

ASSIGNMENT

Surveyor: MR. LIM

DOI: 4/3/2020

Date / Time : 04/03/2020

Registered in Merimen: _____

Pre-assign / CCU / FTE



Insured Vehicle No. : SCM 7602M

Claim No. : S0M02HU3

Name of Insured : FONG CHEE MOON

Policy No. : GA291616

Insured Tel No. : _____ HP: _____

Make / Model : MERCEDES CLA180

Excess Sec II : S\$ _____ D.O.A : 29/02/2020 23:15

Place of Accident : TAMPINES ROAD TOWARDS KPE
(NEAR HOUGANG AVE 7)

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : _____

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % Final ? Yes / No

SLL 1698A

INSRS:
WSP: TEAM
Tel : AUTOPRO
Liability:
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	SLL 1698A - X	SCM 7602M - X	STAGE	DATE / PIC
5/3/2020 -	OINR. To send out first letter. File pass to Su Li.		Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
			Call OI:	
21/07/2020	Pls refer to VIEWS for details.		After call ltr to OI:	
			Documentation Check List:	Handler Typist
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD	☐
			Payment Breakdown Form:	☐
			Post-Repair Photos:	☐
			Others:	☐

PRELIMINARY ADVICE		Date/Time:	Sent By:	Confirm by:
FINALIZATION		Date/Time:	Confirm with:	Confirm by:
Repair Cost: L/sum		S\$ 1,950.00	(4 days) Reduction: 70 %	Email ☐ Call ☐
FINAL SETTLEMENT		Date/Time: 21/07/2020	Confirm with: Adel	Email ☒ Call ☐
Final Liability:		% 100	(Agreed / Assessed) BOLA S/N No. : 27	If NO or B 28, Ass. Lia :
Repair Cost:		S\$ 1,950.00		
Loss of Rental (LOR):		S\$ 840.00	(6 days) x \$140.00	
Loss of Use (LOU):		S\$ (\$ x days)		
Loss of Income (LOI):		S\$ (\$ x days)		
LOR only ☒ LOU only ☐		LOR + LOU ☐ LOR + LOI ☐	[Tick only one]	
GIA/LTA Search		S\$ 7.45		
Medical:		S\$		
Disbursement:		S\$	(e.g. Tow/ Independent)	
Legal Cost		S\$		
Total:		S\$ 2,797.45	Global Sum S\$:	
FINAL PAYMENT		Date/Time:	Confirm with:	Email ☒ Call ☐
Payee 1:		S\$ 2,797.45	Name 1: Team Autopro Pte Ltd	
Payee 2: (Strike if N.A.)		S\$	Name 2:	
Payee 3: (Strike if N.A.)		S\$	Name 3:	

1) Claim status: Normal/~~Project/Private Settle~~
 2) Report Format: TP
 3) Survey fee: \$350.00