

# PREMIER AUTOMOTIVE SERVICES PTE LTD

23 CHANGI SOUTH AVE 2 #01-02

SINGAPORE 486443

TEL:65446671 FAX:62141511

CO. REG:200707743D GST REG:200707743D

Our Ref: **SHC6367S/VC**

You Ref: **SHD4900K**

**WITHOUT PREJUDICE**

16 March 2020

**(AR Registered)**

**Attn: The Motor Claims Department**

MS First Capital Insurance Limited

36 Robinson Road

#16-01

City House

Singapore 068877

Dear Sir/Madam

**ACCIDENT INVOLVING SHC6367S AND SHD4900K ALONG CHANGI SOUTH AVENUE 4 – CHANGI SOUTH AVENUE 3 ON 26.02.2020**

We have been authorized by Premier Taxis Pte Ltd, the owner of Taxi vehicle number: **SHC6367S**, to claim against the party/parties responsible for the damages arising from the above-mentioned accident.

Our records show that you are the insurers of vehicle number: **SHD4900K** at the material time of the accident with the driver of our client's vehicle, **Mr. KOH LEE WHY**.

As a result of the accident caused by your Insured Driver's negligent driving and/or management of your insured's Vehicle Number: **SHD4900K**, our client's vehicle was damaged and we have been put to loss and damage as follows:

(1) Cost of repairs	\$ 2,033.00 (Incl. GST)
(2) Loss of Rental – 9 Days @ \$103.60 per day	\$ 932.40
(3) Towing Fee	<u>\$ 50.00</u>
	<b><u>\$ 3015.40</u></b>

A copy of each of the following supporting documents is enclosed:

- (1) GIA report, Police Report & sketch plan of **SHC6367S**
- (2) Driver's I/C and Driving License
- (3) Final repair bill
- (4) Vehicle Registration card, Certificate of Insurance, Certification Letter
- (5) Check In/Out Voucher
  
- (6) Scene video (when require)

## **PREMIER AUTOMOTIVE SERVICES PTE LTD**

23 CHANGI SOUTH AVE 2 #01-02

SINGAPORE 486443

TEL:65446671 FAX:62141511

CO. REG:200707743D GST REG:200707743D

Our Ref: **SHC6367S/VC**

We would appreciate if you could look into the subject matter and let us have your favorable offer within 14 days. If you are agreeable to the settlement of the above said claims, please forward us your discharge voucher as for our client's signature and payment made to "Premier Automotive Services Pte Ltd".

Please note that if we do not hear from you within the stipulated 14 days, we will have no alternative but to appoint our solicitor to act on our behalf to commence proceedings against you without further notice to you.

Yours faithfully,



-----  
This is a computer generated letter and no signature is required.

Claims Department – Vincent Chua

Email: [vincent.chua@premierauto.com.sg](mailto:vincent.chua@premierauto.com.sg)

DID: 65446689

NB: We encourage all parties to liaise with us via email to expedite all matters

PS: Please quote our reference no when replying

c.c. Client – Premier Taxis Pte Ltd

**WITHOUT PREJUDICE**

MS First Capital Insurance Limited  
36 Robinson Road  
#16-01  
City House  
Singapore 068877

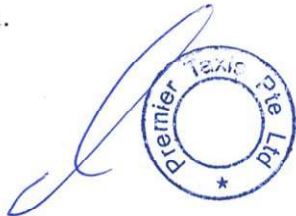
**Attn: The Motor Claims Department**

Dear Sir/Madam,

**ACCIDENT INVOLVING SHC6367S AND SHD4900K ALONG CHANGI SOUTH AVENUE 4 TOWARDS CHANGI SOUTH AVENUE 3 ON 26.02.2020**

We, Premier Taxis Pte Ltd, the registered owner of vehicle No: **SHC6367S**. We hereby authorize you to release all compensation monies pertaining to the above-mentioned accident directly to our workshop, M/s Premier Automotive Services Pte Ltd. We, hereby authorize the said workshop, M/s Premier Automotive Services Pte Ltd to collect all compensation monies due to us from you or any other party, regarding the said accident.

Thank You.



