

Your Ref: D20001281MFSH

Our Ref: TP/ SLU5114U

Date: 21 May, 2020

**MS FIRST CAPITAL INSURANCE LIMITED**  
**36 ROBINSON ROAD**  
**#16-01 CITY HOUSE**  
**SINGAPORE 068877**  
**Motor Claims Dept**  
Attn: Ms Rachel Wu

Dear Officer-In-Charge,

**ACCIDENT INVOLVING VEHICLE NO. SLU5114U & SHC7990K ON 02/03/2020 ALONG**  
**JUNCTION OF CROSS STREET AND CECIL STREET**

We act for owner of Veh No. SLU5114U whose vehicle was involved in the above accident.  
The vehicle was surveyed by your appointed surveyor Mr Guo Qiang / LKK Auto  
and we base the claim on his recommendation for \$ 2,084.30 ( part by part basis ) being the  
repair cost and period of repair for 1 working day.

As the accident was caused by the negligence of your insured driver of Veh No. SHC7990K , we  
are submitting this claim for your kind consideration: -

Cost of Repair (W/GST)	\$	2,230.20
Survey Report	\$	-
TP Search Fee (W/GST)	\$	-
Loss of Use ( 1 day * \$ 100 )	\$	100.00
Towing Fee (W/GST)	\$	-

Enclosed are the followings:

- a) Surveyed/Finalised Repair Quotation
- b) Authorization to Act
- c) Discharge Voucher
- d) Proforma Tax Invoice No. ( TP2020/0010 )

We look forward to your follow up and arrangement on the payment for this case.

Thank you.

Yours truly



TAN CHENG HUAT  
VEHICLE & EQUIPMENT DIVISION  
INDECO ENGINEERS PTE LTD  
TEL 63822736

## AUTHORISATION TO ACT

I, BLUECAR EAST ASIA PTE LTD ("the third party claimant")  
of 16 Science Park Drive, #04-01, DNV GL Technology Centre, Singapore 118227 (address)  
owner of SLU5114U (vehicle no.) hereby authorize  
INDECO ENGINEERS (PTE) LTD  
("The Workshop") to act for me with respect to my claim for repair costs and / or rental  
and / or loss of use ("claim") for my Vehicle No. SLU5114U that was damaged  
pursuant to the accident which occurred on 02/03/2020 (date) along  
JUNCTION OF CROSS STREET AND CECIL STREET (location)  
Involving Vehicle No/s SHC7990K ("The accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Note from Insurance Company on the submission of claim to them:

By submitting this claim, you are deemed to have agreed for them to collect, use, disclose and process your personal data for the purpose of assessing your claim. They may need to disclose and share your personal data with their service providers and/or with other insurers in the general insurance industry including the General Insurance Association of Singapore. This is for their proper processing, handling and/or dealing with your claim, which includes investigating the said claim, and complying with applicable laws (collectively, "the Purpose"). They may also need to disclose or share your personal data with service providers who are sited outside Singapore for the Purpose.

Dated this 11th day of Mar (month) 20 20 (year)





Signed by "the third party claimant"

Name & Company Stamp





Signed by "the workshop"

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20001281MFSH  
ACCIDENT DATE : 02/03/2020  
ACCIDENT LOCATION : JUNCTION OF CROSS STREET AND CECIL STREET  
INSURED : CITYCAB PTE LTD  
INSURED DRIVER : NG KAH LEONG  
INSURED VEHICLE : SLU 5114U  
INVOLVED PARTY : SHC 7990K  
SETTLEMENT SUM : \$ 2,330.20

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : BLUECAR EAST ASIA LTE LTD

Signature and Date :



WITNESS : Indeco Engineers Pte Ltd

Signature and Date :

*tanch*



Indeco Engineers Pte Ltd  
38 Tanjung Penjuru, #04-00  
CWT Logistics Hub 1,  
Singapore 609039

Telephone ..... : +6562626888  
Fax ..... : +6562622110  
RCB No ..... : RCB 198304130G  
GST Reg No ..... : M2-0062477-7  
PROFORMA

## TAX INVOICE

Customer Account ... FCI001  
MS FIRST CAPITAL INSURANCE LIMITED  
36 ROBINSON ROAD  
#16-01 CITY HOUSE  
SINGAPORE 068877  
Attn: Finance Dept - Accounts Payable

Number ..... : TP2020/0010  
Date ..... : 21/05/2020  
Payment ..... : 30 Days  
Sales currency ..... : SGD  
Page ..... : 1 of 1

Date	Our Ref	SO No.	Your Ref	Description	Qty	UOM	Unit Price	GST	Amount
210520	TP SLU5114U	-	D20001281 MFSH	SLU5114U - ACCIDENT REPAIR COST, MATERIAL & LABOUR. TP CLAIM AGAINST SHC7990K	1.00	Fee	2084.30	7%	2084.30

GST amount in SGD 145.90

INVOICE TOTAL	2,084.30
LESS DISC	0.00
INVOICE TOTAL AFTER DISCOUNT	2,084.30
ADD: GST @7%	145.90
INVOICE TOTAL INCLUDING GST	2,230.20

### Notes:-

1. This is a computer generated invoice. No signature is required.
2. Please examine this invoice immediately. If no discrepancy is reported within 10 working days from the date of the invoice, the amount will be considered as correct.
3. Please make cheque payable to Indeco Engineers Pte Ltd within invoice due date.
4. Interest at 1% per month will be charged on amounts outstanding beyond 30 days.

