



Teamwork Garage Pte Ltd
53 Ubi Avenue 1 #01-23/24 Singapore 408934
Paya Ubi Industrial Park
Tel: 6844 2475 Fax: 6844 2474
Email: claims@teamworkgarage.com
GST Register No: 201015366H

D201803/C1PL/JN



23th March 2020

Our reference: 2002-03

Your reference : SH6389Y

MS First Capital Insurance Limited

6 RAFFLES QUAY

#21-00

SINGAPORE(048580)



BY HAND

Attn: Motor Claims Department

Dear Sir/ Madam,

Claimant : ROSET LIMOUSINE SERVICES PTE LTD

Address : BLK 53 PAYA UBI INDUSTRIAL PARK #03-47 S(408934)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **01 FEBRUARY 2020** Along **JUNCTION OF PUNGGOL FIELD & EDGEDALE PLAINS** involving our client's vehicle registration number **SKT8794D** and vehicle registrations number **SH6389Y** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$ 2,996.00
Loss Of Rental	:	\$1,020.00
Purchase 3P GIA Report Fee	:	\$ 29.00
3P Search Fee	:	\$ 7.49

MS First Capital Insurance Limited

Total : \$4,052.49

Claim No.: D20 000 803 Date: 31/03/2020

O-I-C : Aaron Lee

TEL: 6507 3848

☒ We are looking into your claim and will revert soon.

☐ We wish to re-inspect your / your client's vehicle.

Please give us 1 week notice on date/time/place.

Kindly quote our Claim No. in future correspondence

A copy of each of the following supporting documents are enclosed:-

- a) Our Client's Accident Report / Police Report;
- b) COE/PARF Certificates;
- c) Certificate of Insurance;
- d) Owner / Driver's IC & Driving License;
- e) Letter Of Authorisation;
- f) Tax Invoice;
- g) Purchase 3P GIA Report Invoice;
- h) 3P Search Invoice;
- i) Rental Form & Rental Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



Teamwork Garage Pte Ltd

Encl.

LETTER OF AUTHORIZATION

To MS First Capital Insurance Ltd (Third party insurance & Workshop)
Claimant Roset Limousine Services Pte Ltd

Dear Sirs,

I/We, Roset Limousine Services Pte Ltd owner of vehicle no. SKT8794D
hereby authorize my/our repairer, TEAMWORK GARAGE PTE LTD

act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SKT8794D that was damage pursuant to the accident which occurred at/along Junction of Punggol Field & Edgemoor plains involving vehicle nos. SKT8794D & SH6389Y

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies due to me/us to my/our repairer/solicitors TEAMWORK GARAGE PTE LTD. I/We hereby authorize you to forward and release all compensation settlement TEAMWORK GARAGE PTE LTD due to the settlement to my/our repairer/solicitors TEAMWORK GARAGE PTE LTD pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis ~~insofar as the driver/owner/insurers of the other vehicle/s concerned.~~

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Thank you.

Dated this 23 day of March (month) 20 20 (year)

Signature of owner vehicle (claimant), [Signature]

Name of owner of vehicle (claimant), Roset Limousine Services Pte Ltd

NRIC Number (claimant), [Blank]



DISCHARGE RECEIPT

CLAIM REFERENCE : D20000803MFSH
ACCIDENT DATE : 01/02/2020
ACCIDENT LOCATION : JUNG PUNGGOL FIELD & EDGEDALE PLAINS
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : OH BOON CHYE
INSURED VEHICLE : SH 6389Y
INVOLVED PARTY : SKT 8794D
SETTLEMENT SUM : \$ 3,752.49

This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in the action.

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : ROSET LIMOUSINE SERVICES PTE LTD Signature and Date :

WITNESS : **TEAMWORK GARAGE PTE LTD**
No. 53 Ubi Avenue 1, #01-24
Paya Ubi Industrial Park
Singapore 408934
Tel: 6844 2475 Fax: 6844 2474

Signature and Date :



Bill To:

MS FIRST CAPITAL INSURANCE LIMITED

6 RAFFLES QUAY #21-00

SINGAPORE 048580

Tax Invoice

Invoice number : TI-7516

Date : 23/3/2020

Terms : C.O.D.