\_\_\_\_\_  
Premier Taxis Pte Ltd  
Authorized Signatory

Date 21/04/2020

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20001242MFSH/1  
ACCIDENT DATE : 26/02/2020  
ACCIDENT LOCATION : ALONG CHANGI SOUTH AVE 4 TWDS CHANGI SOUTH AVE 3  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : LIM WEE CHONG  
INSURED VEHICLE : SHD 4900K  
INVOLVED PARTY : SHC 6367S  
SETTLEMENT SUM : \$ 2,750.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : PREMIER TAXIS PTE LTD

Signature and Date :

21/04/2020



WITNESS : VINCENT CHUA

Signature and Date :

21/04/2020



PREMIER AUTOMOTIVE SERVICES PTE LTD  
OFFICE: 23 Changi South Avenue 2 #01-02 S(486443)  
TEL: 65436676 / 65436689 FAX: 62141511  
CO. REG NO.: 200707743D GST. REG. NO.: 200707743D

PREMIER TAXIS PTE LTD  
23 CHANGI SOUTH AVENUE 2 #03-02  
SINGAPORE 486443

### TAX INVOICE

DATE 16-Mar-2020  
PAGE 1 OF 1

ITEM	Description	QTY	U.PRICE	AMOUNT
	FINAL REPAIR BILL FOR KIA OPTIMA REGN NO: SHC 6367 S			\$ 1,900.00
TOTAL LUMP SUM REPAIR COSTS AS RECOMMENDED BY SURVEYOR				\$ 1,900.00
GST @ 7%				\$ 133.00
GRAND TOTAL				\$ 2,033.00



for Premier Automotive Services Pte Ltd

This is a computer generated invoice. No signature is required.

(ALL THE REPAIR COSTS ARE SUBJECTED TO GST)



04 March 2020

To Whom It May Concern

Dear Sir/Madam

**CERTIFICATION LETTER**

This letter serves to inform that Koh Lee Why of NRIC Number S0107760J is a registered driver of SHC6367S. Koh Lee Why is paying daily rental rate of \$103.60 (Inclusive of GST).

Should you require further information, please contact us at 6214 8880.

Thank you.

Yours sincerely

A handwritten signature in black ink, appearing to be "Chin Bee Lian".

Chin Bee Lian (Ms)  
Assistant Vice President  
Taxis Administration

Prepared By: Hasnah

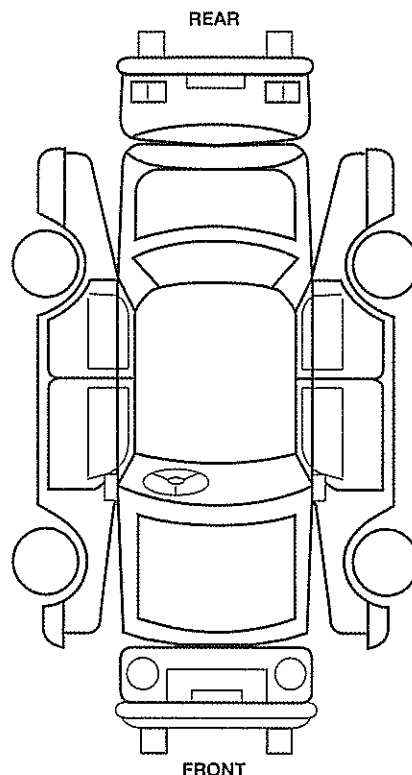
PREMIER TAXIS PTE LTD  
23 Changi South Avenue 2  
#03-02  
Singapore 486443  
Telephone: +65 6214 8880 Fax: +65 6214 0330  
[www.premiertaxi.com.sg](http://www.premiertaxi.com.sg)  
Co. Reg. No. 200304975H1

**CHECK IN / OUT VOUCHER**

| | | | | | | |

DRIVER'S NAME <u>KOH LEE WH</u>		HANDPHONE <u>97347503</u>	
NRIC <u>S 0107760J</u>		MAKE / MODEL <u>K02</u>	
TAXI REGN NO. <u>S HC 6367S</u>			
DATE IN <u>260220</u>	TIME IN <u>2330</u>	DATE OUT <u>050320</u>	TIME OUT <u>1745</u>
KILOMETRES IN	FUEL IN	KILOMETRES OUT	FUEL OUT
	E 1/4 1/2 3/4 F		E 1/4 1/2 3/4 F

INDICATE AREA OF DAMAGE HERE:



BODY MARKINGS

- |                     |             |
|---------------------|-------------|
| 1 - Light Dent      | 5 - Damaged |
| 2 - Serious Dent    | 6 - Chip    |
| 3 - Light Scratch   | 7 - Crack   |
| 4 - Serious Scratch | 8 - Peeling |

TAXI METER DOWNLOADED

YES

NO

DATE / TIME TOWED IN TO WORKSHOP

D D M M Y Y H H M M

DATE / TIME CALL TO DRIVER FOR VEHICLE COLLECTION

D D M M Y Y H H M M

I ACKNOWLEDGE AND CONFIRM THAT I HAVE EXAMINED THE ABOVE SAID VEHICLE AND THAT THE SAME IS IN GOOD CONDITION AND TO MY SATISFACTION IN EVERY RESPECT TOGETHER WITH THE ACCESSORIES / ITEMS LIST ABOVE. THIS VOUCHER IS USED IN CONJUNCTION WITH THE TERM RENTAL AGREEMENT.

