



**LETTER OF DEMAND**

Your Ref: SNM200200937/CO2

Our Ref: SMK 95426

To: Ching Tai ping.

Dear Sirs,

**ACCIDENT INVOLVING** SMK 95426 & GBB 5186E **ON** 20.2.2020

We are claiming on behalf of our client Majula D/o Ramasamy.

owner of vehicle number SMK 95426 involved in accident on 20.2.2020.

with vehicle GBB 5186E along/at Bukit Timah Rd -inds Rocher canal rd.

Description of claims:

<b>Cost of Repairs</b>	\$ <u>4,180.20</u>	(incl 7% GST)
<b>Loss of Use/Rental</b>	\$ <u>120</u> X <u>3</u> Days = \$ <u>360</u>	(incl 7% GST)
<b>Search Fee</b>	\$ <u>2</u>	(incl 7% GST)
<b>Miscellaneous Fee</b>	\$ _____	(incl 7% GST)
<b>TOTAL</b>	\$ <u>4,492.20</u>	(incl 7% GST)

We are claiming in full and final settlement of \$ 4,492.20  
payable to **Volkswagen Group Singapore Pte Ltd.**

Kindly send us a written acknowledgement within 14 days from receipt of this document.  
Please note that finalization/settlement offer of this claim should be within 8 weeks from the date of this document. Please email all settlement offers to [shushi.tang@vw.com.sg](mailto:shushi.tang@vw.com.sg) / [steven.chee@vw.com.sg](mailto:steven.chee@vw.com.sg).



19/6/2020  
sy

Dated this \_\_\_\_\_

# ŠKODA Centre Singapore

26 Leng Kee Rd  
Singapore 159104  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



## Tax invoice

Page 1/2  
Document no. 12333000743  
Document date 11-06-2020  
Customer no. 5211001170  
Customer GST-ID 200208384E  
Dealer 39999  
Job order number 2020000873/ 1  
Job order date 03-04-2020  
Service Advisor SHU SHI TANG

**Company**  
CHINA TAIPING INSURANCE (S) PL  
3 ANSON ROAD  
#18-00 SPRINGLEAF TOWER  
Singapore 079909

**Customer Details:**  
Ms. MANJULA  
D/O RAMASAMY  
14 FLORA DRIVE  
#03-15  
Singapore 506944

License plate SMK9542G	Model code 3V33SCA0	First registration 29-04-2019	VIN TMBBD8NP5J7610065	Model SUPERB GrtAMB TS162/2.0A6F	Mileage 29,770
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Position no.	Description	Quantity	Unit	Unit price excl. GST	Tax code	Total amount excl. GST	Total amount incl. GST
3V5807421	Diagnostic and Programming	1	pcs.	480.00	#1	480.00	513.60
	Cover For	1	pcs.	1,740.00	#1	1,740.00	1,861.80
	REAR BUMPER/ XR-130420						
	LABOUR	1	pcs.	840.00	#1	840.00	898.80
	Spray Painting	1	pcs.	800.00	#1	800.00	856.00
	CHINA TAIPING DIRECT SETTLEMENT DOA: 20/02/2020 TP VEH: GBB5186E SURVEY BY: GUO QIANG (LKK)						

Tax Code	Labour	Material	GST %	GST	Total amount excl. GST	Total amount incl. GST
#1	480.00	3,380.00	7%	270.20	3,860.00	4,130.20
<b>Total</b>	<b>480.00</b>	<b>3,380.00</b>		<b>270.20</b>	<b>3,860.00</b>	<b>4,130.20</b>

Customer



Please inspect your vehicle prior to leaving our premises; we seek your understanding that we are not able to honour claims on scratches, dents etc. after your car has left our premises.

-----VISIT OUR WEBSITE: aftersales.vw.com.sg (for online service appointments) and volkswagen.com.sg and www.skoda.com.sg (for additional services, products and promotions).-----

All fund transfer payments should be made payable to Volkswagen Group Singapore Pte Ltd; Bank Name: Deutsche Bank AG (Singapore Branch), Bank Account: 2528214002, Swift Code: DEUTSGSG. Please indicate Customer Number (eg. 521XXXXXX), Customer Name and Invoice Number in the payments.

