



KT GARAGE PTE LTD UEN: 201906115R
Auto Bay@ Kaki Bukit Entrance A
BLK 1 Kaki Bukit Ave 6 #01-04 Singapore 417883
T: +65 6555 2909 EMAIL: Service@ktgroup.com.sg

Date : 24/04/2020

Our Ref : 202002-044-9TP – SFY4431K

To : AIG ASIA PACIFIC PTE LTD
AIG Building
78 Shenton Way #08-16
Singapore 079120

Attn : Officer In-Charge
Motor Claims Dept.

Dear Sirs

ACCIDENT INVOLVING SFY4431K & SMD9523Z ON 17/02/2020 ALONG SLIP ROAD OF ADAM RD PIE TOWARDS BKE BETWEEN LP 1031 & 1033

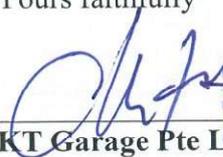
We refer to the above accident. The accident was caused solely by the negligence of your insured and as a result, we had incurred the following Costs and Losses: -

Cost of Repair (inc gst)	\$ 2,354.00
Loss of Rental (inc GST)	\$ 834.60
Claimed Amount	<u>\$ 3,188.60</u>

Enclosed are the supporting documents for your perusal:
Original Repair Bill: INV20210154
GIA report of SFY4431K
Car Rental Receipt

Please look into our client's claim soonest possible.

Yours faithfully



KT Garage Pte Ltd

AUTHORIZATION TO ACT

I, TAN SIEW KENG ("the third party claimant")
of BLK 614 SENTIA RD #10-44 SINGAPORE 676614 (address),
owner of SFY 4431K (vehicle no.) hereby authorize

KT GARAGE PTE LTD

("the workshop") to act for me with respect to my claim for
repair costs and/or rental and/or loss of use ("claim") for my
vehicle no. SFY 4431K that was damaged pursuant to the
accident which occurred on 17/02/2020 (date) along SLIP RD
OF ADAM RD PIE TWDs BKE BTW LP 1031 & 1033 (location)
involving vehicle no/s SMD 95232
("the accident").

I further authorize the workshop to settle my above mentioned
claim in a manner that they deem fit and the workshop is further
authorized to receive payment further to settlement of my claim
with payment cheque/s being made in favour of the workshop.

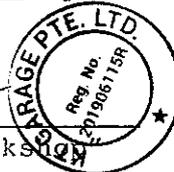
I further acknowledge that any settlement the workshop may reach
on my behalf is on a without prejudice and without admission of
liability basis insofar as the driver/owner/insurers of the other
vehicle/s is concerned.

Dated this 26th day of FEB (month) 20 20 (year)

X

SJK
Signed by "the third party claimant"

[Signature]
Signed by "the workshop"
(with chop)



RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

“We/I, KT GARAGE PTE LTD (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$3,100.00 (Global Sum) for vehicle no. SFY 4431K that was damaged pursuant to the accident which occurred on 17/02/2020 (date) along ADAM ROAD (PIE) TOWARDS TUAS (location) involving vehicle no/s SMD 9523Z.

This is pursuant to the inspection conducted on 27/02/2020 (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner TAN SIEW KENG (“the third party claimant”) of vehicle no SFY 4431K make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SFY 4431K (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 25th (day) of SEPTEMBER (month) 2020 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)

**KT GARAGE PTE LTD**

Auto Bay@ Kaki Bukit Entrance A
BLK 1 Kaki Bukit Ave 6 #01-04 Singapore 417883
T: +65 6555 2909 EMAIL: Service@ktgroup.com.sg

Bill To

AIG Asia Pacific Pte Ltd
Attention: AIG Asia Pacific Pte Ltd
AIG Building, 78 Shenton Way #08-16
SINGAPORE 079120

INVOICE NO: INV20210154
Invoice Date 24 Apr 2020
Vehicle Number SFY4431K
Due Date 24 Apr 2020

