



Teamwork Garage Pte Ltd  
53 Ubi Avenue 1 #01-23/24 Singapore 408934  
Paya Ubi Industrial Park  
Tel: 6844 2475 Fax: 6844 2474  
Email: [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)  
GST Register No: 201015366H

08<sup>th</sup> June 2020

Our reference: 2002-19

Your reference: SLZ3354E

**AIG Asia Pacific Insurance Pte Ltd**

78 Shenton Way

#08-16

Singapore 079120

**Attn: Motor Claims Department**

**BY HAND**

Dear Sir/ Madam,

Claimant : ZZT RENTAL

Address : 201E TAMPINES STREET 23 #02-54 S(527201)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **06/02/2020** along **JUNC OF TAMPINES AVE 1 TO TAMPINES AVE 5** involving our client's vehicle registration number **SML3598E** and vehicle registrations number **SLZ3354E** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$ 4,868.50
Loss of Rental	:	\$ 1,200.00
Total	:	\$ 6,068.50

A copy of each of the following supporting documents is enclosed:-

- a) Our client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Letter Of Authorisation;
- e) Tax Invoice;
- f) Satisfaction of Repaired Vehicle;
- g) Rental Agreement & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,

A handwritten signature in blue ink is written over a circular blue stamp. The stamp contains the text "TEAMWORK GARAGE PTE LTD" around the perimeter and a small star on the left side.

Teamwork Garage Pte Ltd

Encl.

# LETTER OF AUTHORIZATION

To AIG & Teamwork Garage PTE LTD (Third party insurance & Workshop)  
Claimant ZZT Rental

Dear Sirs,

I/We, ZZT Rental owner of vehicle no. SML3598E  
hereby authorize my/our repairer, Teamwork Garage PTE LTD

act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SML3598E that was damage pursuant to the accident which occurred at/along Junction of Tampines Ave 1 to Tampines Ave 5 involving vehicle nos. SL23354E

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies pertaining the above mentioned accident due to me/us to my/our repairer/solicitors Teamwork Garage PTE LTD. I/We hereby authorize you to forward and release all compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors Teamwork Garage PTE LTD pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Thank you.

Dated this 07 day of 02 (month) 20 20 (year)

Signature of owner vehicle (claimant) 

Name of owner of vehicle (claimant) ZZT Rental

NRIC Number (claimant) 53394532A





**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **TEAMWORK GARAGE PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$4,868.50** (Repair Cost), **S\$900.00** (Loss of Use/Rental), **S\$ -** (Disbursement) for vehicle no. **SML 3598E** that was damaged pursuant to the accident which occurred on **06/02/2020** (date) along **JUNCTION OF TAMPINES AVE 1 TO TAMPINES AVE 5** (location) involving vehicle no/s **SLZ 3354E**. This is pursuant to the inspection conducted on **10/02/2020** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **ZZT RENTAL** (“the third party claimant”) of vehicle no. **SML 3598E** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SML 3598E** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 31 (day) of Aug (month) **20**20 (year)



MTH

Signed by appointed surveyor



Signed by “the workshop” (with chop)

This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in the action.

CUSTOMER'S SIGNATURE

# K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com  
Biz Reg. No.: 53208965X

No.: 3605

## OFFICIAL RECEIPT

Date: 08/06/2020

Received from Z-Z-T Rental

The Sum of Dollars One thousand Two Hundred Dollars

Being payment of SMH3212P 07/02/2020 to 17/02/2020

K & t Cars

\$ 1200 / ~~80~~

Cheque No.: \_\_\_\_\_

Authorised Signature

# K & t Cars

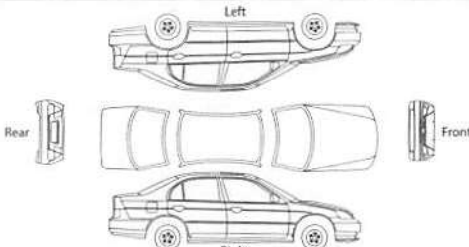
53 Ubi Ave 1 #01-23 Paya Ubi Ind Park  
Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228  
Email: kntcars@gmail.com  
Biz Reg. No.: 53208965X

## VEHICLE RENTAL AGREEMENT

NO.: KT-04812

Veh. No.: SMH3212P	Replace Veh. No.: SML3598E
Veh. M / M: Mazda 3	Replace Veh. M / M: Honda Fit

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER DRIVER'S PARTICULAR	
Name: ZZT Rental		Name: Noraini Binti shahul Hamid	
Address: 201E Tampines street 23 #02-54 S(527201)		Address: Blk 201E #02-54 Tampines street 23 S(527201)	
I/C: 53394532A	D.O.B:	I/C: 57413175A	D.O.B: 04/05/1974
Contact:	Pass Date:	Contact: 97510584	Pass Date: 10/06/2009

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	


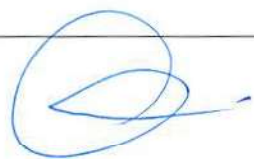

RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	07/02/2020		Date In	17/02/2020	
Time Out	1230		Time In	1513	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES				PETROL / DIESEL LEVEL					
Daily	@ \$	120	10 Days @ \$ 1200	OUT	E	1/4	1/2	3/4	F
Weekly	@ \$		Wks @ \$						
Monthly	@ \$		Mth @ \$	IN	E	1/4	1/2	3/4	F
Hours	@ \$		Hrs @ \$						
*Inclusive of additional charges (if any)				Petrol Charges		YES	NO	AMT: _____	
Amt payable* \$ 1200				CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST				Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:				Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

### IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 	
Signature of hirer / driver (company stamp if any)	For and on behalf of K & t CARS (authorised signature only)





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

**Our Ref: CC4/AIG20002292/T1da3**

25 FEBRUARY 2020

**CHNG YEONG SIONG  
BLK 426 TAMPINES STREET 41  
#04-419  
SINGAPORE 520426**

Dear Sir/Madam,

**ACCIDENT INVOLVING SLZ 3354E AND SML 3598E ON 06/02/2020**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

Jasper Chua  
DID: 6841 2928  
FAX: 6741 4108  
Email: jasperchua@lkkauto.com

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)