**RE: [MANDATE REQUEST] EXPRESS SETTLEMENT VIA LKK Your ref : D20001281MFSH // ACCIDENT INVOLVING SHC 7990K (OI) AND SLU 5114U (TP) ON 02/03/2020 Re: SLU5114U - TP Claim Against SHC7990K (FC) DOA 02/03/2020**

Eric Woo <EricWoo@msfirstcapital.com.sg>

Thu 7/16/2020 1:01 PM

To: Asher Sng (LKKAuto) <AsherSng@lkkauto.com>

Cc: Serene Ler <Serener@msfirstcapital.com.sg>

Without Prejudice

Dear Asher,

We are agreeable to settle at \$2,330.20.

Thank you.

Eric Woo

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email: [EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)

| Company Regn. No. 195000106C

**A Member of MS&AD Insurance Group**

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to

<http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Sent:** Saturday, 11 July 2020 2:42 am

**To:** Rachel Wu <[RachelWu@msfirstcapital.com.sg](mailto:RachelWu@msfirstcapital.com.sg)>; Eric Woo <[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)>

**Subject:** [MANDATE REQUEST] EXPRESS SETTLEMENT VIA LKK Your ref : D20001281MFSH // ACCIDENT INVOLVING SHC 7990K (OI) AND SLU 5114U (TP) ON 02/03/2020 Re: SLU5114U - TP Claim Against SHC7990K (FC) DOA 02/03/2020

Your ref : **D20001281MFSH**

Our ref : CC4/FCI20003963/Gea3q2

Dear Sirs,

**ACCIDENT INVOLVING SHC 7990K (OI) AND SLU 5114U (TP) ON 02/03/2020**

We refer to the above matter.

The accident occurred when our insured rear ended third party vehicle.



Basing on the reports of the circumstance of the accident, we propose to settle third-party claim at 100% liability.

We seek your approval to offer repairer " **INDECO ENGINEERS PTE LTD** " at **\$ 2,330.20 (all-in)**.

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The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (w/GST)	\$ 2,931.59	\$ 2,230.20
2. Loss of Use (1day x \$100)	\$ 100.00	\$ 100.00 (1day x \$100)
<b>Total</b>	<b>\$ 3,031.59</b>	<b><u>\$ 2,330.20</u></b>

Surveyor recommended 1day for repair.

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval / instruction.**

Thank You.

*Best Regards,*

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

phone: 6841-6051 | email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

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**From:** Rachel Wu <[RachelWu@msfirstcapital.com.sg](mailto:RachelWu@msfirstcapital.com.sg)>

**Sent:** Friday, May 22, 2020 10:07 AM

**To:** Eric Woo <[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)>

**Cc:** Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>; Lai Bee Yin <[bylai@sg.indeco.cwtlimited.com](mailto:bylai@sg.indeco.cwtlimited.com)>; Seah Wan Er <[weseah@sg.indeco.cwtlimited.com](mailto:weseah@sg.indeco.cwtlimited.com)>; Tan Teck Leong Leon <[ltan@sg.indeco.cwtlimited.com](mailto:ltan@sg.indeco.cwtlimited.com)>; Tan Cheng Huat <[tanch@sg.indeco.cwtlimited.com](mailto:tanch@sg.indeco.cwtlimited.com)>

**Subject:** RE: SLU5114U - TP Claim Against SHC7990K (FC) DOA 02/03/2020


Dear Eric,

Below email fyn.

Thank you

Best Regards

Rachel Wu  
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3862 | Fax No. : 6507 3849 | Email: [rachelwu@msfirstcapital.com.sg](mailto:rachelwu@msfirstcapital.com.sg) | Company Regn. No. 195000106C  
A Member of  Insurance Group

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**From:** Tan Cheng Huat <[tanch@sg.indeco.cwtlimited.com](mailto:tanch@sg.indeco.cwtlimited.com)>

**Sent:** Friday, 22 May 2020 10:03 am

**To:** Rachel Wu <[RachelWu@msfirstcapital.com.sg](mailto:RachelWu@msfirstcapital.com.sg)>

**Cc:** [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com); Lai Bee Yin <[bylai@sg.indeco.cwtlimited.com](mailto:bylai@sg.indeco.cwtlimited.com)>; Seah Wan Er <[weseah@sg.indeco.cwtlimited.com](mailto:weseah@sg.indeco.cwtlimited.com)>; Tan Teck Leong Leon <[ltan@sg.indeco.cwtlimited.com](mailto:ltan@sg.indeco.cwtlimited.com)>

**Subject:** SLU5114U - TP Claim Against SHC7990K (FC) DOA 02/03/2020

Warmest Regards

**Tan Cheng Huat**  
Technical Officer  
**INDECO ENGINEERS PTE LTD**  
(A member of the CWT Group)

DID +65 63822736

Fax +65 63822817

[www.indeco.cwtlimited.com](http://www.indeco.cwtlimited.com)

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