Vehicle number : SKT8794D

Make / Model : TOYOTA WISH

Description	Amount (S\$)
<p>ACCIDENT INVOLVING SKT8794D / SH6389Y ON 01/02/2020 @ JUNCTION OF PUNGGOL FIELD & EDGEDALE PLAINS</p> <p>INCLUSIVE OF SUPPLYING PARTS , LABOUR , PANEL BEATING AND SPRAY PAINTING</p> <p>LUMP SUM REPAIR</p> <p>SINGDOLLARS : TWO THOUSAND NINE HUNDRED AND NINETY SIX DOLLARS ONLY</p> <p><i>Thank you for your business and have a nice day !</i></p>	\$2,800.00
Reference : 2002-03	Subtotal \$2,800.00
* Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD	Add: GST 7% \$196.00
** Please ensure that your vehicle is of good condition upon the point of collection.	Total Inc GST 7% \$2,996.00
E. & O. E	Less: Deposit \$0.00
	Balance Due \$2,996.00



K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com
Biz Reg. No.: 53208965X

No.: 3544

OFFICIAL RECEIPT

Date: 15 Feb 2020

Received from Roset Limbongine Services Pte Ltd

The Sum of Dollars One thousand and twenty dollars only

Being payment of SLA1730C Toyota Wish 10 Feb 2020 - 15 Feb 2020

\$ 1020

K & t Cars



[Signature]

Cheque No.:

Authorised Signature

K & t Cars

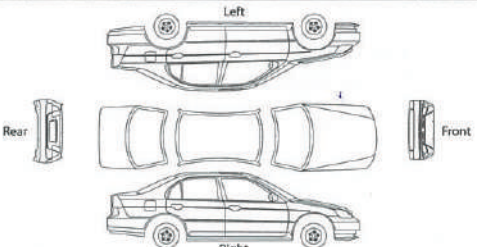
53 Ubi Ave 1 #01-23 Paya Ubi Ind Park
Singapore 408934
Tel: 6844 5938 Fax: 6285 5228
Email: kntcars@gmail.com
Biz Reg. No.: 53208965X

VEHICLE RENTAL AGREEMENT

NO.: KT-04884

Veh. No.: SLA4730<	Replace Veh. No.: SKT8794D
Veh. M / M: Toyota wish	Replace Veh. M / M: Toyota Wish

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER	DRIVER'S PARTICULAR
Name: Roset Limousine Services Pte Ltd			Name: Sabarudin Bin Mohamed Salleh
Address: Bk 53 Paya Ubi Industrial Park #03-47 S(408934)			Address: Bk 442A BUKIT BATOK WEST AVE 8 #14-867 S(651442)
I/C:	D.O.B: —	I/C: S760330 F	D.O.B: 15 Feb 1976
Contact:	Pass Date: —	Contact: 8139 0715	Pass Date: 3 June 2023

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	

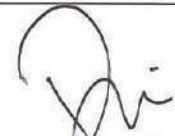
RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	10 Feb 2020		Date In	15 Feb 2020	
Time Out	1100		Time In	1430	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES					PETROL / DIESEL LEVEL					
Daily	@ \$	170	6	Days @ \$ 1020	OUT	E	¼	½	¾	F
Weekly	@ \$			Wks @ \$						
Monthly	@ \$			Mth @ \$	IN	E	¼	½	¾	F
Hours	@ \$			Hrs @ \$						
Inclusive of additional charges (if any)			Amt payable	\$	Petrol Charges		YES	NO	AMT: _____	
					CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST					Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:					Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 Signature of hirer / driver (company stamp if any)	For and on behalf of K & t CARS (authorised signature only)



RECORDS MANAGEMENT CENTRE

GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

2002-03 SKT8794D

TAX INVOICE

3P

Our Ref No: GR-20-020823

Date of Request: 05/02/2020

Your Ref No: WALK IN SEAH

TEAMWORK GARAGE PTE LTD
53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Your Vehicle No: SKT8794D

Date of Accident: 01/02/2020

Place of Accident: PUNGGOL FILED

Involving Vehicle No: SH6389Y

DESCRIPTION	AMOUNT (\$\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-020826

Date of Request: 05/02/2020

Your Ref No: WALK IN SEAH

TEAMWORK GARAGE PTE LTD
53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Date of Accident: 01/02/2020

Vehicle No: SKT8794D

Place of Accident: JUNC PUNGGOL FIELD & EDGEDALE PLAINS

Involving Vehicle No: SH6389Y

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SH6389Y	JUNC PUNGGOL FIELD & EDGEDALE PLAINS	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



