

To: **AIG Asia Pacific Insurance Pte. Ltd.**  
78 Shenton Way  
#07-16  
Singapore 079120

Attn: **Motor Claims Department**

Date: 1<sup>st</sup> June 2020

Dear Sir/Madam,

Claimant: **Seah Yong Heng Trading Pte Ltd**

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 13/03/2020 at along Bedok South Avenue 1 before Bedok Road involving our client's vehicle registration number GBH 4345 M and vehicle registration number GBE 5071 L driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$3,700.00
2) Loss of Rental (SGD\$140.00 x 6Days)	\$898.80
3) LTA Search Fee	\$7.45
4) Purchase of GIA Report	\$29.00

**Total :** **\$4,635.25**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Invoice & Agreement
- LTA Search Fee Receipt
- Purchase of GIA Report Receipts

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road  
#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



## ZOOM AUTOWERKS PTE LTD

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Tel: 9450 7920

✉ zoomautowerks@gmail.com

### LETTER OF AUTHORIZATION

Accident on 13/03/2020 @ 14:50 along Bedok South Ave 1 before Bedok Rd  
Involving vehicles GBH4345M & ABE5071L

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no GBH4345M at my request, I/We, Sean Yong Heng Trading P/L ("the claimant") of \_\_\_\_\_ (address) bearing NRIC No 2XXXXX 004E the owner of motor vehicle no GBH4345M, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 13 day of 03 (month) 20 20 (year)



Signed by "the claimant"

Name: Sean Yong Heng Trading P/L

NRIC No: \_\_\_\_\_



Signed by Zoom Autowerks Pte Ltd

Name: Elin Cai

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **ZOOM AUTOWERKS PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$3,700.00** (Repair Cost), **S\$642.00** (Loss of Use/Rental), **S\$36.45** (Disbursement) for vehicle no. **GBH 4345M** that was damaged pursuant to the accident which occurred on **13/03/2020** (date) along **BEDOK SOUTH AVE 1 BEFORE BEDOK RD** (location) involving vehicle no/s **GBE 5071L**. This is pursuant to the inspection conducted on **20/03/2020** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **SEAH YONG HENG TRADING PTE LTD** (the third party claimant”) of vehicle no. **GBH 4345M** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **GBH 4345M** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 22 (day) of 05 (month) 2021 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **AIG Asia Pacific Insurance Pte. Ltd.**  
78 Shenton Way  
#07-16  
Singapore 079120

Invoice No. : ZI0000592  
Date : 22/5/2021  
VRN : GBH 4345 M  
Make & Model : Toyota Hiace  
DOA : 13/3/2020  
Terms : COD

S/N.	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			3,700.00

<b>TOTAL :</b>	<b>3,700.00</b>
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I agree to the price as listed above and confirm that goods are received in good condition.

\_\_\_\_\_  
(Customer's Signature )

\_\_\_\_\_  
(by Zoom Autowerks Pte Ltd)



## wellcome motor agencies

68 Kaki Bukit Avenue 6 #02-02 ARK @ KB Singapore 417896  
Tel: 6344-4012 Fax: 6345-3140 Email: admin@wellcome.com.sg  
Website: www.wellcome.com.sg  
CO. REG. NO: 39853800W / GST REG. NO: M9-0001228-R

### TAX INVOICE

Seah Yong Heng Trading Pte Ltd  
c/o Zoom Autowerks  
15 Kaki Bukit road 4  
#01-53 Barley Biz Centre  
Singapore 417808

NO: 03-30205

DATE: 30/03/2020

REF	DESCRIPTION	UNIT PRICE	AMOUNT
RA NO: 31625	Being rental charges for One Unit Toyota Hiace Van No: GBJ 461B for period: 19/03/20 to 25/03/20	6 Days X \$140	S\$ 840.00
SUB TOTAL SGD			S\$ 840.00
ADD 7% GST			S\$ 58.80
GRAND TOTAL SGD			S\$ 898.80

E.&O.E.