**CHECK IN**
**CHECK OUT**

DRIVER'S NAME

DRIVER'S NAME

DRIVER'S SIGNATURE / DATE / TIME

DRIVER'S SIGNATURE / DATE / TIME

CHECKED IN BY  
(PREMIER'S AUTHORISED WORKSHOP)

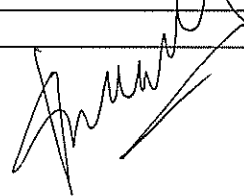
CHECKED OUT BY  
(PREMIER'S AUTHORISED WORKSHOP)

SERVICE / REPAIRS DONE

DRIVER'S REMARKS

- |  |  |
|--|--|
| <input type="checkbox"/> SERVICING<br><input type="checkbox"/> T / BELT<br><input type="checkbox"/> AIRCON SYSTEM<br><input type="checkbox"/> TURBO<br><input type="checkbox"/> BRAKE SYSTEM<br><input type="checkbox"/> CLUTCH SYSTEM<br><input type="checkbox"/> BULB<br><input type="checkbox"/> UNDER CARRIAGE<br><input type="checkbox"/> CPF<br><input type="checkbox"/> BATTERY | <input type="checkbox"/> OTHERS:<br><input type="checkbox"/> ACCIDENT: DATE / TIME of ACCIDENT:<br><u>260220 2300</u><br><u>TP/L</u> |
|--|--|

Camera ok -





## Jia Le (LKK Auto)

---

**From:** Jia Le (LKK Auto)  
**Sent:** Tuesday, 21 April 2020 3:19 PM  
**To:** May Chua  
**Cc:** Admin A  
**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear May,

Kindly note that we have settled at global sum of \$2,750.00 with third party.

Thank you.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** May Chua [mailto:maychua@msfirstcapital.com.sg]  
**Sent:** Monday, 20 April 2020 4:43 PM  
**To:** Jia Le (LKK Auto)  
**Cc:** Admin A  
**Subject:** SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear Jia le,

Please offer till 7days, if cannot then 8 days (Max: \$2,861.80)

Thank you

Best Regards

May Chua

**MS First Capital Insurance Limited**

A Member of **MS&AD Insurance Group**

36 Robinson Road, City House, #16-01 | Singapore 068877 | Tel: 6507 3848 | Fax: 6507 3849 | Reg. No. 195000106C

Motor Claims: [motor\\_claims@msfirstcapital.com.sg](mailto:motor_claims@msfirstcapital.com.sg) | Website: [www.msfirstcapital.com.sg](http://www.msfirstcapital.com.sg)

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data.

Please refer to [www.first-insurance.com.sg](http://www.first-insurance.com.sg) for details of PDPA Personal Data Collection Statement.

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*As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.*

*We appreciate your kind understanding. Stay safe.*

---

**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>  
**Sent:** Monday, 20 April 2020 4:40 pm  
**To:** May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear May,

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 6,180.11	\$ 2,033.00
2. Loss of Rental (9days x \$103.60)	\$ 932.40	\$ 828.80 (8days x \$103.60)
Total	\$ 7,162.51	\$ 2,861.80
<b>Global sum</b>		<b>\$ 2,850.00</b>

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** May Chua [<mailto:maychua@msfirstcapital.com.sg>]  
**Sent:** Monday, 20 April 2020 4:36 PM  
**To:** Jia Le (LKK Auto)  
**Cc:** Admin A  
**Subject:** SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear Jia Le,

May I request that you let us have the amount that they request, please?  
Thank you

Best Regards  
May Chua

**MS First Capital Insurance Limited**

A Member of **MS&AD** Insurance Group

36 Robinson Road, City House, #16-01 | Singapore 068877 | Tel: 6507 3848 | Fax: 6507 3849 | Reg. No. 195000106C

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*We appreciate your kind understanding. Stay safe.*

---

**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Sent:** Monday, 20 April 2020 4:33 pm

**To:** May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MF5H/1 //

Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear May,

We have offer global sum of \$2,400.00 to TP. However, they counter propose 8 days for LOR due to PRI arrangement, grounding over the weekends.

Kindly let us have your instruction.

Thank you.

**Note:** *We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** May Chua [<mailto:maychua@msfirstcapital.com.sg>]

**Sent:** Thursday, 16 April 2020 8:54 AM

**To:** Jia Le (LKK Auto)

**Cc:** Admin A

**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MF5H/1 //

Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear Jia Le,

LOR: please try with \$100 first.

Please proceed to negotiate. (MAX: 2497.40)

Thank you

Best Regards  
May Chua

**MS First Capital Insurance Limited**  
**A Member of MS&AD Insurance Group**

36 Robinson Road, City House, #16-01 | Singapore 068877 | Tel: 6507 3848 | Fax: 6507 3849 | Reg. No. 195000106C  
Motor Claims: [motor\\_claims@msfirstcapital.com.sg](mailto:motor_claims@msfirstcapital.com.sg) | Website: [www.msfirstcapital.com.sg](http://www.msfirstcapital.com.sg)

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*We appreciate your kind understanding. Stay safe.*

---

**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Sent:** Thursday, 16 April 2020 8:50 am

**To:** May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear May,

The below table is our proposal of lowest & highest request for mandate.

Thank you.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** May Chua [<mailto:maychua@msfirstcapital.com.sg>]

**Sent:** Thursday, 16 April 2020 8:16 AM

**To:** Jia Le (LKK Auto)

**Cc:** Admin A

**Subject:** SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Dear Jia Le,

I don't understand the below table?

Is it your proposal on the low side and high side or you are seeking for higher mandate to offer?

	Claimed Amount	Propose Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 6,180.11	\$ 2,033.00	\$ 2,033.00
2. Loss of Rental (9days x \$103.60)	\$ 932.40	\$ 310.80 (3days x \$103.60)	\$ 414.40 (4days x \$103.60)
Total	\$ 7,162.51	\$ 2,393.80	\$ 2,497.40

Kindly advice

Thank you

Best Regards

May Chua

**MS First Capital Insurance Limited**

A Member of **MS&AD Insurance Group**

36 Robinson Road, City House, #16-01 | Singapore 068877 | Tel: 6507 3848 | Fax: 6507 3849 | Reg. No. 195000106C

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*We appreciate your kind understanding. Stay safe.*

---

**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Sent:** Wednesday, 15 April 2020 5:52 pm

**To:** May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001242MFSH/1 // Our ref: CC4/FCI20003423/Fda3 [ACCIDENT INVOLVING SHD4900K AND SHC6367S ON 20/12/2019]

Claim No: D20001242MFSH/1

LKK Ref: CC4/FCI20003423/Fda3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SHD 4900K AND SHC 6367S ON 26/02/2020**

We refer to the above matter.

Insured driver rear ended third party.

We seek your approval to offer Third Party repairer "PREMIER AUTOMOTIVE SERVICES PTE LTD" at \$2,497.40(all-in).

The summary is as follows:-

	Claimed Amount	Propose Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 6,180.11	\$ 2,033.00	\$ 2,033.00
2. Loss of Rental (9days x \$103.60)	\$ 932.40	\$ 310.80 (3days x \$103.60)	\$ 414.40 (4days x \$103.60)
Total	\$ 7,162.51	\$ 2,393.80	\$ 2,497.40

Surveyor recommended 03 days for repair + 1PRS = 4days.

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval/instruction.**

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Mei Kwan (LKKAuto)

**Sent:** Tuesday, 3 March 2020 7:37 PM

**To:** 'May Chua'

**Cc:** Jia Le (LKK Auto); Admin A

**Subject:** RE: SURVEY ASSESSMENT - D20001242MFSH/1 // EXPRESS SETTLEMENT

**YOUR REF: D20001242MFSH**

**LKK REF: CC4/FCI20003423/Fda3**

Dear Sir / Madam,

We refer to the above matter.

We had inspected TP vehicle SHC 6367S on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Jia Le and she can be contacted at DID: 6749 5792.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Monday, 2 March, 2020 9:21 AM

**To:** 'CWS Motor Claims' <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Cc:** 'May Chua' <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>  
**Subject:** RE: SURVEY ASSESSMENT - D20001242MFSH/1

Dear Sir/Madam,

Thank you for the assignment.

Best Regards,  
Summer Lee | Admin  
LKK Auto Consultants Pte Ltd  
Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park,  
Ubi Avenue 1, #02-25 | S(408933)

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**From:** CWS Motor Claims <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>  
**Sent:** Monday, 2 March, 2020 8:11 AM  
**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)  
**Cc:** CWS Motor Claims <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; May Chua  
<[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>  
**Subject:** PRI: SURVEY ASSESSMENT - D20001242MFSH/1

Dear Sir/Mdm,  
We refer to the above reference.  
Please find attached the necessary documents for survey.  
Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,  
Admin Team  
Claim Workflow System  
Motor Claims Department  
MS First Capital Insurance Limited  
Tel : 6507 3848  
Fax : 6507 3849

**PS: This is a system generated mail. Please do not reply to this mail.**