Land Transport Authority
10 Sin Ming Drive
Singapore 575701
GST Registration No. : M4-0006529-2

Print Date/Time : 03 Feb 2020 / 12:36:53

Receipt Date/Time : 03 Feb 2020 / 12:36:53

Tax Invoice/Receipt

Receipt No. : ITNET-00000-200203-001285

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (\$\$)	GST Amount (\$\$)	Amount After GST (\$\$)
Result of Insurance Enquiry - SFU9333Z				
As at 21 Jan 2020/21:30:00				
Insurance Co: NTUC INCOME INS CO-OP LTD				
1	Insurance Enquiry - SFU9333Z Enquiry Fee 20200203123603916383	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - FBE7467R				
As at 23 Jan 2020/15:50:00				
Insurance Co: NTUC INCOME INS CO-OP LTD				
2	Insurance Enquiry - FBE7467R Enquiry Fee 20200203123603965645	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SMA1886U				
As at 01 Feb 2020/11:30:00				
Insurance Co: AXA INSURANCE PTE LTD				
3	Insurance Enquiry - SMA1886U Enquiry Fee 20200203123604012059	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Result of Insurance Enquiry - SH6389Y				
As at 01 Feb 2020/18:45:00				
Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
4	Insurance Enquiry - SH6389Y Enquiry Fee 20200203123604065060	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		28.00	1.96	29.96
Rounding Difference				0.01
Total Amount Payable				29.95
Paid By				
xxxxxxxxxxxx5880		Credit Card:		29.95
		Visa/MasterCard		
Total				29.95
Cash Change				0.00
Tendered Amount				29.95
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

ES-LKK Mandate Given for settlement SURVEY ASSESSMENT - D20000803MFSH/CTPL/TPD1/JN

Jason Tea <JasonTea@msfirstcapital.com.sg>

Tue 7/7/2020 3:03 PM

To: Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>

Cc: Serene Ler <Serener@msfirstcapital.com.sg>

Dear Asher,

We refer to your email dated 3 July 2020.

We agreed to your proposal of **\$3,752.49 (all-in)**.

-
There is a slight mistake in your email the \$36.49 should be for LTA & GIA fees, please ask for receipts, if no receipts given minus off from your offer.

Regards
Jason Tea
Motor Claims

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

With effect from 15 January 2018, we will be known as **MS First Capital Insurance Limited**. Our new website will be www.msfirstcapital.com.sg.

As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on **Work From Home arrangement**.

However, our office is open and we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your understanding on this matter.

Our Motor Claim email address is:
motorclaims@msfirstcapital.com.sg

Thank you and have a nice day.

From: Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>

Sent: Friday, 3 July 2020 4:22 pm

To: Jason Tea <JasonTea@msfirstcapital.com.sg>

Cc: Serene Ler <Serener@msfirstcapital.com.sg>

Subject: [MANDATE REQUEST] Re: Agreed Liability SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

Your ref : **D20000803MFSH**

Our ref : CC4/FCI20002400/T1ea3q2

Dear Sirs,

ACCIDENT INVOLVING SH 6389Y (OI) AND SKT 8794D (TP) ON 01/02/2020

We refer to the above matter.

The accident occurred when our insured make a UTURN at control junction and hit third party vehicle.

Basing on the reports of the circumstance of the accident, we propose to settle third-party claim at 100% liability.

We seek your approval to offer repairer " **TEAMWORK GARAGE PTE LTD** " at **\$ 3,752.49 (all-in).**

-

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (w/GST)	\$ 6,670.58	\$ 2,996.00
2. Loss of Rental (6days x \$170)	\$ 1,020.00	\$ 720.00 (6days x \$120)
3. LTA Search Fee	\$ 36.49	\$ 36.49
Total		<u>\$ 3,752.49</u>

Surveyor recommended 4days for repair.

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval / instruction.

Thank You.

Best Regards,

Asher Sng | Case Handler

LKK Auto Consultants Pte Ltd

phone: 6841-6051 | email: ashersng@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Jason Tea <JasonTea@msfirstcapital.com.sg>
Sent: Wednesday, May 6, 2020 3:37 PM
To: Asher Sng (LKKAuto) <AsherSng@lkkauto.com>
Cc: Serene Ler <Sereneler@msfirstcapital.com.sg>
Subject: Agreed Liability SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

Dear Asher,

Since TP do not have video footage during the accident. We agree to your recommendations on liability in your email dated 30 April 2020.