Description	Qty	Unit Price	GST	Amount
To supply labour and materials and to repair vehicle SFY4431K to its pre-accident condition (lump sum)	1.00	2,200.00	7%	2,200.00
		Subtotal		2,200.00
		Total GST		154.00
		Amount Due		2,354.00

Cheques Payable to : KT Garage Pte Ltd
Bank Transfer : UOB 378-307-147-7
Pay Now : 201906115R

**PLEASE PROVIDE PAYMENT REFERENCE
NO OFFICIAL RECEIPT WILL BE ISSUED**

E. & O. E.

PAYMENT ADVICE

To **KT GARAGE PTE LTD**
Auto Bay@ Kaki Bukit Entrance A
BLK 1 Kaki Bukit Ave 6 #01-04
Singapore 417883

AIG Asia Pacific Pte Ltd
Invoice Number INV20210154
Amount Due 2,354.00



GLOBAL ADVANCE LEASING

Biz Reg: B52935825E
GST Reg No: 200409785W
C/o 51 Defu Lane 10 S(539216)
Tel: 61000GAL

No. 1 Defu Lane 6
Singapore 539365

Agreement: **7741**

Vehicle No SMD55TOM	Make & Model Hyundai Elantra	Date 25.02.2020
Hirer Name <u>Tan Siew Keng</u> Address <u>Apt BIK 614 Senja Road #10-44 Singapore 670614</u> Contact Person <u>Siew keng</u> Tel <u>96538867</u>	Class 2 / 2A / 2B / 3 / 4 / 5	Check Out / Check In Date Out <u>25.02.2020</u> Time Out <u>16:20 Hrs</u> KM Out <u>34573</u> PETROL E 1/4 <u>↑</u> 3/4 F Date In <u>03/03/2020</u> Time In <u>5:20pm</u> KM In <u>35047</u> PETROL E 1/4 <u>↑</u> 3/4 F
1st Driver Name <u>Kok Fook Kiong</u> Address <u>Apt BIK 614 Senja Road #10-44 Singapore 670614</u> (H/P) <u>97383580</u> (O) _____ (H) _____ Passport/NRIC No <u>S1810386I</u> Nationality <u>Singaporean</u> Driving Licence No <u>S1810386I</u> Driving Exp _____ yrs Country of Issue <u>Singapore</u> Expiry Date <u>unlimited</u>	Class 2 / 2A / 2B / 3 / 4 / 5	Mode of Payment Cash / Cheque / Company Billing / Credit Card / Others Cheque / Card Details: _____ Expiry Date: _____
Additional Driver Name <u>Tan Siew Tin</u> Address <u>636A Senja Road #26-301 Singapore 670636</u> (H/P) <u>84140632</u> (O) _____ (H) _____ Passport/NRIC No <u>S1617862D</u> Nationality <u>Singaporean</u> Driving Licence No <u>S1617862D</u> Driving Exp _____ yrs Country of Issue <u>Singapore</u> Expiry Date <u>unlimited</u>	Class 2 / 2A / 2B / 3 / 4 / 5	Rental Charges ____ Day/s @\$ _____ /day \$ \$ _____ <u>01</u> Week/s @\$ <u>780.00</u> /week \$ \$ <u>780.00</u> ____ Month/s @\$ _____ /month \$ \$ _____ SUBTOTAL \$ \$ _____ CDW @\$ \$ \$ _____ PAI @\$ \$ \$ _____ Petrol Top Up \$ \$ _____ Delivery / Collection fee \$ \$ _____ Misc GST \$ \$ <u>54.60</u> Misc \$ \$ _____ Less _____ Pre-Payment / Deposit (\$ \$ _____) Misc (\$ \$ _____) Total Due \$ \$ <u>834.60</u>
Non Waiverable Excess (SG use only) The Hirer acknowledges a \$ <u>1,500.00</u> collision damage excess per accident applies. <u>[Signature]</u> X _____		Charges Subject to Final Audit
Collision Damage Waiver (CDW) The Hirer may limit his liability for any damage arising from collision to \$ _____ by purchasing CDW and paying the specified sum. X _____		Refundable Deposit Deposit \$ _____ Date of Refund _____ Refund Acknowledgement X _____
Personal Accident Insurance (PAI) PAI may be purchased at a premium specified herein. The Hirer acknowledges that the insurance is written by an independent insurance company and acknowledges that he has received, read and understood the policy conditions relating to the same. X _____		For Official Use Invoice No: <u>19200978</u> Date <u>03.03.2020</u> Receipt No _____ Date _____
Special Instructions <u>SFY 4431K - TP</u> <u>202002-044-9</u> <u>Board Rate</u>		

