequentially, the Hirer will be deemed to have breached The Agreement rendering it null & void, including the forfeiture of security deposit that has been withheld by The Owner, and will also be liable to reimburse to The Owner the cost of re-possessing the vehicle (see Clause 10(b)(v)), all outstanding amount in arrears, all cost for debt collection services and all other obligations to the Owner under The Agreement.
- d) All payments due hereunder shall be made to The Owner at its address stated herein or at such address The Owner may from time to time communicate to The Hirer. Any payments sent by post will be at the risk of The Hirer. Payment can only be made by way of **CASH**, or **NETS** to the Owner. Any other form of payment requires the express consent of the Owner.

CYCLOPS CARS PTE LTD

UOB 310-309-512-1

PayNow UEN No : 201912074ZUOB

5. SECURITY DEPOSIT

- a) Without prejudice to The Owner's other rights, The Owner shall be entitled to forfeit and/or retain any part of The Deposit in the event The Hirer breaches, fails or neglects to pay any sums or charges due to or owing to The Owner.



INVOICE



DATE: 10/10/2023
TIME: 10:30 AM

Customer Name: Mr. A. B. C.
Address: 123 Main St.
City: New York, NY 10001
Phone: (212) 555-1234

Invoice No: INV-2023-1010
Date of Issue: 10/10/2023

Item No.	Description	Quantity	Unit Price	Total Price
1	Product A	10	5.00	50.00
2	Product B	5	10.00	50.00
3	Product C	2	25.00	50.00
Subtotal				150.00
Tax (10%)				15.00
Grand Total				165.00

Total amount payable: \$165.00



Thank you for your purchase!



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-049004

Date of Request: 24/03/2020

Your Ref No: Online Purchase

Supreme Auto Service Pte Ltd
176 Sin Ming Drive #02-01
Sin Ming Autocare
Singapore 575721

Dear Sir/Madam,

Enquiry Date 24/03/2020

Enquiry By Yuki Ho

TP Vehicle No. SKS9063D

Accident Date 22/03/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
 Phone: +65 6224 0010 Fax: +65 6224 0030
 Operating Hours: Monday to Friday 9am to 5pm
 GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-049004

Date of Request: 24/03/2020

Your Ref No: Online Purchase

Supreme Auto Service Pte Ltd
 176 Sin Ming Drive #02-01
 Sin Ming Autocare
 Singapore 575721

Dear Sir/Madam,

Enquiry Date 24/03/2020
 Enquiry By Yuki Ho
 TP Vehicle No. SKS9063D
 Accident Date 22/03/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

[X] GIRO [] Cash [] Cheque

**ACCIDENT INVOLVING SKS 9063D(AXA) AND SMP 3165A ALONG/AT LENTOR AVE
TWDS AMK JUNCT ON 22/03/2020**

Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Wed 15/4/2020 9:59 AM

To: FROST1788@YAHOO.COM.SG <FROST1788@YAHOO.COM.SG>

15 April 2020

Mr Phang Ngiap Fong

Dear Sirs/ Mdm

OUR REF : CC4/ASM20004518/Kpa3// S0M02JR3

YOUR REF : SKS9063D

**ACCIDENT INVOLVING SKS 9063D(AXA) AND SMP 3165A ALONG/AT LENTOR AVE TWDS AMK JUNCT ON
22/03/2020**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a third party claim(s) from SUPREME AUTO SERVICE PTE LTD acting on behalf of the owner of SMP 3165A against your motor insurance policy.

Based on the accident report and accident scenario, liability is not in your driver's favour as it is a head-to-rear collision. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

As Insurers, they shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. Your intent must be formally expressed to AXA and acknowledged by AXA.

Your full co-operation in the handling of the claim is required and kindly submit the following to chewht@lkkauto.com within 7 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Driver's Work Permit/Work Pass
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Copy of the letter of authorization
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to cst@axa.com.sg or deliver it by hand to AXA Customer Care Centre.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), we shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6256 3561 or email us at chewht@lkkauto.com.

Please quote the claim reference when you contact us that we can assist you more effectively.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Hsiao Tong, Chew | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256 3561 | email: chewht@lkkauto.com | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)