INS. CASE OWNER: **NORSIAH** | **CC3/AIG20004392/** **Eba3** | LKK: IDAC:

ASSIGNMENT

Surveyor: _____ DOI: _____ Date / Time : 23/03/2020

Registered in Merimen: 23/03/2020

Pre-assign / CCU / FTE

Insured Vehicle No. : **SCG 5522E**	Claim No. : **4571343099SG**
Name of Insured : **Ng Long**	Policy No. : **800074425**
Insured Tel No. : HP: **96616122**	Make / Model : _____
Excess Sec II :S$ D.O.A : **21/3/2020 17:30**	Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If **NO**, Driver Name / Age : _____
Driver Tel No. : (V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO
Insured Liability : % **Final ? Yes / No**

SLG 6292E → → _____ →

INSRS: WSP: VOLKSWAGEN Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time	SCG 5522E - X	SLG 6292E - X	STAGE	DATE / PIC
			Non-Reporting ltr (1st):	
24/3/2022	OINR. To send out first letter. File pass to Su Li.		Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
	- OI GIA REPORT IN		Notification ltr (if non-pickup):	
	- TP VIDEO IN. UPLOADED IN MERIMEN		Call OI:	
03/04/2020	- FILE REVIEWED. OI CHANGED LANE.		After call ltr to OI:	
	- EMAIL LIABILITY CLEAR		Documentation Check List: Handler Typist	
			Notification ltr (if non-pickup)	☐ ☐
			After call ltr to OI:	☑ ☐
			Authorisation To Act:	☑ ☐
			Release Voucher:	☑ ☐
			Final Repair Bill:	☑ ☐
			Car Rental Invoice:	☑ ☐
			Towing Invoice	☐ ☐
			LTA / GIA	☑ ☐
17/8/2022	settled & close (file in order).		Medical Bill:	☐ ☐
			PIR:	☐ ☐
			Mandate/Reject Instruction:	☑ ☐
			LOD	☑ ☐
			Payment Breakdown Form:	☐ ☐
PRELIMINARY ADVICE Date/Time:		Sent By:	Post-Repair Photos:	☐ ☐
			Others:	☐ ☐

FINALIZATION	Date/Time:		Confirm with:		Confirm by:	
Repair Cost: P/P	S$ 3,340.00 (4 days) Reduction: 73 %				Email ☐ Call ☐	

FINAL SETTLEMENT	Date/Time: 17/08/2020	Confirm with NE IY	Email ☑ Call ☐
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 15		If NO or B 28, Ass. Lia :
Repair Cost: (w/gst)	S$ 3,513.80		COI CHANGED LANE)
Loss of Rental (LOR): (w/gst)	S$ 513.60 (6 days) X $80.00		TP VIDEO IN
Loss of Use (LOU):	S$ — ($ x days)		
Loss of Income (LOI):	S$ — ($ x days)		
LOR only ☑ LOU only ☐	LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GIA/LTA Search	S$ 2.00		
Medical:	S$ —		1) Claim status Normal/Reject/Private Settle
Disbursement:	S$ — (e.g. Tow/ Independent)		2) Report Format: TP
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	S$ 4,089.40 Global Sum S$: —		

FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 3,575.80	Name 1: VOLKSWAGEN CENTRE SINGAPORE	
Payee 2: (Strike if N.A.)	S$ 513.60	Name 2: BCW RENT A CAR PTE LTD.	
Payee 3: (Strike if N.A.)	S$ —	Name 3: —	