Until payment of all goods (parts, accessories etc.) has been made in full to and received by Volkswagen Group Singapore (VGS), the goods remain in legal possession of VGS, irrespective if they have already been installed into your vehicle. However, the warranty of the goods (where applicable) starts with the issuance of the invoice or the collection of your car, whichever is earlier.

For warranty terms and conditions please visit our website [www.volkswagen.com.sg](http://www.volkswagen.com.sg)

# ŠKODA Centre Singapore

26 Leng Kee Rd  
Singapore 159104  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



## Tax invoice

Page	2/2
Document no.	12333000743
Document date	11-06-2020
Customer no.	5211001170
Customer GST-ID	200208384E
Dealer	39999
Job order number	2020000873/ 1
Job order date	03-04-2020
Service Advisor	SHU SHI TANG

Company  
CHINA TAIPING INSURANCE (S) PL  
3 ANSON ROAD  
#18-00 SPRINGLEAF TOWER  
Singapore 079909

Customer Details:  
Ms.  
MANJULA  
D/O RAMASAMY  
14 FLORA DRIVE  
#03-15  
Singapore 506944

License plate	Model code	First registration	VIN	Model	Mileage
SMK9542G	3V33SCA0	29-04-2019	TMBBD8NP5J7610065	SUPERB GrtAMB TS162/2.0A6F	29,770

This is an authorised document. No signature is required.



Automotive Pte Ltd

Website: www.mova.com.sg  
Co. Reg. No.: 198904033G  
GST Reg. No.: M2-0088864-2

Main Office: Mova Building, No. 22, Jalan Kilang, Singapore 159419

Tel: (65) 6476 3333 Fax: (65) 6271 5891

Fan Yoong Branch: No. 15 Fan Yoong Road, Singapore 629792

Tel: (65) 6262 3377 Fax: (65) 6264 3151

Workshop Dept: Blk 1008, Bukit Merah Lane 3, #01-04/06/08, Singapore 159722

Tel: (65) 6272 3892 Fax: (65) 6270 8314

24 Hours Breakdown Service: (65) 9799 8888

**THANGAPPAN S/O THANGAPPA CHETTY KANNAIYAN**

14 FLORA DRIVE  
#03-15  
Singapore 506944  
Tel: 81385714

Attn: THANGAPPAN S/O THANGAPPA CHETTY KANNAIYAN

**Tax Invoice**

Inv No. : RKL20060097

Date : 11 Jun 2020

Ref : B15708

Currency : SGD

Terms : COD

RA No. : RKL20060025

Veh No. : SLL3623C

Sales : Michelle Lee

#	Description	Qty	UOM	Unit Price	Amt
1	RENTAL CHARGES FROM 09/06/2020 to 12/06/2020 VW JETTA : SLL3623C RENTAL AGREEMENT : B15708 DRIVEN BY : THANGAPPAN S/O THANGAPPA CHETTY KANNAIYAN YOUR REF : VW/ALEX-SMK9542G	3.00	DAY	112.15	336.45

**Remarks:**

YOUR REF : VW/ALEX-SMK9542G

This is a computer generated document. No signature is required.  
Cheque should be crossed and made payable to Mova Automotive Pte Ltd.  
Bank Transfer - OCBC Bank Account Name: Mova Automotive Pte Ltd. /  
Account No.: 524-067097-001

Subtotal : S\$ 336.45  
GST 7.0% : S\$ 23.55  
**Total : S\$ 360.00**



**AUTOMOTIVE PTE LTD**

Website: www.mova.com.sg  
Co. Reg. No.: 198904033G

**Automotive Pte Ltd**

Main Office: No. 22 Jalan Kilang, Singapore 159419  
Bukit Merah Branch:  
Blk 122 Bukit Merah Lane 1 #01-50, Singapore 150122  
Fan Yoong Branch: No. 15 Fan Yoong Road, Singapore 629792  
Tel: (65) 6476 3333 Fax: (65) 6270 8314  
24 Hours Breakdown Service: (65) 9799 8888  
Bedok Branch: 219 Bedok Central #01-138, Singapore 460219  
Tel: (65) 6604 7877

