



陳林摩哆私人有限公司
TAN LIM MOTOR PTE LTD

Address: 1 Defu Lane 6 Singapore 539365

Tel: 6858 5151 Fax: 6858 0877

Our Ref : TP023022020

Date : 14/05/2020

Your Ref : D20001087MFSH

M/s MS First Capital Insurance Ltd
Attn: Motor Claim Department - Karen Tan

Without Prejudice
Save As To Costs

Dear Sir/Madam,

ACCIDENT INVOLVING SGS545L & SHB4086X ON 17.02.2020

We refer to the above accident.

It appears that your insured is the proximate cause of the accident.

We herewith enclose the relevant supporting documents to substantiate our client's property damage claim as our client has authorized us to quantify, to act and to reach settlement on behalf.

☐ Original survey report/ _____ copies of photographs

☒ Original Tax-invoice number- **TP0420/062**

☒ Original rental invoice number- **INV20/142/TL**

☐ SAS / AS & IS / police report

☐ Police result

☒ Certificate of Insurance

☐ Vehicle search result

☒ Authorisation To Act

☐ _____

The quantification of our client's property damage claim is as follows:-

a) Cost of repair (inclusive GST)	\$	1,016.50
b) Rental Fees	\$	214.00
Total	\$	1,230.50

Please acknowledge receipt of this Letter of Demand within fourteen (14) days.

If you are agreeable to the above, please forward discharge voucher for our client's signature and payment issued directly to "Tan Lim Motor Pte Ltd" within 28 days.

Yours faithfully,

Tan Lim Motor Pte Ltd

Email: pt@tlimotor.com.sg / caymen@tlimotor.com.sg

AUTHORIZATION TO ACT

TO : TAN LIM MOTOR PTE LTD

FROM : OWNER OF VEHICLE NUMBER SG-S545L

ACCIDENT INVOLVING JHB4086X

ALONG/AT Prison Link Centre Pickup/ Drop off Point ON 17-02-2020

I/We hereby authorize you to act on my/our behalf in pursuance of my/our claim for losses arising out of the above accident.

This letter serves as the 'AUTHORITY TO ACT'

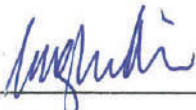
I/We also hereby authorize all agreed settlement payment be made in favour to TAN LIM MOTOR PTE LTD.

Name Wong Woon Sin

NRIC (Last 4 character) 491D

Date 17-02-2020

Signature



Owner's / Hirer's signature / RTP

(Company's stamp if applicable)

DISCHARGE RECEIPT

CLAIM REFERENCE : D20001087MFSH/1
ACCIDENT DATE : 17/02/2020
ACCIDENT LOCATION : PRISON LINK CENTRE DROP OFF POINT
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : ABDUL MAJID B ABDUL HAMID
INSURED VEHICLE : SHB 4086X
INVOLVED PARTY : SGS 545L
SETTLEMENT SUM : \$1,230.50

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

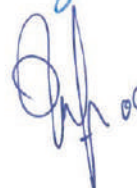
CLAIMANT : WONG WOON SIN

Signature and Date :

 09/07/2020

WITNESS : TAN AI LAN

Signature and Date :

 09/07/2020



TAX-INVOICE
NUMBER: TP0420/062

(Please quote our reference number TP023022020 for payment)

陳林摩哆私人有限公司
TAN LIM MOTOR PTE LTD

MS First Capital Insurance Ltd

Date: 24/04/2020

Vehicle No: SGS 545L
Model: TOYOTA ALTIS 1.6 A

Description	Amount
To lump sum repair as recommended by surveyor.	\$950.00

Sub Total	\$950.00
Add 7% GST	\$66.50
Total	\$1,016.50

Tan Lim Motor Pte Ltd

No. 1 Defu Lane 6 Singapore 539365
~~No. 51 Defu Lane 10 Singapore 539216~~
Tel : 6858 5151 (24 hours) Fax : 6858 0877
email@tlmotor.com.sg www.tlmotor.com.sg
Co. Reg. No.: 199503965M GST Reg. No. : M2-8922054-2

