

ASSIGNMENT

Surveyor: ADRIANDOI: 06/02/2020Date / Time : 06/02/2020Registered in Merimen: 06/02/2020

Pre-assign / CCU / FTE



Insured Vehicle No. : SH 6751J
 Name of Insured : COMFORT TRANSPORTATION PTE LTD

Claim No. : _____ X

Policy No. : MCOM0015

Insured Tel No. : _____ HP: _____
 Excess Sec II :S\$ _____ D.O.A : 04/02/2020 17:45

Make / Model : HYUNDAI I40Place of Accident : TELOK BLANGAH RD TURNING TO BUKIT CHERMIN RD.

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age : SUPPIAH MUTHIA

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % Final ? Yes / No

PC 3702H



INSRS:
WSP: N-51
Tel : AUTOMOTIVE
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:



INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	STAGE	DATE / PIC
PC 3702H - NA/INC20002005/r3; DOA: 04.02.2020	Non-Reporting ltr (1st):	
NA/INC17024131/z4; DOA : 19.12.17	Non-Reporting ltr (2nd):	
SH 6751J -NS/INC18007482/K1tbn2; DOA: 23.04.18	Non-Reporting ltr (Final):	
CC4/III16024426/T1yb3q2; DOA: 20.12.16	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List: Handler Typist	
	Notification ltr (if non-pickup)	☐
	After call ltr to OI:	☐
	Authorisation To Act:	☐
	Release Voucher:	☐
	Final Repair Bill:	☐
	Car Rental Invoice:	☐
	Towing Invoice	☐
	LTA / GIA :	☐
	Medical Bill:	☐
	PIR:	☐
	Mandate/Reject Instruction:	☐
	LOD	☐
	Payment Breakdown Form:	☐
	Post-Repair Photos:	☐
	Others:	☐
PRELIMINARY ADVICE Date/Time: _____ Sent By: _____	Confirm by:	
FINALIZATION Date/Time: _____ Confirm with: _____	Email ☐ Call ☐	
Repair Cost: S\$ _____ (_____ days) Reduction: % _____	Email ☐ Call ☐	
FINAL SETTLEMENT Date/Time: _____ Confirm with: _____	If NO or B 28, Ass. Lia :	
Final Liability: % _____ (Agreed / Assessed) BOLA S/N No. :		
Repair Cost: S\$ _____		
Loss of Rental (LOR): S\$ _____ (_____ days)		
Loss of Use (LOU): S\$ _____ (\$ x _____ days)		
Loss of Income (LOI): S\$ _____ (\$ x _____ days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GIA/LTA Search S\$ _____	1) Claim status: Normal/Reject/Private Settle	
Medical: S\$ _____	2) Report Format:	
Disbursement: S\$ _____ (e.g. Tow/ Independent)	3) Survey fee:	
Legal Cost S\$ _____		
Total: S\$ _____ Global Sum S\$: _____	Email ☐ Call ☐	
FINAL PAYMENT Date/Time: _____ Confirm with: _____		
Payee 1: S\$ _____ Name 1: _____		
Payee 2: (Strike if N.A.) S\$ _____ Name 2: _____		
Payee 3: (Strike if N.A.) S\$ _____ Name 3: _____		