**RENTAL AGREEMENT**

**RA NO. : B 15708** ✓

RECEIVED 16 JUN 2020

60097

RENTAL DETAILS			INSURANCE EXCESS AMOUNT			
Vehicle Make/Model:	Jetta	Vehicle No:	SLL3623C	Singapore	Malaysia	Signature
Date/Time Out:	✓ 09/06/20		1025AM	S\$ 2,500	S\$ 3,500	↑
Petrol Level Out:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F			Per Accident	Per Accident	
Date/Time In:	✓ 12/06/20		1959pm	Charges		
Petrol Level In:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F			Months @\$	Per Month	
Change Over 1:	Date:	Initial:		Weeks @\$	Per Week	
Change Over 2:	Date:	Initial:		3 Days @\$ 112.15	Per Day	\$336.45
KM Out:	31304	KM In:	31991	Hours @\$	Per Hour	
HIRER DETAILS			Sub-Total			
Named Hirer				Less Discount	%	
Name:	Thangappan			Rental Charges		
Address:	14 Flora Drive #03-15			CDW @\$	per day / week / month	
	S 506944			PAI @\$	per day / week / month	
				Petrol Top-Up		
Identity Card No:	S6812412C			Misc Charges		
Date of Birth:	30/03/68			GST		\$23.55
Driving License:	S6812412C			Total		\$360.00
Country of Issue:	Singapore			VISA / MASTER CARD / AMEX	CASH / COMPANY BILLING / OTHERS	Cheque
Tel:	(HP) 8138 5714 (O)			Pre-Payment		
Nationality:	Singaporean			Downpayment and Deposit		
Effective Date:	18/09/93			Amount Refunded/ Due		
Additional Hirer				Signature of Refund		
Name:				Remarks:		
Address:				VW ALX / SMK 9542G		
Identity Card No:				Invoice No:	Ref. No:	
Date of Birth:				Checked Out By:	Checked In By:	Checked By:
Driving License:				Sales-In Charge: Michelle		
Country of Issue:				Past 3 years accidents YES <input type="checkbox"/> NO <input type="checkbox"/>		
Tel:	(HP)					
Nationality:						
Effective Date:						

I fully understand and agreed to the terms and condition appended on both sides of this Vehicle Rental Agreement. I also agreed that if there is any outstanding amount payable after the conclusion of my rental not restricted to parking or traffic infringements during my period of hire, I will agreed that these outstanding payment be billed to my charge/ credit card voucher given above. All above information given by me are true in connection to this agreement.

\_\_\_\_\_  
Hirer's Signatory / Company Stamp (if corporate hirer)

\_\_\_\_\_  
Authorised Manager Signature

\_\_\_\_\_  
Date & Time

- IMPORTANT**
- Only authorized drivers with valid driving license of minimum 2 years may drive the rental vehicle.
  - All rental vehicles are strictly for Singapore use only, and may not be driven outside Singapore without prior approval of MOVA Automobile.
  - In any accident, the Hirer must report to MOVA Automobile immediately. The Hirer shall endeavor to assist in all manners possible.
  - The Hirer shall be liable for all excess charges (if any) for late return at the hourly rate shown, inclusive of CDW and PAI. Late return of more than 4 hours will be considered as a day rental.
  - All traffic infringements and summons (if any) are the responsibility of the Hirer.



