

Our Ref : SJF657E / TP#1016
Your Ref : SLG4403R

WITHOUT PREJUDICE

Date : 14 May 2020

AIG ASIA PACIFIC INSURANCE PTE. LTD.
AIG BUILDING
78 Shenton Way #07-16
Singapore 079120

Attention: Motor Claims Department

**ACCIDENT INVOLVING SJF657E & SLG4403R ON 07/02/2020
ALONG 26 EVANS ROAD**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$4,975.50
- Loss of Rental (incl. of GST)	S\$1,412.40 (S\$120 x 11 Days)
- GIA / LTA Search Fees	S\$2.00
- GIA Report (SLG4403R)	S\$15.00
- Towing Fee	S\$60.00

Grand Total **S\$6,464.90**

If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 6481-1522 or email sharon@ow.sg & lily.loi@ow.sg

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD
Encl.

This is a computer generated printout and no signature is required.



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC6/AIG20002417/Kds3

14 FEBRUARY 2020

**HONG REALTY (PRIVATE) LIMITED
16 RAFFLES QUAY
#26 HONG LEONG BUILDING
SINGAPORE 048581**

Dear Sir/Madam,

ACCIDENT INVOLVING SLG 4403R AND SJF 657E ON 07/02/2020

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from Body Repairer/Workshop acting on behalf of the owner of SJF 657E against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

Jasper Chua
DID: 6841 2928
FAX: 6741 4108
Email: vicalpeh@lkkauto.com

*c.c. AIG Asia Pacific Insurance Pte Ltd
(Motor Claims Dept)*

AUTHORISATION TO ACT

I/We, Higgs Roy Edward Albert ("the third party claimant") of Blk 4 Delta Ave #10-12 Singapore 161004 (address), owner of SJF657E (vehicle no.) hereby authorize Optima Werkz Pte Ltd ("the workshop") to act for me with respect to my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. SJF657E that was damaged pursuant to the accident which occurred on 7/2/2020 (date) along 26 Evans Road (location) involving vehicle no/s SLG 4403 R ("the accident").

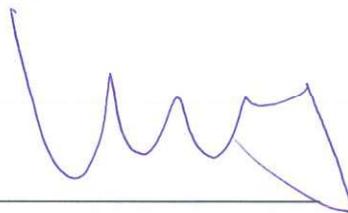
I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 08 (day) of February (month) 2020 (year)



Signed by "the third party claimant"
(with chop if applicable)




Signed by "the workshop"
(with chop)

RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

“We/I, **OPTIMA WERKZ PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$4,975.50** (Repair Cost), **S\$749.00** (Loss of Use/Rental), **S\$77.00** (Disbursement) for vehicle no. **SJF 657E** that was damaged pursuant to the accident which occurred on **07/02/2020** (date) along **26 EVANS RD** (location) involving vehicle no/s **SLG 4403R**. This is pursuant to the inspection conducted on **11/02/2020** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **HIGGS ROY EDWARD ALBERT** (“the third party claimant”) of vehicle no. **SJF 657E** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SJF 657E** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 3 (day) of July (month) 20 20 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)

Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500
Tel (+65) 6484 9919 Fax: (+65) 6481 1101
Co Reg & GST No: 201212455W

TAX INVOICE

To: **AIG ASIA PACIFIC INSURANCE PTE LTD**

78 SHENTON WAY
#08-16 AIG BUILDING
SINGAPORE 079120

Tel 64191000
Fax: 68357416

INV NO. : 122002676
INVOICE DATE : 14/05/2020
REF : TP#1016
VEH NO. : SJF657E
CAR MODEL : FOCUS 1.6
CURRENT MILEAGE:
ADVISOR : ONG HOCK KONG
TERMS : COD

DESCRIPTION	QTY	UOM	U.PRICE SGD	AMOUNT SGD
LUMP SUM REPAIRS AS RECOMMENDED BY SURVEYOR	1	JOB	4,650.00	4,650.00

Remarks: DOA: 07/02/2020 @ 1800 HRS
CLAIMANT: HIGGS ROY EDWARD ALBERT
TP VEHICLE: SLG4403R

Singapore Dollars: Four Thousand Nine Hundred Seventy-Five And Cent Fifty Only

Name: _____

NRIC No.: _____

Signature: _____

SUB TOTAL	SGD	4,650.00
GST 7.00%	SGD	325.50
GRAND TOTAL	SGD	4,975.50

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.