Important Notes

- Rental Vehicle is strictly for personal use in Singapore without prior consent of the owner.
- Only persons authorised by Global Advance Leasing may drive the vehicle.
- All parking and traffic violations are the responsibility of the Hirer. An Administrative charge will be levied on any traffic violations redirected.
- The Hirer shall be liable for excess charges for any late return at the rate shown per hour or per day.
- In the event of accident, the Hirer shall report to the rental office immediately.

I/We have read and agreed to the terms and conditions as set out on both sides of the agreement and certify that the information given is true and correct. If I/we opt to pay by credit / charge card, I agree that all amounts payable under this agreement may be billed to the same account and my signature here will be deemed to have been made on the applicable credit card charge slip.

X _____
(Hirer's signature)

X _____
(Additional Driver's signature)

X _____
(Global Advance Leasing)



Global Advance Leasing

Rental Account Application

PLEASE PROVIDE ALL REQUESTED INFORMATION:

HIRER PERSONAL DETAILS (HIRER TO PROVIDE COPY OF NRIC & DRIVING LICENSE)

Name (as in NRIC / Passport): Tan Siew Keng

Title: Mr / Mrs / Ms / Mdm / Dr / Others _____ Gender: Male / Female Date of Birth _____

Nationality: Singaporean / PR NRIC No. S683442F

Residential Address in Singapore: Apt BIK 614 Senja Road #10-44 Singapore 670614

Billing Address if Different from Residential Address: _____

Contact Details: Home: _____ Mobile: 96538867

Office: _____ Email: _____

Driving License No.: S6834142F Driving Experience: _____ years

Driving License Country of Issue Singapore Expiry Date unlimited

Driver Class: 2 / 2A / 2B / 3 / 4 / 5

EMERGENCY CONTACT PERSON:

Name: KOK Fook Kiong Relationship to Hirer: Husband

Contact Number: 97383580

BILLING INSTRUCTION

RENTAL IS PAYABLE ON OR BEFORE DUE DATE WITHOUT DEMAND VIA PAYNOW / BANK TRANSFER to GLOBAL ADAVANCE LEASING.

PAYMENT REMINDERS AND NOTICES WILL BE COMMUNICATED TO HIRER'S WHATSAPP No.:

HIRER INITIAL: SK

GLOBAL ADVANCE LEASING

1 Defu Lane 6, Singapore 539365 | T: +65 6100 0425 | WhatsApp: +65 90180988
 Website: www.gal.com.sg | UEN: 52935825E



ACKNOWLEDGEMENT

I certify that all information given above is true & correct. I authorise Global Advance Leasing to collect and retain copy / record of my IC, Driving License and identification information for the purpose as set out in Global Advance Leasing Personal Data Protection Policy. I agree to comply with the terms and conditions as set out in the Leasing Agreement signed and acknowledged by me on (date) 25-02-2020. In addition, I have taken special notice of the following terms:

1. Rental Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent by Global Advance Leasing.
2. Only Persons authorised by Global Advance Leasing may drive the vehicle.
3. Hirer is also forbidden to permit the vehicle to be used for purposes which conflicts the law (for instance in connection with theft, drug trafficking, smuggling or any other criminal action) or for the purpose of test and racing. Failure to comply entails serious consequences as the Hirer assumes full responsibility and liability.
4. Hirer agrees to pay the rental fees promptly without demand, failure of which Global Advance Leasing reserves the right to recover the vehicle from the Hirer without prior notice and the Hirer fully indemnifies Global Advance Leasing against all cost and expenses incurred.
5. **Global Advance Leasing manages Hirer & Drivers personal information in accordance with the obligations guided by Personal Data Protection Commission Singapore. We use and disclose customer personal data only for the purposes for which the information was collected, except as authorised by law. Full details of our policy may be retrieved from website www.gal.com.sg. You may also request a printed copy from the company.**

