



# JACK CARS

DRIVE WITH ASSURANCE



Our Ref : JC / 20200315 / SKJ929M

Your Ref : D20001517MFSH

20<sup>TH</sup> JULY 2020

First Capital Insurance Limited  
36 Robinson Road  
#16 - 01  
City House  
Singapore 068877  
Attn: Motor Claims Dept

## WITHOUT PREJUDICE

Dear Sir/Madam,

**CLAIMANT: CLUB DE ZARA PTE LTD**  
**ACCIDENT INVOLVING SKJ929M & SHA8721A ON 15<sup>TH</sup> MARCH 2020 ALONG CAVENAGH ROAD**

We act for **CLUB DE ZARA PTE LTD** who was involved in the accident mentioned above.

On demand for an amicable settlement, we are pleased to offer as follows:

Cost of Repairs : S\$ 4,668.75 (Including 7% GST)

Rental Fee : S\$ 1,050

Search Fee : S\$ 7.45

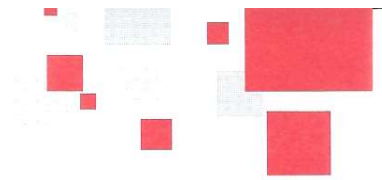
Total (all in) : S\$ 5,726.20

Kindly revert on the acceptance.

Yours sincerely,  
S.Thanaletchumi  
Jack Cars Enterprise Pte Ltd  
Motor Claims Dept  
Tel: 67488824 Fax: 67488834  
Email: [thana@jackcars.com.sg](mailto:thana@jackcars.com.sg)



**JACK CARS**  
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Jack Cars Enterprise Pte Ltd  
Motor Claims  
Blk 3007 Ubi Road 1, #01-450  
Singapore 408700  
Tel: 67488824 Fax: 67488834

## LETTER OF AUTHORIZATION

I (Name) Wong Khee Siew (Club De Zorra Pte Ltd)

(NRIC No:) S 1279 501 G

(Address) 58 Circuit Road #05-159 S(370058)

hereby authorise Jack Cars Enterprise Pte. Ltd to act on my behalf as the repairer  
of my vehicle SKJ 929M which was involved in an accident on 15/3/2020  
along Gavenagh Road  
with SHA8721A

I hereby state that should I receive any monies/compensation from the 3<sup>rd</sup> Party  
and/or his insured.

Upon receiving, I will reimburse the cost of the repair works for my vehicle to  
Jack Cars Enterprise Pte Ltd. Failure to do so, Jack Cars Enterprise Pte Ltd would  
commence legal action against me to recover the said sum.

Sincerely,

Name: Wong Khee Siew

Date: 18/03/2020



**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20001517MFSH  
ACCIDENT DATE : 15/03/2020  
ACCIDENT LOCATION : ALONG CAVENAGH RD TOWARDS KERAMAT RD  
INSURED : CITYCAB PTE LTD  
INSURED DRIVER : SIM YANG KWANG  
INSURED VEHICLE : SHA 8721A  
INVOLVED PARTY : SKJ 929M  
SETTLEMENT SUM : \$5,650.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest.

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : CLUB DE ZARA PTE. LTD.

Signature and Date :  7/9/2020

WITNESS :



Signature and Date : 7/9/2020



# JACK CARS

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## TAX INVOICE

|                                |
|--------------------------------|
| VEHICLE : SKJ929M              |
| MAKE & MODEL : TOYOTA VELLFIRE |
| INSURANCE : FIRST CAPITAL      |
| TAX INVOICE : JC/20200315/929  |

| PARTS |                                                             | COST        |
|-------|-------------------------------------------------------------|-------------|
| 1.    | FRONT DOOR - RIGHT                                          | \$ 1,680.40 |
| 2.    | REAR DOOR - RIGHT                                           | \$ 2,130.70 |
| 3.    | SIDE SKIRT – REAR RIGHT                                     | \$ 540      |
|       | LABOUR                                                      |             |
| 1.    | TO PUTTY & SPRAY PAINT OF AFFECTED AREA                     | \$ 700      |
| 2.    | TO PANEL BEAT & RENEWAL OF ALL NECESSARY DAMAGED BODY PARTS | \$ 400      |
|       | PARTS - 10%:                                                | \$ 3,263.32 |
|       | LABOUR :                                                    | \$ 1,100    |
|       | TOTAL :                                                     | \$ 4,363.32 |
|       | 7% GST :                                                    | \$ 305.43   |
|       | GRAND TOTAL :                                               | \$ 4,668.75 |



