

Shirley Hiew (LKK Auto)

From: Shirley Hiew (LKK Auto)
Sent: Friday, 6 March 2020 5:00 pm
To: claims@premiumauto.com.sg
Cc: Admin-D (LKKAuto); SUR; nora.khai@premiumauto.com.sg
Subject: RE: OD CLAIM FOR SLG 3233 X ON 3/3/2020

Dear Kee Siang,

As instructed by our client , please proceed to repair the **insured vehicle SLG 3233X Not Exceeding Repair Cost \$ 22,000/- or which ever lower, (Excess \$800/-).**

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: Sur@lkkauto.com | fax: 6256-4315
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: claims@premiumauto.com.sg <claims@premiumauto.com.sg>
Sent: Friday, 6 March 2020 11:06 am
To: Admin A <admin-a@lkkauto.com>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; SUR <sur@lkkauto.com>
Cc: 'Claims' <claims@premiumauto.com.sg>
Subject: RE: OD CLAIM FOR SLG 3233 X ON 3/3/2020

Dear all,

Kindly assist on OD approval for this case urgently.

**Best Regards,
Kee Siang
Claims Advisor**

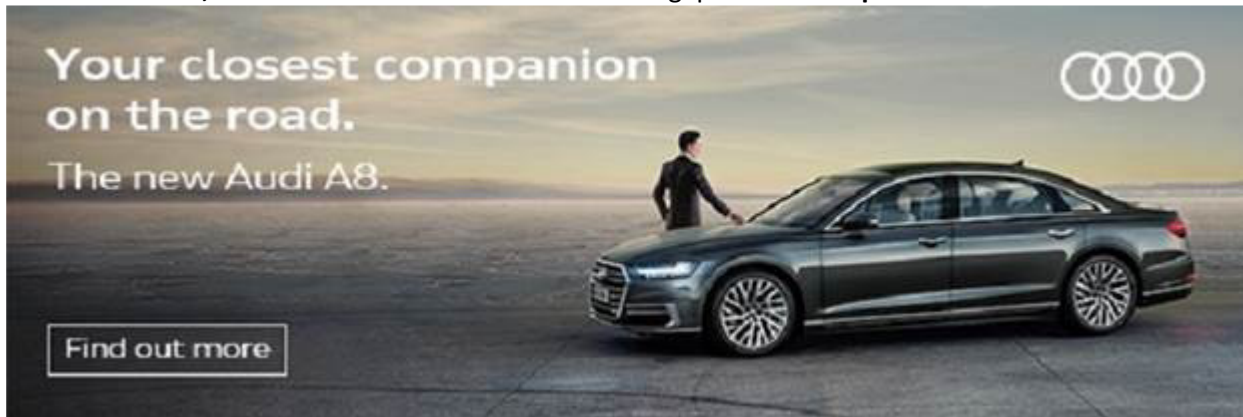
Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

D. +65 6768 9911 **P.** +65 9871 9902

e. claims@premiumauto.com.sg **w.** www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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From: Claims <claims@premiumauto.com.sg>

Sent: Wednesday, 4 March 2020 5:31 PM

To: 'Admin A' <admin-a@lkkauto.com>; 'Nivitha (LKK Auto)' <admin-d@lkkauto.com>; 'SUR' <sur@lkkauto.com>

Cc: 'Claims' <claims@premiumauto.com.sg>

Subject: RE: OD CLAIM FOR SLG 3233 X ON 3/3/2020

Dear all,

Attached is the estimate for your reference.

**Best Regards,
Syafiq
Claims Admin Assistant**

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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From: Claims <claims@premiumauto.com.sg>
Sent: Wednesday, 4 March 2020 2:24 PM
To: 'Admin A' <admin-a@lkkauto.com>; 'Nivitha (LKK Auto)' <admin-d@lkkauto.com>; 'SUR' <sur@lkkauto.com>
Cc: 'Claims' <claims@premiumauto.com.sg>
Subject: OD CLAIM FOR SLG 3233 X ON 3/3/2020

Dear All,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 5/3/2020, 10am.

Vehicle is in our compound.

Best Regards,
Syafiq
Claims Admin Assistant

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