Citi-Lux Pte Ltd

1 Defu Lane 6

Singapore 539365

Tel: 6100 0328

finance@citilux.com.sg

www.citilux.com.sg

GST Registration No. : 201026049G

Company Registration No. : 201026049G

**Invoice To**

Mr Wong Woon Sin
c/o M/s Tan Lim Motor Pte Ltd
Block 18 Paya Lebar Crescent
Singapore 536041

Tax Invoice

Invoice No: INV20/142/TL

Invoice Date: 22/02/2020

Description	Amount
Rented Vehicle : SKC1322T - Toyota Altis 1.6(A) Rental from 21/02/2020 to 22/02/2020 2 days @ \$100.00 per day	\$ 200.00
Sub-total	\$ 200.00
7% GST	\$ 14.00
Total	\$ 214.00

PAID
29 FEB 2020
BY: 1103189034

No official receipt will be issued. This is a computer generated document.
No signature is required.



Citi-Lux Pte Ltd c/o 1 Defu Lane 6 Singapore 539365

GST / UEN No : 201026049G

RENTAL AGREEMENT REFERENCE: CTL0056/20

Date: 20-02-2020

Vehicle Details

Registration No.: SKC1322T Make / Model / Capacity: Toyota Aite 1.6 (A1)

Hirer Details

Name: Wong Noon Sin

NRIC/Fin/UEN No.: S25004910 Contact Name:

Tel (H/O): H/P 9633 2996

1st Driver Details

Name: Wong Voon Kheng NRIC/Fin No.: S250491016

Address: Block 457 Henggang Avenue 10 #05-427 Singapore 530457

Driving License No.: S250491016 Class: 3A/3/4/5

Tel (H/O): (H/P): 9731 7812

Additional Driver Details

Name: NRIC/Fin No.:

Address:

Driving License No: Class: 3A/3/4/5

Tel (H/O): (H/P):

Important Notes

The hirer/drivers acknowledge of a \$2000.00 collision damage excess per accident applies.
Rental Vehicle is strictly for Singapore use only and may driven out of Singapore with prior consent of the owner with an additional excess of \$3000.00 collision damage excess per accident applies.
In the event of breakdown / accident, the hirer/driver has to immediately call 98303886 to notify us.

Rental period from 21/02/2020 @ 0830hrs to 22/02/2020 @ 1400hrs

Rental charges S\$ 100.00 p/day for 2 day/s

Deposit collect S\$ -

Total rental charges S\$ 214.00 include GST

I/ WE HAVE READ & AGREED TO THE ABOVE SCHEDULE AND THE TERMS & CONDITIONS OF THIS AGREEMENT & CERTIFY THE ABOVE INFORMATION PROVIDED TO BE TRUE AND CORRECT.

(Hirer's Signature & Co Stamp)

(Driver's Signature)

CITI-LUX PTE LTD
(Representative of Citi-Lux)

Khanchna (LKK Auto)

From: Karen Tan <karentan@msfirstcapital.com.sg>
Sent: Monday, June 29, 2020 2:36 PM
To: Khanchna (LKK Auto)
Cc: Admin A
Subject: MANDATE REQUEST - D20001087MFSH/1 // EXPRESS SETTLEMENT *** LKK REF: CC4/FCI20002945/Gka3
Attachments: LKK Survey Photos.pdf; LKK Adjustment Report.pdf; LKK Inspection Report.pdf; LOD.pdf

Dear Khanchna,

You may proceed to settle at \$1,230.50.

Best Regards,

Karen Tan

Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3582 | Fax No. : 6507 3849 | Company Regn. No. 195000106C

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As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your kind understanding. Stay safe.

From: Khanchna (LKK Auto) <khanchna@lkkauto.com>
Sent: Monday, 29 June 2020 1:38 pm
To: Karen Tan <karentan@msfirstcapital.com.sg>
Cc: Admin A <admin-a@lkkauto.com>
Subject: MANDATE REQUEST - D20001087MFSH/1 // EXPRESS SETTLEMENT *** LKK REF: CC4/FCI20002945/Gka3

YOUR REF: D20001087MFSH
LKK REF: CC4/FCI20002945/Gka3

Dear Ms. Karen,

We refer to the above matter.