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

### Third Party Insurer Enquiry

Our Ref No: GR-20-030802  
Date of Request: 21/02/2020

Your Ref No: Online Purchase

Volkswagen Centre Singapore  
247 Alexandra Road  
Singapore 159934

Dear Sir/Madam,

Enquiry Date 21/02/2020  
Enquiry By Tang Shu Shi  
TP Vehicle No. GBB5186E  
Accident Date 20/02/2020

#### Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
GBB5186E	China Taiping Insurance (Singapore) Pte. Ltd.	05/09/2019-04/09/2020	6389 6111

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

## TAX INVOICE

Our Ref No: GR-20-030802  
Date of Request: 21/02/2020

Your Ref No: Online Purchase

Volkswagen Centre Singapore  
247 Alexandra Road  
Singapore 159934

Dear Sir/Madam,

Enquiry Date 21/02/2020  
Enquiry By Tang Shu Shi  
TP Vehicle No. GBB5186E  
Accident Date 20/02/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO  Cash  Cheque



## DISCHARGE VOUCHER

I / We MANJULA d/o RAMASAMY (Passport No. 8XXXX0578) the  
owner of vehicle number SMK95425 hereby accept from  
Done Teapix (Insurance Company) the sum of  
\_\_\_\_\_ (total repair cost) in full and final settlement for the cost of repairs  
arising from the loss damage of property as a result of the accident involving  
SMK95425 & ABB5186E along BUKIT TIMAH RD TWDJ ROCHOR CANAL RD  
on 20/02/2020.

Please pay to Volkswagen Group Singapore Pte Ltd who is authorized to receive  
only on the total cost of repair on my/our behalf.

The lost of use (transport allowance / rental receipts) to be payable to

Volkswagen Group Singapore Pte Ltd

Dated this on 12/06/2020 (DD/MM/YYYY)

(Signature of owner / Company stamp)

Name : manjula d/o Ramasamy  
NRIC No. : S7018057/Z  
Date : 12/06/2020



## LETTER OF AUTHORITY

ACCIDENT INVOLVING SMK9542G and G885186E on 20/02/2020  
along BUKIT TIMAH RD TWP3 ROCHOR CANAL ROAD  
Own vehicle's number      Other vehicle's number      Date of accident  
Accident location

BY THE LETTER OF AUTHORITY, I/we, MANJULA P/O KANSANI  
of JXXXX 972 owner of Vehicle Registration  
Name of Policy Holder & IC / Passport number

Number SMK9542G hereby irrevocable appoint **Volkswagen Centre Singapore**  
Own vehicle's number  
(hereinafter refer to VGS), a company incorporated in Singapore and having its registered office at **247 Alexandra Road, Singapore 159934**, its agents of any person authorized by VGS to be \*my / our Attorney and in \* my / our name(s) on \*my / our behalf to do all or any of the following:

1. To submit, resolve and make any claim(s) (including the commencement of legal proceedings) which \*I/we may have against the other \*party/parties to the Accident and under the insurance \*policy/policies taken up by such \*party/parties or **alternatively** under Insurance Policy number \_\_\_\_\_ taken up by \*me/us and pay the **compulsory excess** in respect of the cost repairs suffered by \*me/us arising from the Accident (loss and damage)/.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favour of **Volkswagen Centre Singapore** and give a valid receipt and discharge therefore.
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever in relation thereto.
4. Generally do all such acts as it shall deem necessary for the purpose of settling such claim.

\*I/We hereby declare that all acts, instruments and documents done by virtue of this letter of authority on \*my/our behalf by the Attorney, its agents or any person authorized by VGS in that behalf shall be as good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by \*me/us in \*my/our own proper person(s) and \*I/we hereby ratify and confirm, all acts, instruments and documents done or executed by virtue of the authority and powers hereby conferred.

\*I/We hereby further declare that the **letter of authority hereby conferred shall remain irrevocable.**

\*I/We further confirm that the acceptance by VGS of the settlement amount in respect of such constitute the full discharge of \*my/our claim(s) in respect of such loss and damage.

IN WITNESS WHEREOF, \*I/we have hereunto to set \*my/our hand and sign this 12<sup>th</sup> of the month

JUNE Year 2020

Signed & Delivered By:

  
Policy Holder

Witness By:



