



Your Ref: SMP3600K
Our Ref : TPDS20026 – SJN4452K

11th March 2020

By Postage

AIG ASIA PACIFIC INSURANCE LTD

78 Shenton Way #07-16
Chartis Building
Singapore 079120

Attention: Motor Claims Department

Dear OIC,

**ACCIDENT INVOLVING VEHICLE: SJN4452K AND SMP3600K ALONG RIVERVALE
WALK MULTI-STOREY CARPARK BLK 113A ON 04.02.2020.**

We are the authorized repair workshop for the owner of motor vehicle no. **SJN4452K** which is involved in the captioned accident with your insured vehicle **SMP3600K**. The vehicle owner has requested and authorized us to assist him in presenting his/her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

1	Cost of Repair as agreed with surveyor	S\$ 4,012.50	(Inclusive GST)
2	6days of Loss of Rental@ \$150.00	S\$ 900.00	
	Total	<u>S\$ 4,912.50</u>	

We enclosed herewith the following documents to support the claims:-

- Proforma Invoice
- GIA Report fee

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.

Thank you
Yours Faithfully

Chiu Siong Lim
For Complete VMS Pte Ltd

Jasper Chua (LKK Auto)

From: Jasper Chua (LKK Auto)
Sent: Friday, 21 February 2020 3:17 PM
To: 'wilson.ng@apsgroup.com.sg'
Cc: Vic (LKKAuto)
Subject: ACCIDENT INVOLVING SMP 3600K AND SJN 4452K ON 04/02/2020

Our Ref: CC4/AIG20002095/Kha3

APS LIFESTYLE MARKETING PTE LTD (BY EMAIL ONLY)

Dear Sir/Madam,

ACCIDENT INVOLVING SMP 3600K AND SJN 4452K ON 04/02/2020

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from Body Repairer/Workshop acting on behalf of the owner of SJN 4452K against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Best Regards,

Jasper Chua | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6841-2928 | email: jasperchua@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

To: Complete VMS Pte Ltd
176, Sin Ming Drive,
#03-14, Sin Ming Autocare Complex
Singapore 575721

LETTER OF AUTHORIZATION

RE: ACCIDENT BETWEEN SIN 4452K & SMP 3600K (Vehicle Numbers)
ON 04/02/2020 (Date of Accident) AT Riverdale Walk Muf: Stoney Car Park
B/K 113 A.

1. I/We, the owner of vehicle no. SIN 4452K hereby appoint you to act for me to repair and recover damages sustained to my vehicle in the above accident from the third party driver and / or his / her insurers.
2. In this respect, I/We have authorized you to repair, correspond, negotiate and settle on my behalf, all claims against the parties involved in the subject accident. All final financial awards in my favor pertaining to the subject accident claim are to be paid to Complete VMS Pte Ltd.
3. By way of this Letter of Authorization, I/We also further authorized you to sign all Discharge Vouchers and any other related documents in settlement of the subject accident claims. I/We hereby undertake to ratify and reaffirm such signing of Discharge Vouchers and/or documents from any third party insurers by us.
4. During the settlement process with the third party insurers / drivers, you may act fully on my behalf and all negotiations and correspondences given by you to the third party insurers / driver are as if given directly from me. With regards to the settlement of the above subject accident claim, I/We agree and undertake to ratify all correspondences and negotiations given by you to the third party insurers / driver and further agree and undertake to be bound by all acts performed or carded out by you.
5. I/We understand that should the subject accident claims fail or not able to reach an amicably settlement with the third party insurers or driver, I/We will have to appointed a solicitors by way of signing a warrant to act in present of the appointed solicitor to further pursue the matter and to commence legal proceedings in Court in my/our name against the third party driver and/or his employers (if applicable). I/We further agrees that should I/We fails or disagrees to appoint a solicitors at that stage, I/We shall be fully liable for all costs incurred to you until that point of time.
6. I/We further confirm my/our understanding that I/We shall render my/our full co-operation pertaining to the settlement of the subject accident and method of repair adopted shall be in accordance to the standard practices of the industry and will be at the full discretion of you.
7. I/We hereby agree that upon settlement of the above subject accident claim, I/We are required to sign Discharge Voucher/s issued by the third party insurers. After which all settlement monies shall be used to settle all costs and fee incurred to carry out the above subject accident repairs and claims. This settlement monies shall constitute a full discharge of your payment obligation to us.
8. Any indemnity / discharge voucher signed by the workshop is without prejudice to my rights to claim for compensation for my personal injury (if any). Complete VMS Pte Ltd is only authorized to negotiate and finalized with Third Party for my property damages