**JACK CARS**  
DRIVE WITH ASSURANCE

MATCHING CARS SERVICES

Matching Cars Services

Co.Reg No.:53253668A

210, Turf Club Road

Lot A35 Singapore 287995 MATCHING CARS SERVICES

Tel & Fax:6463 3727

<http://www.matchingcars.com.sg/>

**OFFICIAL RECEIPT**

DATE : 24TH MARCH 2020

NAME : CLUB DE ZARA PTE LTD

ROC No : 200820624Z

C/O : Jack Cars Enterprise Pte Ltd

ADDRESS : B/3007 Ubi Road 1 # 01-450

REGISTRATION NUMBER : SLX4131K

VEHICLE MAKE / MODEL : TOYOTA VELLFIRE

| PERIOD                  | PAYMENT  | REMARKS        |
|-------------------------|----------|----------------|
| 18/03/2020 - 24/03/2020 | \$ 1,050 | \$ 150 per day |
|                         |          |                |
|                         |          |                |

AMOUNT : \$ 1,050

RECEIVED BY : \_\_\_\_\_



PAYMENT DUE 14 DAYS FROM THE DATE OF INVOICE



# MATCHING CARS SERVICES

## LEASING AGREEMENT (TERMS & CONDITION)

1. The vehicle is restricted to Singapore use only. In the event the hirer wished to enter Malaysia, he/she shall prior to entering Malaysia inform MATCHING CARS SERVICES & sign up for the appropriate insurance & shall be liable to the terms & conditions set out by MATCHING CARS SERVICES.
2. Hirer's Responsibilities :
  - a) The Hirer shall be responsible to pay for the first \$3,000 to \$10,000 damages or cost of repair for each & every accident the Hirer is involved in with the vehicle.
  - b) The Hirer shall be responsible for any loss of earnings by MATCHING CARS SERVICES for the duration the damaged vehicle is undergoing repair.
  - c) The Hirer should note that the Insurance Policy covers only claims from 3<sup>rd</sup> Parties.
  - d) The Hirer shall be liable for all claims and/or damages arising from the use of the vehicle involving any illegal activity, driving whilst under the influence of alcohol or any other immoral or illegal activity that is not covered by the motor insurance policy taken by MATCHING CARS SERVICES.
  - e) The Hirer shall bear all liability if it is found that he/she had hired the vehicle through fraud, or impersonating or sub-leasing.
  - f) The Hirer shall bear all costs incurred in case of a breakdown for all the parts that are not covered under the Insurance wear & tear,  
Eg. Flat battery or flat tyre.
  - g) There shall be no replacement of a vehicle in the event of a breakdown.
  - h) There should not be any sub-leasing of the vehicle to anyone during the rental as long as the vehicle is rented from MATCHING CARS SERVICES.  
If the Hirer is found sub-leasing the vehicle to another person during the rental, the Hirer shall bear full responsibility for all claims and/or damages arising from use of the vehicle involving any illegal activity.
3. The Hirer shall bear all ERP charges, parking fees & traffic fines.  
The Hirer shall bear responsibility in the event a traffic offence is committed whilst the is on hire.
4. Any traffic fines & parking charges or any other fees paid on behalf of the Hirer by MATCHING CARS SERVICES will have a surcharge of \$30 as a service charge & be claimable from the Hirer.
5. Extension of Leasing Period :
  - a) The Hirer has to give one day's notice prior to the extension of the leasing period & must first sign the extension form.
  - b) Extension of lease is subject to the availability of the vehicle.
6. A surcharge of \$30 per hour shall be levied on any vehicle returned after the stipulated returning time.
7. MATCHING CARS SERVICES shall not be responsible for any injuries, loss of life or damage of any kind to any person or thing involving the vehicle during the term of the lease. The Hirer alone shall be responsible for all such events.
8. The Hirer admits or has sought parental consent before renting the car from MATCHING CARS SERVICES should he/she be below 21 years of age.

I/We, hereby undertake to abide by the terms and conditions as per the Leasing Agreement by MATCHING CARS SERVICES, as listed above, on the use of the above mentioned vehicle during the leasing terms.  
All payments made to MATCHING CARS SERVICES are non-refundable.