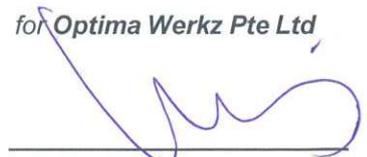
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

3) Goods sold are not refundable/returnable.

for *Optima Werkz Pte Ltd*


AUTHORISED SIGNATURE(S)

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500
Tel (+65) 6484 9919 Fax: (+65) 6481 1011
Co Reg & GST No: 201212455W

TAX INVOICE

To: HIGGS ROY EDWARD ALBERT

4 DELTA AVE
#10-12
SINGAPORE 161004

Tel HP: 96487185
Fax:

INV NO. : 122002677
INVOICE DATE : 14/05/2020
REF : TP#1016/RA10197
VEH NO. : SJF657E
MAKE : FORD
MODEL : FOCUS 1.6
CURRENT MILEAGE:
ADVISOR : TP/OD
TERMS : COD

#	DESCRIPTION	QTY	UOM	U/P SGD	AMT SGD
1	CAR RENTAL CHARGES RENTAL AGREEMENT NO RA10197 VEHICLE NO: SLG561T MODEL: TOYOTA AQUA HYBRID 1.5 FROM: 10-02-2020 TO 20-02-2020	11	DAY	120.00	1,320.00

Remarks: DOA: 07/02/2020 @ 1800HRS

Singapore Dollars: One Thousand Four Hundred Twelve And Cent Forty Only

Name: _____

Signature: _____

SUB TOTAL SGD 1,320.00
GST 7.00% SGD 92.40
TOTAL SGD 1,412.40
Outstanding SGD 1,412.40

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

- 1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

For Optima Werkz Pte Ltd


AUTHORISED SIGNATURE(S)

Head Office:
6 Kung Chong Road,
Singapore 159143
Tel: +65 6472 1313
Fax: +65 6472 2112

Branch:
9A Serangoon North Ave 5,
Singapore 554500
Tel: +65 6484 9919
Fax: +65 6481 1011

Branch:
551 Upper Thomson Road,
Singapore 574415
Tel: +65 6452 6868
Fax: +65 6452 9223

VEHICLE RENTAL AGREEMENT

* Higgs Roy Edward Albert

HIRER'S PARTICULARS	
Full Name:	SYLVIE TA HIGGS
NRIC/Passport No.:	88584844E
Address:	4 DELTA AVE, #10-12 S161004
Driving Lic No.:	58584844E Local / International*
Issue Date:	20/11/2013
Date of Birth:	23/01/1985
Contact No.:	Handphone: 96487185
ADDITIONAL DRIVER'S PARTICULARS	
Full Name:	HIGGS BRIAN CHARLES
NRIC/Passport No.:	S8420476E
Address:	4 DELTA AVE, #10-12, S161004
Contact:	965 23781
REMARKS:	
IMPORTANT THINGS TO NOTE	

(Rental)	(Principal if any)
Vehicle No.:	SLG 561T
Make/Model.:	TOYOTA AQUA
Mileage Out:	260057
DATE OUT:	10.02.2020
TIME OUT:	10:00am
Signature Out:	
Vehicle No.:	SJF657E
Make/Model.:	Ford Focus 1.6
Mileage In:	
DATE IN:	20.02.2020
TIME IN:	17:30hrs
Signature In:	
PETROL LEVEL	
OUT: E 1/4 1/2 3/4 FULL	
IN: E 1/4 1/2 3/4 FULL	
CHARGES	
11 Day(s) @ S\$ 120 per day	S\$ 1320
Month(s) @ S\$ per mth	
MISCELLANEOUS	
SURCHARGE	
GST	
DEPOSIT COLLECTED	
TOTAL RECEIVABLE	\$1412.40
INSURANCE EXCESS	
SECTION 1: OWN DAMAGE	\$3000
SECTION 2: THIRD PARTY	\$3000
WINSCREEN:	\$200

