

Our Ref : SMP7237A

Your Ref : SHC8496P

27 February 2020

MS First Capital Insurance Limited  
Motor Claims Department  
36 Robinson Road, #16-01  
City House (S)068877

**Accident involving SMP7237A/SHC8496P(MS First Cap Insured) on 19/2/2020**

We act for **TL SWIFT TRANSPORT**, the owner of vehicle no. **SMP7237A**, which was involved in the above accident.

Our client suffered loss and damage as a result of your Insured's negligence in the driving of motor vehicle no. **SHC8496P**.

We quantify our client claim's as follows:

- |   |               |
|---|---------------|
| • Cost of Repair                        | : \$ 2,354.00 |
| • TP Insurance Enquiry Inclusive of GST | : \$ 7.45     |
| • Loss of Use @\$60/day X 5 days        | : \$ 300.00   |
| • Loss if Income @ \$199.12 X 5 Days    | : \$ 995.59   |

**Total Claim Amount \$3,657.04**

**Pre-repair inspection of our client's vehicle was carried out by Surveyor Ram and we have finalized \$2,200.00 before GST on 27/2/2020**

We enclose herewith the necessary invoices for your immediate action

Please let us know whether you are accepting liability and will be doing settlement within 7 days upon receiving this letter. If there are no discrepancies, please assist to forward the DV to us within 7 days.

Best Regards,



Joo Hak Kee Auto Pte Ltd  
T: 6743 1913 F: 6743 5234  
E: shimin@jhk.com.sg

## SATISFACTION AND DISCHARGE VOUCHER

维修后满意度券

To: **Joo Hak Kee Auto Pte Ltd**  
**Blk 3007 Ubi Road 1**  
**#01-406 Singapore 408701**

and/or

To: Motor Claims Department

Claim ref no:  
Policy No:  
Date:

I/we, hereby certify that the repairs to my/our vehicle bearing registration number SMIP7237A which was involved in an accident on 19/2/2020 along North Bridge Road has been completed by Joo Hak Kee Auto Pte Ltd to my/our satisfaction. I/we agree that payment to Joo Hak Kee Auto Pte Ltd for such repairs shall be in full satisfaction and discharge of all claims which I/we may have in respect of our mentioned vehicle and said policy number insured by N.T.C. Income Insurance.

Dated this day of 24 month of 2 year 2020


Signed by owner/ driver  
(with chop if applicable)

Name: \_\_\_\_\_

NRIC/Coy Reg No: \_\_\_\_\_


Signed by witness

Name: Bridget Peh

Nric: \_\_\_\_\_

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20001100MFSH/1  
ACCIDENT DATE : 19/02/2020  
ACCIDENT LOCATION : ALONG NORTH BRIDGE RD  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : SOONG KEE LUEN  
INSURED VEHICLE : SHC 8496P  
INVOLVED PARTY : SMP 7237A  
SETTLEMENT SUM : \$ 3,200.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,
2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : TL SWIFT TRANSPORT

Signature and Date :

WITNESS : Poh Sui Kien

Signature and Date :





Joo Hak Kee Auto Pte Ltd  
Blk 3007 Ubi Road 1 #01-406 Singapore 408701  
Tel: +65 67431913 Email: admin@jhk.com.sg  
Website: www.jhk.com.sg UEN No.: 201300082W

## INVOICE

**Bill To:** TL Swift Transport  
C/O BLK 3007, UBI ROAD 1,  
#01-406, SINGAPORE 408701

**Invoice No.:** INV20020108  
**Invoice Date:** 27 Feb 2020  
**Due Date:** 05 Mar 2020

**Attn:**  
**Tel:**  
**Email:**

**Reference:** SMP7237A

Description	Quantity	Discount	Unit Price	Tax	Amount SGD
TOTAL LUMP SUM REPAIR COST	1.00	%	2,200.00	7%	2,200.00
Subtotal (Includes discount of \$)					2,200.00
Total GST 7%					154.00
<b>Total Amount Due SGD</b>					<b>2,354.00</b>

### Terms & Conditions

#### Notes:

1. Crossed cheque is to be made payable to 'Joo Hak Kee Auto Pte Ltd'
2. Please Post to: Block 3007 Ubi Road 1 #01-406 Singapore 408701
3. Please indicate the invoice number behind the cheque.
4. If payment is made via Paynow,  
Payment may be made as follows:-  
Send via: Unique Entity Number (UEN)  
UEN: 201300082W001  
Entity name: Joo Hak Kee Auto Pte Ltd

Customer's Name & Signature

This is an auto-generated document. No Signature is required.





Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 19 Feb 2020 / 12:41:03

Receipt Date/Time : 19 Feb 2020 / 12:41:03

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-200219-001559

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHC8496P As at 19 Feb 2020/11:00:00 Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
1	Insurance Enquiry - SHC8496P Enquiry Fee 20200219124020201137	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	xxxxxxxxxxxx3842	Credit Card: Visa /MasterCard		7.45
<b>Total</b>				7.45
<b>Cash Change</b>				0.00
<b>Tendered Amount</b>				7.45
<b>Excess Refundable Amount</b>				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## Jia Le (LKK Auto)

---

**From:** Jia Le (LKK Auto)  
**Sent:** Wednesday, 8 April 2020 10:37 AM  
**To:** Karen Tan  
**Cc:** Admin A  
**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001100MFSH/1 // Our ref: CC4/FCI20002997/Fda3 [ACCIDENT INVOLVING SHC8496P AND SMP7237A ON 19/02/2020]

Hi Ivy,

Please be informed that we have settled at global sum of \$3,200.00 with third party. Will proceed to close at our end and submit payment package to you soon.