Hirer Signature:

Date:

25-02-2020

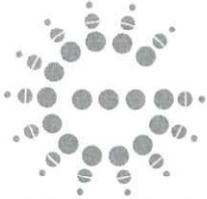
Name:

HIRER INITIAL: 

GLOBAL ADVANCE LEASING

1 Defu Lane 6, Singapore 539365 | T: +65 6100 0425 | WhatsApp: +65 90180988

Website: www.gal.com.sg | UEN: 52935825E



Global Advance Leasing

GLOBAL ADVANCE LEASING

No. 1 Defu Lane 6, Singapore 539365

T: +65 6100 0425 | enquiry@gal.com.sg | GST Reg No.: 200409785W

Bill To

Tan Siew Keng
C/O: KT GARAGE PTE LTD
Apt Blk 614 Senja Road #10-44 Singapore 670614
Singapore (97383580)

TAX INVOICE

Invoice No INV-19200978
Invoice Date 03 Mar 2020
Reference SMD5570M

Description	Amount
SMD5570M, REF : ST7741 TP202002-044-9 (SFY4431K)	
Rental from 25/02/2020 to 03/03/2020	780.00
01 week @ \$780.00 per week	

SM202002-044-9

Subtotal	780.00
Total GST	54.60
Amount Due	834.60

No Official Receipts will be issued. This is a computer generated document. No signature required.

PAYMENT METHOD

CREDIT CARD:

Credit Card Convenience Fees applicable

CHEQUE: All cheques should be crossed and made payable to : **GLOBAL ADVANCE LEASING**. Please indicate invoice number and payer's name on reverse of cheque

BANK TRANSFER: UOB Bank Account Number 208-315-273-9

Payment is due on or before the first day of rental. Kindly make payment promptly to avoid incurring admin charges and late payment interest.

E. & O. E.



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

Our Ref: CC4/AIG20003250/Hhs3

27 MARCH 2020

**TONG KIN LOONG
BLK 316 BUKIT BATOK STREET 32
#07-133
SINGAPORE 650316**

Dear Sir/Madam,

ACCIDENT INVOLVING SMD 9523Z / SFY 4431K / OTHERS ON 17/02/2020

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a Property Damage Claim from Body Repairer/Workshop acting on behalf of the owner of SFY 4431K against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

You are aware that your No-Claim Discount (NCD – if applicable) will be withheld for the time being. Pending for final allocation of liability in settlement by our principal AIG Asia Pacific Insurance Pte Ltd.

Please call us if you have further queries.

Jasper Chua
Case Handler
DID: 6741 2928
FAX: 6741 4108
Email: jasperchua@lkkauto.com

c.c. AIG Asia Pacific Insurance Pte Ltd
(Motor Claims Dept)

View Received Message

This mail is associated with :

***SFY4431K (3817227556SG)**
[SMD9523Z]

TP
TAN SIEW KENG
Feb 17 2020 12:00AM
[TONG KIN LOONG]
Kt Garage Pte Ltd

[Reply](#) [Reply All](#) [Mark as Unread](#) [Print Message](#) [Delete Message](#) [Forward](#)

From **AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG_SG_EXPRESS)**, sent on **05/08/2020 10:18 AM.**
To LKK_HQ
Subject **Alert - Adj Mandate Approved (S\$3103.00) - SFY4431K - Claim Handler: Ler, Bernard-JQ**

Approved:3103.00:COR 2,354.00 Car Rental (7.0 x S\$100/day + 7.00% GST) (S\$) 749 Nett Liability (S\$) 3,103.00

DOCUMENTS SUMMARY

There are no documents.