- ONLY LICENSED PERSON ABOVE 24 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS SHALL BE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- IN CASE OF ACCIDENT, THE HIRER SHALL INFORM OPTIMA WERKZ IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24HOURS.
- THE HIRED VEHICLE IS TO BE USED IN SINGAPORE ONLY. ANY USAGE OUTSIDE OF SINGAPORE WILL BE SUBJECTED TO APPROVAL, WITH ADDITIONAL CHARGES.
- EXCESS - HIRER IS LIABLE TO PAY INSURANCE EXCESS(ES) WHICH IS/ARE APPLICABLE UNDER THE RENTAL CAR INSURANCE POLICY.

I HAVE READ THE TERMS AND CONDITIONS ON BOTH SIDE OF THIS RENTAL AGREEMENT AND AGREE TO THE TERMS STATED THEREIN. I UNDERTAKE NOT TO USE OR LET OTHERS USE THE RENTAL VEHICLE TO CARRY OUT ANY ILLEGAL AND/OR CRIMINAL ACTS INCLUDING CARRYING OF DUTY UNPAID GOODS.

Signature:
Date: _____

Driver's Signature:
Date: _____



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-023904
Date of Request: 10/02/2020

Your Ref No: Online Purchase

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Enquiry Date 10/02/2020
Enquiry By Loi Ya Lee
TP Vehicle No. SLG4403R
Accident Date 07/02/2020

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

Third Party Insurer Enquiry

Our Ref No: GR-20-023904
Date of Request: 10/02/2020

Your Ref No: Online Purchase

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Enquiry Date 10/02/2020
Enquiry By Loi Ya Lee
TP Vehicle No. SLG4403R
Accident Date 07/02/2020

Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SLG4403R	AIG Asia Pacific Insurance Pte. Ltd.	30/09/2019-29/09/2020	65-6419-3000

Thank You.

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**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-026147
Date of Request: 13/02/2020

Your Ref No: TP#

Optima Werkz Pte Ltd
6 Kung Chong Road
Singapore 159143

Dear Sir/Madam,

Your Search Criteria:

Date of Accident: 07/02/2020
Place of Accident: 26 EVANS ROAD
Client Vehicle No: SJF657E

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque



GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE
 6 Raffles Quay #18-00, Singapore 048580
 Phone: +65 6224 0010 Fax: +65 6224 0030
 Operating Hours: Monday to Friday 9am to 5pm
 GST Registration No: M400017735

SEARCH RESULTS

Our Ref No: GR-20-026147
 Date of Request: 13/02/2020

Your Ref No: TP#

Optima Werkz Pte Ltd
 6 Kung Chong Road
 Singapore 159143

Dear Sir/Madam,

Your Search Criteria:

Date of Accident: 07/02/2020
 Place of Accident: 26 EVANS ROAD
 Client Vehicle No: SJF657E

With reference to your search criteria for the accident report, the following documents were found to closely match your search criteria:

REQ. VEHICLE	ACCIDENT LOCATION	ACCIDENT DATE
SLG4403R	ALONG EVANS ROAD	07/02/2020 18:00

Thank You.

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ISLAND TOWING SERVICES

59 Ubi Avenue 1 #07-08 Bizlink Centre Singapore 408938
Telephone: 6747 7400 Email: admin@islandrecovery.com.sg
Facsimile: 6844 7233 Web: www.islandrecovery.com.sg
Co. Reg. 53269210A

Cash Sales/ Work Order

NO. 65011

Date: 8-2-20

24
HOURS
HOTLINE: 9182 8211

M/S: _____

OPTIMA S/g

Vehicle No: SJF 657 E Model : Ford Focus

From: 6 Kung Khong Rd Time Start: 1234

To: PA Serangoon North Ave 5 Time End: 1308

Remarks: _____

Change Tyres / Jump Start

Accident

Use Car Carrier

Basement / Multi Carpark

Crane Up / Winch Out

Open Door

Using King Dolley

Dismantle Shaft / Brake

Loaded

AMOUNT S\$ \$60

[Signature]
Received By

I 434 172
Island Towing Services

Vehicle is transported at owner's risk. The company accepts no responsibility for damaged or other misdemeanour to your vehicle whilst being transported.