Thank you.

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Karen Tan [mailto:karentan@msfirstcapital.com.sg]  
**Sent:** Thursday, 2 April 2020 6:34 PM  
**To:** Jia Le (LKK Auto)  
**Cc:** Admin A  
**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001100MFSH/1 // Our ref: CC4/FCI20002997/Fda3 [ACCIDENT INVOLVING SHC8496P AND SMP7237A ON 19/02/2020]

Dear Ji,

We refer to your email dated 09.03.2020.

We are pleased to advise our mandate as follows:

	Claimed Amount	Revised Amount	MSFCI Mandate
1. Cost of Repair (w/GST)	\$ 6,116.14	\$ 2,354.00	\$ 2,354.00 (agreed)
2. Loss of Rental (5days x \$60)	\$ 300.00	\$ 300.00 (5days x \$60)	\$ 250.00 - \$300.00 (5days x \$50-60) Should be Loss of Use.
3. Loss of Income (5days x \$199.12)	\$ 995.59	\$ 598.85 (5days x \$119.77)	\$ 500.00 - \$ 598.85 (5days x \$100-\$119.77)
4. LTA/GIA Search Fee	\$ 7.45	\$ 7.45	\$ 7.45 (agreed)
Total	\$ 7,419.18	\$ 3,260.30	\$ 3,111.45 - \$ 3,260.30

Best Regards,

Karen Tan

Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3582 | Fax No. : 6507 3849 | Company Regn. No. 195000106C

A Member of **MS&AD** INSURANCE GROUP

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

---

**From:** Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>

**Sent:** Monday, March 9, 2020 11:52 AM

**To:** Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SEEK MANDATE ON QUANTUM [Express Settlement via LKK] - D20001100MFSH/1 // Our ref: CC4/FCI20002997/Fda3 [ACCIDENT INVOLVING SHC8496P AND SMP7237A ON 19/02/2020]

Claim No: D20001100MFSH/1

LKK Ref: CC4/FCI20002997/Fda3

Dear Sirs/Madam,

**ACCIDENT INVOLVING SHC 8496P AND SMP 7237A ON 19/02/2020**

We refer to the above matter.

Insured driver rear ended third party. Liability not in driver favour.

We seek your approval to offer Third Party repairer "RICO 60 AUTO SERVICES PTE LTD" at **\$3,260.30**(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 6,116.14	\$ 2,354.00
2. Loss of Rental (5days x \$60)	\$ 300.00	\$ 300.00 (5days x \$60)
3. Loss of Income (5days x \$199.12)	\$ 995.59	\$ 598.85 (5days x \$119.77)
4. LTA/GIA Search Fee	\$ 7.45	\$ 7.45
Total	\$ 7,419.18	\$ 3,260.30

Surveyor recommended 05 days for repair

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval/instruction.**

Best Regards,

**Chan Jia Le** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749 5792 | email: [Jiale@lkkauto.com](mailto:Jiale@lkkauto.com) | fax: 6741-4108

---

**From:** Karen Tan [<mailto:karentan@msfirstcapital.com.sg>]  
**Sent:** Monday, 24 February 2020 9:26 AM  
**To:** Mei Kwan (LKKAuto)  
**Cc:** Admin A; Jia Le (LKK Auto)  
**Subject:** RE: SURVEY ASSESSMENT - D20001100MFSH/1 // EXPRESS SETTLEMENT

Dear Sirs/Madam,

Liability is clear. You may proceed with Express Settlement.

*Best Regards,*

*Karen Tan*

Motor Claims Dept.  
MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3582 | Fax  
No. : 6507 3849 | Company Regn. No. 195000106C

A Member of **MS&AD** INSURANCE GROUP

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

---

**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Sunday, February 23, 2020 11:10 AM  
**To:** Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Jia Le (LKK Auto) <[JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)>  
**Subject:** RE: SURVEY ASSESSMENT - D20001100MFSH/1 // EXPRESS SETTLEMENT

**YOUR REF: D20001100MFSH**  
**LKK REF: CC4/FCI20002997/Fda3**

Dear Sir / Madam,

We refer to the above matter.

We had inspected TP vehicle SMP 7237A on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Jia Le and she can be contacted at DID: 6749 5792.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,



Mei Kwan | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Admin-D (LKKAuto)

**Sent:** Thursday, 20 February 2020 3:50 PM

**To:** 'CWS Motor Claims'; assignments

**Cc:** 'Karen Tan'; Admin A

**Subject:** RE: SURVEY ASSESSMENT - D20001100MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.

Best Regards

**G.NIVITHA**

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** CWS Motor Claims [<mailto:cwsmotorclaims@msfirstcapital.com.sg>]

**Sent:** Thursday, 20 February 2020 3:28 PM

**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)

**Cc:** CWS Motor Claims; Karen Tan

**Subject:** PRI: SURVEY ASSESSMENT - D20001100MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,

Admin Team

Claim Workflow System

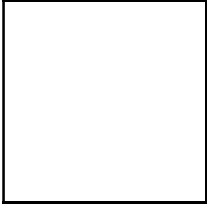
Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

**PS: This is a system generated mail. Please do not reply to this mail.**



This email has been checked for viruses by AVG antivirus software.  
[www.avg.com](http://www.avg.com)