Please proceed to get in the LOD for us.

Regards
Jason Tea
Motor Claims

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

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However, our office is open and we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your understanding on this matter.

Our Motor Claim email address is:
motorclaims@msfirstcapital.com.sg

Thank you and have a nice day.

From: Asher Sng (LKKAuto) <AsherSng@lkkauto.com>
Sent: Wednesday, 6 May 2020 2:36 pm
To: Jason Tea <JasonTea@msfirstcapital.com.sg>
Cc: Serene Ler <Sereneler@msfirstcapital.com.sg>
Subject: Re: Check Liability SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

Hi Jason,

We refer to the email below.

Enclosed Third party email for your easy reference.

Thank You.

Best Regards,

Asher Sng | Case Handler

LKK Auto Consultants Pte Ltd

phone: 6841-6051 | email: ashersng@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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From: Jason Tea <JasonTea@msfirstcapital.com.sg>
Sent: Tuesday, May 5, 2020 5:01 PM
To: Asher Sng (LKKAuto) <AsherSng@lkkauto.com>
Cc: Serene Ler <SereneLer@msfirstcapital.com.sg>
Subject: Check Liability SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

Dear Asher,

Please request TP for their video, have or don't have please get black and white email from them.

Regards
Jason Tea
Motor Claims

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We appreciate your understanding on this matter.

Our Motor Claim email address is:
motorclaims@msfirstcapital.com.sg

Thank you and have a nice day.

From: Asher Sng (LKKAuto) <AsherSng@lkkauto.com>
Sent: Thursday, 30 April 2020 10:46 am
To: Jason Tea <JasonTea@msfirstcapital.com.sg>
Cc: Serene Ler <SereneLer@msfirstcapital.com.sg>
Subject: Re: SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

Hi Jason,

-

We refer to the above matter.

Liability: 100%

Remark: B: 11b OID MAKE A U TURN AT CONTROL JUNCTION

Kindly let us have your approval on liability.

Thank You.

Best Regards,

Asher Sng | Case Handler

LKK Auto Consultants Pte Ltd

phone: 6841-6051 | email: ashersng@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Jason Tea <JasonTea@msfirstcapital.com.sg>

Sent: Monday, February 17, 2020 4:55 PM

To: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>

Cc: Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>; Admin A <admin-a@lkkauto.com>; Serene Ler <SereneLer@msfirstcapital.com.sg>

Subject: RE: SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

Dear All,

We refer to your email dated 15/02/2020.

Please get in the TP vehicle video footage or any other evidence as liability not clear.

We are still waiting for our vehicle video footage also.

Hence case is WP basis, unless further evidences sent to us to proof otherwise.

Jason Tea

Motor Claims Department

Working from another office

Temporary contact number : 68545087

*Dear All I will slow in responding to your email today as I am not in my office today. Sorry for the inconvenience

From: Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>

Sent: Saturday, February 15, 2020 7:08 PM

To: Jason Tea <JasonTea@msfirstcapital.com.sg>

Cc: Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20000803MFSH/1 // EXPRESS SETTLEMENT

YOUR REF: D20000803MFSH

LKK REF: CC4/FCI20002400/T1ea3

Dear Sir / Madam,

We refer to the above matter.

We had inspected TP vehicle SKT 8794D on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Asher and she can be contacted at DID: 6841 6051.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto)
Sent: Tuesday, 11 February 2020 10:09 AM
To: 'CWS Motor Claims'; assignments; Admin A
Cc: 'Jason Tea'
Subject: RE: SURVEY ASSESSMENT - D20000803MFSH/1

Dear Sir/Madam,

Thank you for the assignment.

"Wishing you a Happy and Prosperous Lunar New Year"



Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: CWS Motor Claims <cwsmotorclaims@msfirstcapital.com.sg>
Sent: Tuesday, 11 February, 2020 9:14 AM
To: ASSIGNMENTS@LKKAUTO.COM
Cc: CWS Motor Claims <cwsmotorclaims@msfirstcapital.com.sg>; Jason Tea <JasonTea@msfirstcapital.com.sg>
Subject: PRI: SURVEY ASSESSMENT - D20000803MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,

Admin Team

Claim Workflow System

Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

PS: This is a system generated mail. Please do not reply to this mail.