THE COMPANY

Authorized Signature

Name : Tee Zi Wei



LESSEE

Authorized Signature

Name :



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 17 Mar 2020 / 15:45:56

Receipt Date/Time : 17 Mar 2020 / 15:45:44

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-200317-002298

Previous Receipt No. :

| S/N                                              | Item Description/<br>Business Transaction Reference<br>No. | Amount<br>Before<br>GST (S\$) | GST<br>Amount<br>(S\$) | Amount<br>After GST<br>(S\$) |
|--------------------------------------------------|------------------------------------------------------------|-------------------------------|------------------------|------------------------------|
| Result of Insurance Enquiry - SHA8721A           |                                                            |                               |                        |                              |
| As at 15 Mar 2020/04:15:00                       |                                                            |                               |                        |                              |
| Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED |                                                            |                               |                        |                              |
| 1                                                | Insurance Enquiry - SHA8721A                               |                               |                        |                              |
|                                                  | Enquiry Fee                                                | 7.00                          | 0.49                   | 7.49                         |
|                                                  | 20200317154301511402                                       |                               |                        |                              |
| <b>Sub-Total</b>                                 |                                                            | 7.00                          | 0.49                   | 7.49                         |
| <b>Total Before Rounding</b>                     |                                                            | 7.00                          | 0.49                   | 7.49                         |
| <b>Rounding Difference</b>                       |                                                            |                               |                        | 0.04                         |
| <b>Total Amount Payable</b>                      |                                                            |                               |                        | 7.45                         |
| Paid By                                          |                                                            |                               |                        |                              |
|                                                  | xxxxxxxxxxxx7917                                           | Credit Card: Visa /MasterCard |                        | 7.45                         |
| Total                                            |                                                            |                               |                        | 7.45                         |
| Cash Change                                      |                                                            |                               |                        | 0.00                         |
| Tendered Amount                                  |                                                            |                               |                        | 7.45                         |
| Excess Refundable Amount                         |                                                            |                               |                        | 0.00                         |

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



## Jasper Chua (LKK Auto)

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**From:** Merina Chia <MerinaChia@msfirstcapital.com.sg>  
**Sent:** Wednesday, 19 August 2020 5:00 PM  
**To:** Jasper Chua (LKK Auto)  
**Cc:** Admin A  
**Subject:** RE: Your ref : D20001517MFSH / LKK ref : CC4/FCI20004215/Aba3

Dear Jasper,

Your approval to negotiate from **\$5,036.20-\$5,726.20**.

- Loss of rental - \$120-\$150 x 3-7 days
- To get letter of authorisation

Thank you.

Best Regards,  
Merina Chia (Ms)  
Motor Claims Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3856  
| Fax No. : 6507 3849 | Email: [merinachia@msfirstcapital.com.sg](mailto:merinachia@msfirstcapital.com.sg) | Company Regn. No. 195000106C  
A Member of **MS&AD** Insurance Group

**As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.**  
**We appreciate your kind understanding. Stay safe.**

*Personal Data Protection Act 2012 ("PDPA"):*

*Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.*

*Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.*

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**From:** Jasper Chua (LKK Auto) <jasperchua@lkkauto.com>  
**Sent:** Thursday, 6 August 2020 2:32 PM  
**To:** Merina Chia <MerinaChia@msfirstcapital.com.sg>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** RE: Your ref : D20001517MFSH / LKK ref : CC4/FCI20004215/Aba3

Dear Sir/Mdm,

We refer to the subject matter.

It was reported that Insured driver hit stationary third party.

Summary to offer to repairer **Jack Cars Enterprise Pte Ltd** is as follows:

| TP CLAIMED             |             | REVISED -TO<br>OFFER |
|------------------------|-------------|----------------------|
| Cost of Repair (w/gst) | \$ 7,142.25 | \$ 4,668.75          |

|                                           |                    |                    |
|-------------------------------------------|--------------------|--------------------|
| <b>Loss of Rental (\$150.00 x 7 days)</b> | \$ 1,050.00        | \$ 1,050.00        |
| <b>LTA Search Fee</b>                     | \$ 7.45            | \$ 7.45            |
|                                           |                    |                    |
| <b>Proposed Total</b>                     | <b>\$ 8,199.70</b> | <b>\$ 5,726.20</b> |

Breakdown of days is as follows:

|                     |          |
|---------------------|----------|
| Recommended days    | 3        |
| Weekends / Downtime | 4        |
| <b>CLAIM DAYS</b>   | <b>7</b> |

For your approval and/or further instruction please.

Thank you.

Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Merina Chia <[MerinaChia@msfirstcapital.com.sg](mailto:MerinaChia@msfirstcapital.com.sg)>

**Sent:** Wednesday, 22 July 2020 5:05 PM

**To:** Jasper Chua (LKK Auto) <[jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: Your ref : D20001517MFSH / LKK ref : CC4/FCI20004215/Aba3

Dear Jasper,

We are agreeable with your proposal on liability.

Please let us have your mandate proposal soon for offer to third party.

Thank you.

Best Regards,

Merina Chia (Ms)

Motor Claims Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3856

| Fax No. : 6507 3849 | Email: [merinachia@msfirstcapital.com.sg](mailto:merinachia@msfirstcapital.com.sg) | Company Regn. No. 195000106C

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