WELLCOME MOTOR AGENCIES

Customer Copy

All cheque payment should be made  
within 7 days to WELLCOME  
MOTOR AGENCIES

Authorised Signature

Thank You  
For Renting

1w 03. 30201

250210



# wellcome motor agencies

68 Kaki Bukit Avenue 6 #02-02 ARK @ KB Singapore 417896  
Tel: (65) 6344-4012 Fax: (65) 6345-3140  
Email: admin@wellcome.com.sg Website: www.wellcome.com.sg

RA No: 31625

CO. REG. NO: 39853800W  
GST REG. NO: M9-0001228-R

DATE: 19/3/20

## VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULARS	
Name:	Seah Yang Hong Trading Pte Ltd
Address:	Pte Ltd
Name & Address of Employer:	
IC/PP No:	DL No:
Date of Birth:	Date of Issue/Expiry:
Nationality:	PL of Issue:
Occupation:	Driving Exp:
Tel No:(O)	(R) (HP)

DRIVER'S PARTICULARS	
Name:	
Address:	
IC/PP No:	DL No:
Date of Birth:	Date of Issue/Expiry:
Nationality:	PL of Issue:
Occupation:	Driving Exp:
Tel No:(O)	(R) (HP)

A-ACCIDENTS C-CRACKED D-DENTS S-SCRATCHES	

HIRER'S SIGNATURE & STAMP	DRIVER'S SIGNATURE

VEHICLE'S PARTICULARS	
VEHICLE NO:	REPL. VEH. NO:
MAKE/MODEL	MAKE/MODEL
MILEAGE OUT	MILEAGE OUT
DATE OUT	DATE OUT
TIME OUT	TIME OUT
HIRE/PERIOD EXPIRY	

Rental Charges			
Daily	@ \$	per day	
Weekly	@ \$	per week	
Monthly	@ \$	per month	
Hours	@ \$	per hour	
Others	@ \$		
CDW	@ \$	per day/week/month	
PAI	@ \$	per day/week/month	

DELIVERY SERVICE	
SUB-TOTAL \$	

PETROL/DIESEL LEVEL						
OUT	E	1/4	1/2	3/4	F	
IN	E	1/4	1/2	3/4	F	

Extension of Rental	
Repairs/Damages	
Collection Service	
MISC	
GST @ 7%	
TOTAL CHARGES \$	

SECURITY DEPOSIT	
ADVANCE RENTAL PAID	
BY: CASH NETS CHEQUE BILL CARD	
CHEQUE/CARD NO:	
EXPIRY DATE	
AMOUNT DUE	REFUND

REFUND RECEIVED \$	BY RECEIVER
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I/We have read and agree to the terms and conditions on both sides of this agreement. If I/We have presented a cheque/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my/our signature above will be considered to have been made on the cheque/credit card voucher. All information I/We have given WELLCOME MOTOR AGENCIES in connection with this agreement are true and accurate.

### IMPORTANT

- Only persons above 23 and below 70 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company WELLCOME MOTOR AGENCIES.
- Use of the vehicle for illegal purpose (for instance: In connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- The hirer shall be liable for excess charges for any late return of the rate shown per hour or per day, inclusive of CDW and/or PAI where applicable.
- In case of accident, the hirer shall report to owner immediately, if there is bodily injuries a police report must be made within 24 hours.
- No refund will be given for early return of vehicle.
- The hirer is responsible for the first \$2000 excess to the THIRD PARTY DAMAGE OR INJURY claims and/or also the first \$5 excess to the FIRST PARTY DAMAGE (I.E) WELLCOME MOTOR AGENCIES, upon payment of CDW for each and every accident/damage.

**RETURN OF VEHICLE** - The Hirer / Driver is required to sign in the column "Signature of Hirer / Driver" Failing which the day and time inserted below shall deemed to be the day and time the vehicle is returned to WELLCOME MOTOR AGENCIES and the same shall be accepted as conclusive evidence of the same and shall not challenged or questioned on any account whatsoever.

Date In	Time In	Mileage In	Checked By	Remarks
25/03/2020				



Signature of HIRER / DRIVER

Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 18 Mar 2020 / 12:41:11

Receipt Date/Time : 18 Mar 2020 / 12:40:27

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-200318-001441

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - GBE5071L As at 13 Mar 2020/14:50:00 Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - GBE5071L Enquiry Fee 20200318123902417196	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
<b>Paid By</b>				
	xxxxxxxxxxxx0962	Credit Card: Visa /MasterCard		7.45
<b>Total</b>				7.45
<b>Cash Change</b>				0.00
<b>Tendered Amount</b>				7.45
<b>Excess Refundable Amount</b>				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-050993

Date of Request: 27/03/2020

Your Ref No: WALKIN ELIN

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Your Vehicle No: GBH4345M  
Date of Accident: 13/03/2020  
Place of Accident: BEDOK SOUTH AVE 1  
Involving Vehicle No: GBE5071L (NO REPORT) VALID TILL 30-7/4