Liability: 100% against Insured (BOLA 27)

Head to rear collision.

We seek your approval to offer third party repairer “**TAN LIM MOTOR PTE LTD** ” at **\$1,230.50(all in)**.

The summary is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 3,387.00	\$ 1,016.50
2. Loss of Rental (2 days x \$100)(w/GST)	\$ 214.00	\$ 214.00
Total	\$ 3,601.00	<u>\$ 1,230.50</u>

Surveyor recommended 2 days for repair

Enclosed herewith all the documents for your perusal.

Kindly let us have your approval/instruction.

Thank you.

Best Regards,

Khanchna | Case Handler

LKK Auto Consultants Pte Ltd

DID: **6841 2360** | email: khanchna@lkkauto.com | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>

Sent: Monday, 15 June 2020 12:21 PM

To: Karen Tan <karentan@msfirstcapital.com.sg>; Khanchna (LKK Auto) <khanchna@lkkauto.com>

Cc: Admin A <admin-a@lkkauto.com>; Khanchna (LKK Auto) <khanchna@lkkauto.com>; Admin-D (LKKAuto) <admin-d@lkkauto.com>

Subject: RE: LOD - D20001087MFSH/1 // EXPRESS SETTLEMENT *** LKK REF: CC4/FCI20002945/Gka3

Dear Karen,

Thank you for your email.

We will prepare report and seek mandate soonest.

Hi Khanchna,

Please expedite.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Karen Tan <karentan@msfirstcapital.com.sg>

Sent: Monday, 15 June, 2020 9:21 AM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>

Cc: Admin A <admin-a@lkkauto.com>; Khanchna (LKK Auto) <khanchna@lkkauto.com>

Subject: LOD - D20001087MFSH/1 // EXPRESS SETTLEMENT

Dear Sirs/Madam,

We have received the attached LOD in respect of the captioned matter.

FYNA pls.

Best Regards,

Karen Tan

Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3582 | Fax No. : 6507 3849 | Company Regn. No. 195000106C

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As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your kind understanding. Stay safe.

From: Karen Tan

Sent: Friday, 28 February 2020 9:56 am

To: admin-d@lkkauto.com

Cc: Admin A <admin-a@lkkauto.com>; khanchna@lkkauto.com

Subject: SURVEY ASSESSMENT - D20001087MFSH/1 // EXPRESS SETTLEMENT

Dear Sirs/Madam,

We refer to your email dated 27.02.2020.

Liability is clear. You may proceed with Express Settlement.

Best Regards,

Karen Tan

Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3582 | Fax No. : 6507 3849 | Company Regn. No. 195000106C

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From: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>

Sent: Thursday, February 27, 2020 8:41 PM

To: Karen Tan <karentan@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>; Khanchna (LKK Auto) <khanchna@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20001087MFSH/1 // EXPRESS SETTLEMENT

YOUR REF: D20001087MFSH

LKK REF: CC4/FCI20002945/Gka3

Dear Sir / Madam,

We refer to the above matter.

We had inspected TP vehicle SGS 545L on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Khanchna and she can be contacted at DID: 6841 2360.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAUTO) <admin-d@lkkauto.com>

Sent: Thursday, 20 February, 2020 9:51 AM

To: 'CWS Motor Claims' <cwsmotorclaims@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>

Cc: 'Karen Tan' <karentan@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20001087MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.

Please be informed that vehicle is not in the workshop, repairer will arrange.

Best Regards

G.NIVITHA

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: CWS Motor Claims [<mailto:cwsmotorclaims@msfirstcapital.com.sg>]

Sent: Wednesday, 19 February 2020 5:40 PM

To: ASSIGNMENTS@LKKAUTO.COM

Cc: CWS Motor Claims; Karen Tan

Subject: PRI: SURVEY ASSESSMENT - D20001087MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,

Admin Team

Claim Workflow System

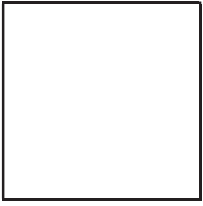
Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

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