



MY CAR CONSULTANT PTE LTD

Address: 53 Ubi Avenue 1, Paya Ubi Industrial Park
#01-33 S(408934)

Email: Admin@mycar.sg

(Company Registration No: 201605878Z)

27th March 2020

Our reference: SLP1482J

Your reference: SHA2897R

First Capital Insurance Ltd

6 Raffles Quay

Singapore 048580

Attn: Motor Claims Department

BY HAND

Dear Sir/ Madam,

Claimant : JASON NG CONG RONG

Address : 212 PETIR ROAD #04-465 S670212

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **08/03/2020** along involving our client's vehicle registration number **SLP1482J** and vehicle registrations number **SHA2897R** driven by you/your insured's driver at the material time.

As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$3,350.00
Loss of Rental	:	\$750.00
GIA Search	:	\$29.00
LTA Search		\$7.49
Total	:	\$4,136.49

A copy of each of the following supporting documents are enclosed:-

- a) Our client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Letter Of Authorisation;
- e) Rental Agreement & Official Receipt;
- f) LTA Search Results & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Yours faithfully,



.....
My Car Consultant

1-Stop Solution For All Automotive Needs

THANK YOU FOR YOUR BUSINESS!



MY CAR CONSULTANT PTE LTD (Co Reg No. 201605878Z)

53 Ubi Ave 1 #01-33 Paya Ubi Industrial Park S408934.

Tel: +65 9888 8885 / +65 8330 0060

LETTER OF AUTHORIZATION

In consideration of Repairer Workshop My Car Consultant Pte Ltd, 53 Ubi Ave 1 Paya Ubi Industrial Park #01-33 Singapore 408934

I/We, Ng Cong Rong of NRIC/Passport number/ROC number: _____, Owner of vehicle no. SLP14827 hereby authorize you to commence claim, settle and receive whatever amount payable by the insurance company and/or third party or to commence legal proceedings, if necessary, in my/our name for the cost of repair and loss of use, etc. I/We agree to assign the whole proceeds of my/our third party claim to you and my/our solicitors (to be appointed by you on my/our behalf) shall accept this as my/our irrevocable authorisation to pay the amount compensate direct to you after deduction of their costs on a solicitor and client basis. I/We undertake to co-operate fully with you and my/our solicitors to see the claim to a successful conclusion.

I/We hereby instruct and authorize you to claim direct from my/our insurance company on my/our behalf for all monies due to you, I undertake to pay you for the excess applicable under my policy and to reimburse you all costs, fees and expenses incurred by you in pursuing the claim on my/our behalf in the event that my/our claim is unsuccessful.


I/We also irrevocably authorize you to sign all discharge vouchers/indemnity forms and all necessary papers in connection with the above claim in my/our absence.

I/We irrevocably authorize you to appoint such a firm of solicitors on my/our behalf as you shall deem fit for the purpose of the third party/own insurer/s claim.

I/We undertake to inform you and/or the solicitors appointed by you on my behalf in the event the third party's insurance company communicate with me/us directly, orally or in writing and I/we further undertake not to accept any monies or offer of settlement from the third party's insurers without first communicating with you and obtaining your consent.

In the event the third party's insurers forward me/us the settlement monies, I undertake to pay you the sum claimed in relation to my property damage claim.

Dated this _____ (day) of _____ (month) 20 (year)



Owner's signature (Company stamp if applicable)

Name:

NRIC No:



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 09 Mar 2020 / 14:22:12

Receipt Date/Time : 09 Mar 2020 / 14:22:12

Tax Invoice/Receipt

Receipt No. : ITNET-00000-200309-002151

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SJR7337U				
As at 06 Mar 2020/14:45:00				
Insurance Co: NTUC INCOME INS CO-OP LTD				
1	Insurance Enquiry - SJR7337U Enquiry Fee 20200309142051282814	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SLM8336T				
As at 07 Mar 2020/01:05:00				
Insurance Co: TOKIO MARINE INSURANCE SINGAPORE LTD				
2	Insurance Enquiry - SLM8336T Enquiry Fee 20200309142051330992	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SLK4259U				
As at 08 Mar 2020/13:30:00				
Insurance Co: FWD SINGAPORE PTE. LTD.				
3	Insurance Enquiry - SLK4259U Enquiry Fee 20200309142051371524	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SHA2897R				
As at 08 Mar 2020/00:00:00				
Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
4	Insurance Enquiry - SHA2897R Enquiry Fee 20200309142051418815	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - FBE170S				
As at 02 Mar 2020/19:30:00				
Insurance Co: NTUC INCOME INS CO-OP LTD				
5	Insurance Enquiry - FBE170S Enquiry Fee 20200309142051454288	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		35.00	2.45	37.45



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-042912

Date of Request: 12/03/2020

Your Ref No: WALK IN IU

MY CAR CONSULTANT PTE LTD - UBI
53 UBI AVE 1, #01-33 PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Your Vehicle No: SLP1482J
Date of Accident: 08/03/2020
Place of Accident: RAFFLES BLVD
Involving Vehicle No: SHA2897R

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque

TAX INVOICE

Our Ref No: GR-20-042913

Date of Request: 12/03/2020

Your Ref No: WALK IN IU

MY CAR CONSULTANT PTE LTD - UBI
53 UBI AVE 1, #01-33 PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Date of Accident: 08/03/2020

Vehicle No: SLP1482J

Place of Accident: RAFFLES BLVD

Involving Vehicle No: SHA2897R

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SHA2897R	RAFFLES BLVD	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

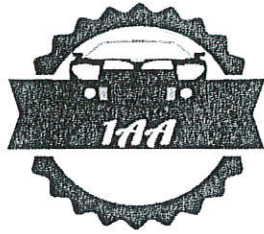
Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



OPERATING LEASE AGREEMENT

53 Ubi Avenue 1, Paya Ubi Industrial Park #01-33 S408934

Tel: (+6583300060)/(+6598888885)

Email: Admin@mycar.sg (Company Registration No: 201605878Z)

VEHICLE RENTAL AGREEMENT

HIRER'S PARTICULARS		ADDITIONAL HIRER'S PARTICULARS	
Name (As in NRIC) : Jason Ng Cong Rong		Name (As in NRIC) :	
NRIC/Passport No :		NRIC/Passport No :	
Date of birth :	Age :	Date of birth :	Age :
Address : 212 Petir Road #04-465		Address :	
Mobile No :		Mobile No :	
Type of driving license : Local / International		Type of driving license : Local / International	

VEHICLE DETAILS

Make & Model : BMW 328i	Vehicle No : SKK4789E
Vehicle Out Date : 8 mar 2020	Vehicle Return Date : 13 mar 2020
Time Out :	Time Return :

Daily -	5	Day/s	@ S\$	150	Per Day	\$	750
Weekly -		Week/s	@ S\$		Per Week	\$	
Monthly -		Month/s	@ S\$		Per Month	\$	
Deposit :						\$	
Delivery Service :						\$	
Others :							
Total Nett Charges						\$	

Hirer Signature

1AA