DESCRIPTION	AMOUNT (\$S)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

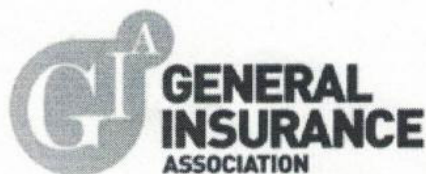
Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-058518

Date of Request: 20/04/2020

Your Ref No: WALKIN ELIN

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Date of Accident: 13/03/2020

Vehicle No: GBH4345M

Place of Accident: BEDOK SOUTH AVE 1 BEFORE BEDOK RD

Involving Vehicle No: GBE5071L

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
GBE5071L	BEDOK SOUTH AVE 1 BEFORE BEDOK RD	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG20004300/Uks3

24 AUGUST 2020

**CHIN FAMILY RENO & TRADING**  
77 BEDOK NORTH ROAD  
#07-224  
SINGAPORE 460077

Dear Sir/Madam,

**ACCIDENT INVOLVING GBE5071L & GBH4345M ALONG/AT BEDOK SOUTH AVE 1 ON 13/03/2020**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, **AIG Asia Pacific Insurance Pte Ltd** to deal with the third party claim against your policy.

We have received a claim against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your favour. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

*Khanchna*

Case Handler

DID: 6841-2360

FAX: 6741 4108

Email: [khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)

c.c. *AIG Asia Pacific Insurance Pte Ltd*  
(Motor Claims Dept)

## Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	20 Mar 2020 15:50	<b>Clim Dtl Modified</b>	Claimant's Name: -> SEAH YONG HENG TRADING PTE LTD.	[A] Lee Su Li
2	20 Mar 2020 15:50	<b>Clim Veh Model Changed</b>	(204531) TOYOTA HIACE 3.0 D TURBO 5 DR (M).	[A] Lee Su Li
3	20 Mar 2020 15:50	<b>Clim Created</b>	Reg No: GBH4345M. Acct Date: 2020/03/13. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). Workshop: Zoom Autowerks Pte Ltd (Bedok)	[A] Lee Su Li
4	20 Mar 2020 15:50	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] Lee Su Li
5	20 Mar 2020 15:50	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2020/03/31	[A] Lee Su Li
6	20 Mar 2020 15:50	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] Lee Su Li
7	20 Mar 2020 15:50	<b>Clim Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[I] Merimen Administrator
8	20 Mar 2020 15:51	<b>Label Added</b>	(19):Fastlane.	[A] Lee Su Li
9	20 Mar 2020 15:51	<b>Adj Adjuster Assigned</b>	[None] -> ACCUSER4	[A] Lee Su Li
10	20 Mar 2020 15:51	<b>Adj Adjuster Assigned</b>	ACCUSER4 -> MARCUS CHUA	[A] Lee Su Li
11	02 Apr 2020 11:00	<b>Clim Registration Modified</b>	Acct Time:14:00:00->14:50:00.	[I] AIG OneClaim Integration User
12	27 Jan 2021 13:55	<b>Adj Rpt Initiated</b>		[A] HUEY YON
13	27 Jan 2021 13:55	<b>Clim Dtl Modified</b>	Insured ID: -> -. Claim Conclusion: -> 3.	[A] HUEY YON
14	27 Jan 2021 13:55	<b>Clim Dtl Modified</b>	JPJ Reg. Date: -> 2018/06/01.	[A] HUEY YON
15	27 Jan 2021 13:55	<b>Clim Details Notified</b>		[A] HUEY YON
16	28 Jan 2021 09:41	<b>Adj Mandate Request</b>	Cur.Req:4378.45:Liability: 100%(BOLA27) *Quantum: (a)COR:\$3,700.00 + (b)LORw/GST(6days x \$10 0.00): \$642.00 + (c)LTA/GIA search fee: \$36.45 = Total: \$4,378.45 *5 recommendation repair days + 1Sunday= 6days *For your approval please.	[A] CHEW HSIAO TONG
17	04 Mar 2021 14:12	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2020/03/31	[I] MdNoor, Norsiah
18	04 Mar 2021 14:12	<b>Adj Mandate Set</b>	Approved:4378.45.	[I] MdNoor, Norsiah

Date From  Date To  Audit Type

### ACTIVITY

[24/03/2020 09:29] Lee Su Li:  
OINR \*\*\* SENT OUT FIRST NON-REPORTING LETTER

### Merimen Billing for this case - Transaction History

Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2474587	20 Mar 2020 16:12:00	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	GBH4345M	GBE5071L	11.77
2664778	27 Jan 2021 13:55:26	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	GBH4345M	GBE5071L	11.00

