

To: **FWD Singapore Pte Ltd**
6 Temasek Boulevard
#18-01 Suntec Tower Four
Singapore 038986

Attn: **Motor Claims Department**

Date: 25th April 2020

Dear Sir/Madam,

Claimant: DISTIME PTE LTD

"WITHOUT PREJUDICE"

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 15/02/2020 at along Bukit Panjang Ring Road involving our client's vehicle registration number SJG 4044 S and vehicle registration number FBL 3795 H driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$2,860.00
2) Loss of Use (SGD\$80.00 x 5Days)	\$400.00
3) LTA Search	\$7.45
4) Purchase of GIA Report	\$29.00

Total : **\$3,296.45**

A copy each of the following supporting documents is enclosed:

- GIA Report
- Rental Agreement & Invoice
- LTA Search Receipt
- Purchase of GIA Report Receipt

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

Elin Cai

Zoom Autowerks Pte Ltd

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



ZOOM AUTOWERKS PTE LTD

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Tel: 9450 7920

✉ zoomautowerks@gmail.com

LETTER OF AUTHORIZATION

Accident on 15/02/2020 @ 15:25 along Bukit Panjang Ring Road.
Involving vehicles SJG4044S X FBL3795H

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no SJG4044S at my request, I/We, DISTIME PTE LTD ("the claimant") of _____ (address) bearing NRIC No _____ the owner of motor vehicle no SJG4044S, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 15 day of 02 (month) 20 20 (year)



Signed by "the claimant"

Name: DISTIME PTE LTD

NRIC No: _____



Signed by Zoom Autowerks Pte Ltd

Name: Elm Can

RELEASE

Claim Reference:	TP / 1202000009103
Surveyor's Reference:	CC4/FWD20002762/Upa3
TP Reference:	SJG 4044S

We, Zoom Autowerks Pte Ltd ("Workshop") hereby agree and confirm that we are authorized by the owner ("Claimant") of motor vehicle SJG 4044S ("Vehicle") to accept the sum of \$1,600.00 (Global Sum) being the amount claimed as compensation for the loss of or damage to the Vehicle, as a result of an accident ("Accident") which occurred on 15/02/2020 (date of accident) at / along BUKIT PANJANG RING RD (location) involving vehicle no/s. SJG 4044S and FBL 3795H.

This is pursuant to the inspection conducted on 18/02/2020 (date) at the Workshop.

We confirm that this acceptance is in full and final settlement of all claims arising from the damage to the Vehicle (whether now or hereafter to become manifest), to the intent that FWD Singapore Pte. Ltd. and all other persons, in particular the driver of FBL 3795H be absolutely and finally exonerated and discharged from all claims of every nature and kind whatsoever which have been made or which may be made in respect of this Accident.

We also declare that we are authorized by the Claimant to receive the above compensation and we have full authority to make the claim as set out above and to settle the matter on behalf of the Claimant in any manner we deem fit.

This settlement is reached on a without prejudice and without admission of liability basis. As such, this Release is not to be construed as an admission of liability on the part of FWD Singapore Pte Ltd, their policyholder and / or authorised driver and shall not be used as evidence in any claims and / or action which may be lodged by any of them.

Dated this 07 day of 08 2020

CLAIMANT



[Signed by the "Workshop" with Co. Stamp]

For and on behalf of the "Claimant"
Ltd.



CKS

[FWD's appointed surveyor with Co. Stamp]

For and on behalf of FWD Singapore Pte.

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

INVOICE

To: **FWD Singapore Pte Ltd**
6 Temasek Boulevard
#18-01 Suntec Tower Four
Singapore 038986

Invoice No. : ZI0000457
Date : 7/8/2020
VRN : SJG 4044 S
Make & Model : Honda Civic
DOA : 25/4/2020
Terms : COD

S/N.	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions Loss of Use LTA Search Fee Purchase of GIA Report			1,600.00

TOTAL :	\$1,600.00
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I agree to the price as listed above and confirm that
goods are received in good condition.

(Customer's Signature)



(by Zoom Autowerks Pte Ltd)



Land Transport Authority
10 Sin Ming Drive
Singapore 575701
GST Registration No. : M4-0006529-2

Print Date/Time : 18 Feb 2020 / 06:57:46

Receipt Date/Time : 18 Feb 2020 / 06:57:46

Tax Invoice/Receipt

Receipt No. : ITNET-00000-200218-000048

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - FBH146Y As at 17 Feb 2020/16:37:00 Insurance Co: NTUC INCOME INS CO-OP LTD				
1	Insurance Enquiry - FBH146Y Enquiry Fee 20200218065652099346	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - FBL3795H As at 15 Feb 2020/15:25:00 Insurance Co: FWD SINGAPORE PTE. LTD.				
2	Insurance Enquiry - FBL3795H Enquiry Fee 20200218065652236143	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - PA7318T As at 17 Feb 2020/18:00:00 Insurance Co: NTUC INCOME INS CO-OP LTD				
3	Insurance Enquiry - PA7318T Enquiry Fee 20200218065652278247	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		21.00	1.47	22.47
Rounding Difference				0.02
Total Amount Payable				22.45
Paid By				
	xxxxxxxxxxxx0962	Credit Card: Visa/MasterCard		22.45
Total				22.45
Cash Change				0.00
Tendered Amount				22.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

TAX INVOICE

Our Ref No: GR-20-031024
Date of Request: 21/02/2020

Your Ref No: WALK IN ELIN

ZOOM AUTOWERKS PTE LTD
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339
SINGAPORE 470130

Dear Sir/Madam,

Date of Accident: 15/02/2020
Vehicle No: SJG4044S
Place of Accident: BUKIT PANJANG RING RD
Involving Vehicle No: FBL3795H

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (\$)	QTY	AMOUNT (\$)
FBL3795H	BUKIT PANJANG RING RD	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque

TAX INVOICE

Our Ref No: GR-20-031018
Date of Request: 21/02/2020

Your Ref No: WALK IN ELIN

ZOOM AUTOWERKS PTE LTD
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339
SINGAPORE 470130

Dear Sir/Madam,

Your Vehicle No: SJG4044S
Date of Accident: 15/02/2020
Place of Accident: BT PANJANG RING RD
Involving Vehicle No: FBL3795H, FBL3795H

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque