



## 創 CHARN'S CUSTOMCRAFT

Accident Claim Repair, Corrosion Welding, Body Dent Repairs,  
Spray-Painting, Mechanical Repair And Customizing of Cars  
BLOCK 1010, BUKIT MERAH LANE 3, #01-105, SINGAPORE 159724  
BLOCK 1009, BUKIT MERAH LANE 3, #01-82, SINGAPORE 159723  
TEL: 6271 7054, 6273 3304 FAX: 6273 6676 EMAIL: charns@singnet.com.sg  
Bus. Reg. No. 251513/00M GST Reg. No. M90367863L

29 May 2020

ATTN: MOTOR CLAIMS DEPT

NTUC Income HarbourFront Centre  
73 Bras Basah Road  
#05-01, NTUC TRADE UNION HSE  
Singapore 189556

**By Email**

Without Prejudices  
Save as to Cost

Dear Sir

**ACCIDENT INVOLVING: SLP 1930 H & SHB 2138 T on 15 FEB 2020 at/along  
JURONG COMMUNITY HOSPITAL TOWER 3 PICK-UP POINT.**

The above refer.

We are helping the owner of vehicle no: **SLP 1930 H** to claim against your insured **SHB 2138 T**, that the above accident was caused solely by the negligence of the driver of motor vehicle no: **SHB 2138 T** which was insured by you at the material time. As a result of the said accident, we are claiming as follows:

1) Cost of repair:	\$ 251.45
2) Rental Bill	\$ 192.60
	-----
	\$ 444.05
	=====

We forward copies of GIA reports, repair bill, certificate of insurance, and driver's license and surveyor report for your attention. Please note that you should send us an acknowledgement of receipt of this letter within 14 days of your receipt of this letter.

Thank You.

Warmest Regards,

  
Sharon Lee

Encls:



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## TAX INVOICE

*M1* "MS First Capital Insurance Limited  
36, Robinson Road, #16-01  
City House  
Singapore 068877  
Attn: The Motor Claims Dept

No. 2020057043  
TERM: .....  
YOUR ORDER No. ....  
OUR D/O No. ....  
DATE: 29-05-2020

QUANTITY	DESCRIPTION	AMOUNT	
		\$	CTS.

Vehicle No.	Make/Model	DOA	Reg. No.
SLP1930H	TOYOTA WISH 1.8 CVT	18/3/2020@16:43	51617

1.00 pc	Front Side Mirror Assy	140.00
	Discount 25%	-35.00
	Remove and replace the above.	80.00
	Respray front side mirror cover LH	50.00

CHARN'S CUSTOMCRAFT

Subtotal	\$235.00
GST 7%	\$16.45
Total	\$251.45

# TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
ONG GEE OU BLK 510 JURONG WEST STREET 52 #11-90 SINGAPORE 640510

DATE	INVOICE NO.
28-Apr-2020	A 41766

DESCRIPTION	VHA NO.	DUE DATE	VEH NO.
	A 41766	28-Apr-2020	SLM 9417 L
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 23 APRIL 2020 TO 24 APRIL 2020 YOUR REF: SLP 1930 H	1	180.00	180.00
GST @ 7%			\$12.60
TOTAL			\$192.60

All cheques must be made payable to BKW Rent A Car Pte Ltd.  
Please write the vehicle and invoice number on the reserve.

**BKW Rent-A-Car Pte Ltd**

120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg

A subsidiary of **BKW Automobile Pte Ltd**



**bizSAFE**

**VEHICLE HIRING AGREEMENT**
**HIRER'S PARTICULARS**

Name (as in I/C) *ONG Gee Ou*  
 NRIC/Passport No: *[REDACTED]* Date of Birth: *12/3/67*  
 Address: *[REDACTED]* Age: *[REDACTED]*  
 S( )  
 Name & Address of Employer  
 Occupation  
 Driving Exp: *24 yrs 3mths*  
 Driving Licence No: *[REDACTED]* Passed Date: *26/11/1992*  
 D/L Type: Local/Int'l/Others: *100%*

**DRIVER'S PARTICULARS**

Name (as in I/C)  
 NRIC/Passport No: *[REDACTED]* Date of Birth:  
 Address: *[REDACTED]* Age:  
 S( )  
 Occupation  
 Driving Exp: *[REDACTED]* Yrs  
 Driving Licence No: *[REDACTED]* Passed / Expiry Date:  
 D/L Type: Local/Int'l/Others: *[REDACTED]* Contact No: *[REDACTED]*

Hirer's Own Vehicle No: *8819304* Replace Veh No:  
 Loan Vehicle No: *52M 7417L* VR No:  
 Make & Model: *T. Wish* Auto/Manual Group:  
**CHARGES** \$ cts  
 Daily *1* day @\$ *12* Per day  
 Weekly/Monthly week @\$ Per week/Monthly  
 Others  
 CDW/PAI @\$ Per day/Monthly  
 Delivery/Collection Svc  
 GST  
 OR No: (A) SUB-TOTAL  
 Petrol Level & Surcharge  
 OUT IN  
 E 1/4 1/2 3/4 F  
 First *100* km FREE per day GST  
 Excess mileage is chargeable at *10* cents per km  
**TOTAL CHARGES** *120* *00*


NON WAIVER EXCESS (Subject to GST): \$ *3000*
**ACCESSORIES CHECK**

☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge  
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre



Hirer's Signature : Additional Driver's Signature :

**SINGAPORE Use Only**

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

**IMPORTANT**

- The Hirer and the authorized driver must be over 23 years of age and under 65 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be borne by the Hirer/the Authorized Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$5 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace an replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$200 - \$400.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$50.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties' claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
<i>23/4/2010</i>	<i>1000</i>	<i>59183</i>	<i>[Signature]</i>	

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
<i>24/4/20</i>	<i>1105</i>	<i>59224</i>	<i>[Signature]</i>	

Hirer's/Driver Signature

**First Capital Insurance Limited**  
**The Motor Claims Dept**  
**36 Robinson Road**  
**#16-01, City House**  
**Singapore 068877**

**Without Prejudices**

**LETTER OF AUTHORITY**

I, ONG GEE OU, owner of SLP 1930 H hereby authorize CHARN'S CUSTOMCRAFT to act for me with respect to my claim for repair costs and/or rental and/or loss of use for my vehicle no.: SLP 1930 H that was damaged pursuant to the accident which occurred on 17 MARCH 2020 at/along JURONG COMMUNITY HOSPITAL TOWER 3 PICK-UP HOSPITAL involving vehicle no/s: SHB 2138 T.

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis in so far as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

  
\_\_\_\_\_  
Signature  
NAME: ONG GEE OU  
NRIC: S2587021B