

INS. CASE OWNER: CHAN KIAN MENG

CC4/AIG20002897/Kha3

LKK:

IDAC:

ASSIGNMENT

Surveyor: KENNETH

DOI: _____

Date / Time : 18/02/2020

Registered in Merimen: 19/02/2020

Pre-assign / CCU / FTE



Insured Vehicle No. : SLW 6695S

Name of Insured : TAN LAY SEE

Insured Tel No. : _____ HP: _____

Excess Sec II :S\$ _____ D.O.A : 13/02/2020 11:55

Is driver the owner? (YES / ☒ NO) Nature of Accident : _____

If NO, Driver Name / Age : TOH SZE CHIN

Driver Tel No. : _____ (V/L: YES / NO)

Claim No. : 3883248110SG

Policy No. : 1800020283

Make / Model : SUBARU XV-2.0 I-S EYESIGHT AWD CVT (A)

Place of Accident : JOO CHIAT ROAD

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NO

Insured Liability : % Final ? Yes / No

SJT 5522D

INSRS:
WSP: LIAN HER
Tel : MOTORS
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	STAGE	DATE / PIC
	SJT 5522D - CS3/INC14002567/Yb; DOA : 03.02.14	
	SLW 6695S - X	
***	PENDING SURVEYOR'S ASSIGNMENT	
	Non-Reporting ltr (1st):	
	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List:	Handler Typist
	Notification ltr (if non-pickup)	☐ ☐
	After call ltr to OI:	☐ ☐
	Authorisation To Act:	☐ ☐
	Release Voucher:	☐ ☐
	Final Repair Bill:	☐ ☐
	Car Rental Invoice:	☐ ☐
	Towing Invoice	☐ ☐
	LTA / GIA :	☐ ☐
	Medical Bill:	☐ ☐
	PIR:	☐ ☐
	Mandate/Reject Instruction:	☐ ☐
	LOD	☐ ☐
	Payment Breakdown Form:	☐ ☐
	Post-Repair Photos:	☐ ☐
	Others:	☐ ☐
PRELIMINARY ADVICE Date/Time:	Sent By:	
FINALIZATION Date/Time:	Confirm with:	Confirm by:
Repair Cost: S\$ _____	(_____ days) Reduction: % _____	Email ☐ Call ☐
FINAL SETTLEMENT Date/Time:	Confirm with	Email ☐ Call ☐
Final Liability: % _____	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
Repair Cost: S\$ _____		
Loss of Rental (LOR): S\$ _____	(_____ days)	
Loss of Use (LOU): S\$ _____	(\$ _____ x _____ days)	
Loss of Income (LOI): S\$ _____	(\$ _____ x _____ days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GIA/LTA Search S\$ _____		
Medical: S\$ _____		
Disbursement: S\$ _____	(e.g. Tow/ Independent)	1) Claim status: Normal/Reject/Private Settle
Legal Cost S\$ _____		2) Report Format:
		3) Survey fee:
Total: S\$ _____	Global Sum S\$:	
FINAL PAYMENT Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1: S\$ _____	Name 1: _____	
Payee 2: (Strike if N.A.) S\$ _____	Name 2: _____	
Payee 3: (Strike if N.A.) S\$ _____	Name 3: _____	