

INS. CASE OWNER:

**ASSIGNMENT**Surveyor: ADRIANDOI: 12/02/2020Date / Time : 12/02/2020

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : GBH 5946Y

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$ \$ D.O.A : 11/02/2020 18:40Place of Accident : UPPER THOMSON RD > SEMBAWANG RD

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**SLK 2825ZINSRS:  
WSP: **MODERN**  
Tel : **AUTOMOTIVE**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time | SLK 2825Z - X | GBH 5946Y - X | STAGE                             | DATE / PIC                                        |
|------------|---------------|---------------|-----------------------------------|---------------------------------------------------|
|            |               |               | Non-Reporting ltr (1st):          |                                                   |
|            |               |               | Non-Reporting ltr (2nd):          |                                                   |
|            |               |               | Non-Reporting ltr (Final):        |                                                   |
|            |               |               | Notification ltr (if non-pickup): |                                                   |
|            |               |               | Call OI:                          |                                                   |
|            |               |               | After call ltr to OI:             |                                                   |
|            |               |               | <b>Documentation Check List:</b>  | <b>Handler</b> <b>Typist</b>                      |
|            |               |               | Notification ltr (if non-pickup)  | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | After call ltr to OI:             | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Authorisation To Act:             | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Release Voucher:                  | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Final Repair Bill:                | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Car Rental Invoice:               | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Towing Invoice                    | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | LTA / GIA :                       | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Medical Bill:                     | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | PIR:                              | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Mandate/Reject Instruction:       | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | LOD                               | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Payment Breakdown Form:           | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Post-Repair Photos:               | <input type="checkbox"/> <input type="checkbox"/> |
|            |               |               | Others:                           | <input type="checkbox"/> <input type="checkbox"/> |

|                                                                                                                                           |            |                                    |                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------|----------------------------------------------------------------|
| <b>PRELIMINARY ADVICE</b>                                                                                                                 | Date/Time: | Sent By:                           |                                                                |
| <b>FINALIZATION</b>                                                                                                                       | Date/Time: | Confirm with:                      | Confirm by:                                                    |
| Repair Cost:                                                                                                                              | S\$        | ( days) Reduction:                 | % Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                   | Date/Time: | Confirm with                       | Email <input type="checkbox"/> Call <input type="checkbox"/>   |
| Final Liability:                                                                                                                          | %          | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                                      |
| Repair Cost:                                                                                                                              | S\$        |                                    |                                                                |
| Loss of Rental (LOR):                                                                                                                     | S\$        | ( days)                            |                                                                |
| Loss of Use (LOU):                                                                                                                        | S\$        | (\$ x days)                        |                                                                |
| Loss of Income (LOI):                                                                                                                     | S\$        | (\$ x days)                        |                                                                |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> |            |                                    | [Tick only one]                                                |
| GIA/LTA Search                                                                                                                            | S\$        |                                    |                                                                |
| Medical:                                                                                                                                  | S\$        |                                    | 1) Claim status: Normal/Reject/Private Settle                  |
| Disbursement:                                                                                                                             | S\$        | (e.g. Tow/ Independent )           | 2) Report Format:                                              |
| Legal Cost                                                                                                                                | S\$        |                                    | 3) Survey fee:                                                 |
| <b>Total:</b>                                                                                                                             | <b>S\$</b> | <b>Global Sum S\$:</b>             |                                                                |
| <b>FINAL PAYMENT</b>                                                                                                                      | Date/Time: | Confirm with:                      | Email <input type="checkbox"/> Call <input type="checkbox"/>   |
| Payee 1:                                                                                                                                  | S\$        | Name 1:                            |                                                                |
| Payee 2: (Strike if N.A.)                                                                                                                 | S\$        | Name 2:                            |                                                                |
| Payee 3: (Strike if N.A.)                                                                                                                 | S\$        | Name 3:                            |                                                                |

# ASSIGNMENT

From: \_\_\_\_\_ Date: \_\_\_\_\_  
 Estimated Cost: \_\_\_\_\_  
 OD / TP / WS / TP RES / OD RES / EVA / INV / MV  
 To Inspect Vehicle No: \_\_\_\_\_  
 at Workshop m/s \_\_\_\_\_  
 of \_\_\_\_\_  
 Insured: \_\_\_\_\_  
 Policy No. \_\_\_\_\_  
 Claims No. \_\_\_\_\_  
 Sum Insured: \_\_\_\_\_ Excess: \_\_\_\_\_  
 (Client's Record)  
 Make of Veh: \_\_\_\_\_

(Policy Condition)

Remark: The veh had commenced its  
 repair at the time of inspection.

Bal. or Market Value: \_\_\_\_\_  
 IDAC Accident Rpt: \_\_\_\_\_ Consistent?: Yes or No  
 GIA / PR Seen: \_\_\_\_\_ Consistent?: Yes or No  
 Est. Repairs: \_\_\_\_\_ days Res.: Yes or No  
 Lum Sum: \_\_\_\_\_ % 3 Val.: Yes or No

CA / REV / REP. / 24 HRS

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_

Vehicle: IN / OUT

Veh No: SLK2825Z yr Regn. 2017 Jan.  
 Type: M.Car M.Cycle / Bus / Van / Lorry / Taxi / Prime Mover /  
 Truck / Trailer or  
 Make: Honda Civic C.C. 1597  
 Colour: White A/C: Insured / Std / NI / NA  
 Sp. Reading: 94587 T/Radio: Insured / Std / NI / NA  
 Eng/No: \_\_\_\_\_  
 C/No: MRHFC5650GT000862  
 Gen. Cond: Good Fair / Poor / Burnt  
 Steering: In order / Jammed / Leaked / Burnt or  
 Brake: In order / Jammed / Leaked / Burnt or  
 Modi: NI / S/Rim / STD A/Rim or  
 Tyre Size: F: 215/55R16  
 R: 215/55R16

BS / DUN / EXNOVA / GY / FS / LIZA / MIC / OHTSU / PIR / SUMI /  
 TOYO / YOKO or

| Front  |              | Rear   |                 |
|--------|--------------|--------|-----------------|
| R/Bal. | <u>06</u> mm | R/Bal. | <u>06</u> mm    |
| L/Bal. | <u>06</u> mm | L/Bal. | <u>06</u> mm    |
| D.O.A. | _____        | D.O.I. | <u>12/02/20</u> |

Survey held at Modern

Des. of Damages: Frt / Rear / O/S / N/S / U/C / Rooftop or

The U/C / Chassis frame / Body Structure affected due to collision

| Date / Time | Action / Instruction |
|-------------|----------------------|
|             | TP China             |
|             |                      |
|             |                      |
|             | MV:                  |
|             | PV:                  |
|             | Nett:                |
|             |                      |
|             |                      |

Date/Time, File Pass to?

☐

: Preli. Report

1)

☐

: Final Report

Date/Time, File Return to?

2)

Days Of Repair:

Resurvey No. of Trip:

Survey Fee:

Transportation:

\$ + FS \$

Phone

Other

TOTAL

Report Format:

Lump Sum / L.E.R. /

Add Fee:

☐

Site Insp (\$

☐

Interview (\$

☐

Tech. Insp (\$

☐

Weekend (\$