

FIRST AUTOWORKS

Letter of Demand

To : _____

Re : Accident involving my vehicle no. SMC 1660T and vehicle no. G86 8987P on 18/3/2020 at 11.45 HRS PM/AM along SYED ALWI ROAD BEFORE HOTEL BOSS

1) I/We, the owner of vehicle no. SMC 1660T hereby appoint 1ST AUTOWORK PTE LTD ("the workshop") to act for me/us to recover damages sustained in the above accident from the third party driver and/or insurers. Claims are as follows :

Vehicle Repair cost / Excess	\$ 2591.54
Vehicle Rental Fee for _____ days @ \$ _____ per day	\$
Loss of use/rental for <u>4</u> days @ \$ <u>100</u> per day	\$ 400.00
Loss of income for _____ days @ \$ _____ per day	\$
Police search fee/police report fee/LTA search fees	\$
Others	\$
Total :	\$ 2991.54



Signature of vehicle owner: _____

Name - ALPINE CAR RENTAL PTE LTD.

Address : 7 UBI CLOSE

(S) 408604

Tel : 65113021

Witnessed by :

RONNIE

1st Autoworks Pte Ltd

23 Kaki Bukit Ave 4, #04-01 (South Wing) Singapore 415933 Tel: 68441985 Fax: 68445185

TAX INVOICE

AIG Asia Pacific Insurance Pte. Ltd.
AIG Building
78 Shenton Way
#07-16, Singapore 079120

GST Ref. No: M2-0111811-5

Vehicle No: SMC 1660T
Chassis No :JM6BN22A8J0215041
Engine No: P520504716

Invoice No: CGI-ASC-20IR00615G

Invoice Date: 2/6/2020

DESCRIPTION**AMOUNT
SGD****Parts**

<u>No.</u>	<u>Qty.</u>	<u>Description</u>	<u>Price (SGD)</u>
1	1	FRT BUMPER	710.00
2	1	FRT BUMPER SIDE RETAINER RH, Guide	70.00
3	1	FRT BUMPER CLIP SET - Rivet	30.00
4	1	RH HEADLAMP	790.00
5	1	FRT FENDER RH	390.00

Total: 1990.00
Less 20%: 398.00
Parts Total : 1592.00


Labour

<u>No.</u>	<u>Description</u>	<u>Price (SGD)</u>
1	To dismantle / renew the accident damaged portion, to panel beating, reshape, straighten, orientate & align repair /	400.00
2	Carry out spray painting on affect area frt portion (frt bumper, RH frt fender)	400.00
3	To disconnect front wire harness of electrical component to facilitate repair, reconnect & check electrical function after repair	30.00

Labour Total : 830.00

Sub Total : \$2,422.00
GST (7%) \$169.54
Grand Total: \$2,591.54

Yours Faithfully,



Ronnie Tan
Service Advisor
Tel: 68441985 Fax:68445185

E & O E

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO "1 ST AUTOWORKS PTE LTD".
- PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE.

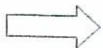
Authorization To Act

I, ALPINE CAR RENTAL PTE LTD ("the third party claimant") of
7 UBI CLOSE (S) 408604
(address), owner of SMC 1660T (vehicle no.) hereby
authorize 1ST AUTOWORKS PTE LTD.
("the workshop") to act for me with respect to my claim for repair
costs and/or rental and/or loss of use ("claim") for my vehicle
no. SMC 1660T that was damaged pursuant to the accident which
occurred on 18/3/2020 (date) along SYED ALWI ROAD
BEFORE HOTEL BOSS (location) involving
vehicle no/s GBC 9797P
("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that
they deem fit and the workshop is further authorized to receive payment further to
settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on
a without prejudice and without admission of liability basis in so far as the
driver/owner/insurers of the other vehicle/s is concerned.

Dated this _____ day of _____ (month) 20 _____ (year)



Signed by "the third party claimant"

Signed by "the workshop"

Letter of Authorisation & Indemnity

Accident Involving Vehicle no. Smc 1660T and GBG 8987P On 18/3/2020 At
SYED ALWI ROAD BEFORE HOTEL BOSS

1. I/We, the owner of vehicle no. Smc 1660T hereby instruct and authorize you to commence repairs to the said vehicle. Pending the outcome of my/our claim against the third party, I/we forthwith pay you the sum of \$_____ being refundable deposit of the repair to my/our said vehicle.
2. You are further authorized to appoint solicitors on my/our behalf and give the solicitors full instructions as if the appointment is made and instructions are given by me/us with respect to the conduct of my/our claim against the third party driver and/or his insurers including if necessary, to commence legal proceedings in court in my/our name against the third party.
3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third party and/or his insurers on such terms as you deem fit.
4. Upon resolving my/our claim, you are authorized to agree with my/our solicitors on the amount of their professional costs and disbursement for acting for me/us and to receive payment of the balance of the settlement sum on my/our behalf directly into your account. In the event that my/our claim or legal costs of the third party as well as the professional costs and disbursements of my/our solicitors notwithstanding that my/our solicitors were appointed by you on our behalf.
5. I/we also hereby instruct and authorise you deduct directly from the claim monies received from the third party all outstanding balances that are still owing to you, namely the balance of repair costs and rental of substitute vehicles.
6. In the event that I/we am/are required to attend at my/our solicitors office or to attend court in connection with my/our claim, I/we shall render full co-operation.
7. In the event that my/our claim against the third party and/or his insurers is not successful or cannot be proceeded with and/or if any Judgement or settlement is not honoured or satisfied by the third party, I/we authorise you to revert the claim against my/our own insurers for the cost of repairs and any other losses recoverable under my/our policy of insurance. In this respect, I/we understand and accept that the excess amount applicable under policy of insurance shall be borne by me/us.
8. If for whatever reasons, my/our insurers reject my/our claim for indemnity for the cost of repairs and/or any other losses recoverable under the policy of insurance or make an offer to pay less than the amount claimed by you, I/we agree and undertake to pay the full amount of your repair bill and survey fees and any other expenses reasonably incurred on my/our behalf or to pay you the difference in amount, as the case may be.
9. I/we shall keep you informed of any correspondences and/or summons that I may receive due to this action agreeing to pay or receive any monies due to this claim.

Dated this _____ day of _____ 20__

Signature of vehicle owner _____

Name - ALPINE CAR RENTAL PTE LTD

IC No : 199003483 E

(Company stamp, if applicable)

Address : 7 UBI CLOSE

(S) 408604

Tel : 6511 3021

Witnessed by :

Ronnie