Signature

Name

Lee Hai Hock Donald

Date

5/2/20

Witness's Name & Signature

Email:

Company Stamp (if applicable) :
Sg. bisloo.workshopleader3@gmail.com

RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

"We/I, **COMPLETE VMS PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **SS 4,600.00** (Global Sum) for vehicle no. **SJN 4452K** that was damaged pursuant to the accident which occurred on **04/02/2020** (date) along **RIVERVALE WALK MULTI-STOREY CAR PARK BLK 113A** (location) involving vehicle no/s **SMP 3600K**.

This is pursuant to the inspection conducted on **06/02/2020** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **LEE HAI HOCK DONALD** ("the third party claimant") of vehicle no **SJN 4452K** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".



We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SJN 4452K** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 01 (day) of April (month) **2020** (year)

 KSC
Signed by appointed surveyor

 
Signed by "the workshop" (with chop)

*This indemnity is signed without prejudice
to my rights to claim for compensation
for my personal injury.*

COMPLETE VMS PTE LTD

176 Sin Ming Drive, #03-14 / 07, Sin Ming Autocare Complex, S575721
Tel: 6455 0012 Fax: 6554 0012 Email: main@completevms.com.sg
Business Reg. No. 200416180E GST Reg. No.: 200416180E



AIG ASIA PACIFIC INSURANCE PTE LTD
78 SHENTON WAY #07-16 CHARTIS BUILDING
SINGAPORE 079120

Tax Invoice : VM015267

Invoice Date : 01/04/2020
Vehicle Num. : SJN4452K
Make/Model : NISSAN TEANA 2.0
Mileage(Km) :
POWO/RO# :
Ref./Remark : CC4/AIG2002095/Kha3

S/N	Quantity	Particular	Unit Price	Amount S\$
		COST OF REPAIR AS AGREED AT		3,750.00

SingDollars : Four Thousand Twelve & Cents Fifty Only

A handwritten signature in black ink, appearing to be 'a' or 'h'.

COMPLETE VMS PTE LTD

Total S\$: 3,750.00
GST S\$: 262.50
Amount Due S\$: 4,012.50
=====

Terms : Cash

www.completevms.com.sg



35 Eden Grove, Singapore 539085
Co. Reg. No.: 200717924R

INVOICE

No: 2537

To: LEE HAI HOCK DONALD
c/o Complete VMS Pte Ltd
Vehicle No: SMC1099P

Date: 11. Mar. 2020

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Rental for 6 days	\$150.00	\$900.00
	5/2/2020 to 11/2/2020		
	Reference: SJN4452K		

Cheques should be crossed and made payable to "COMPLETE LEASING PTE LTD" TOTAL \$900.00

I/ We hereby confirm the order

for COMPLETE LEASING PTE LTD

Authorized Signature & Company's Stamp

Order checked & accepted by

VEHICLE RENTAL AGREEMENT

STA No: 002535

HIRER'S PARTICULAR		VEHICLE PARTICULARS																
Name : (as in I/C) <u>Lee Hai Hock Donald</u> NRIC / Passport No: <u>S 1363 650 H.</u> Address: <u>R/K 113, Riverside Walk #14-43</u> <u>Singapore. 504113.</u>	Veh. No: <u>BMC1089P</u> Replace Veh. No: _____ Mileage Out: _____ Mileage Out: _____ Out : Date <u>05/02/2020</u> Out : Date _____ Out : Time <u>12:20 PM</u> Out : Time _____																	
ADDITIONAL DRIVER'S PARTICULARS		RENTAL CHARGES																
Name : (as in I/C) _____ NRIC / Passport No: _____ Address: _____ _____		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Daily</td> <td>b @ \$ 150/-</td> <td>\$ 900.00</td> </tr> <tr> <td>Monthly</td> <td>@ \$</td> <td></td> </tr> <tr> <td>Delivery Charges @ \$</td> <td></td> <td>Free</td> </tr> <tr> <td>Others @ \$</td> <td></td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">SUB TOTAL \$</td> <td>900.00</td> </tr> </table>		Daily	b @ \$ 150/-	\$ 900.00	Monthly	@ \$		Delivery Charges @ \$		Free	Others @ \$			SUB TOTAL \$		900.00
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REMARKS 		PETROL: Empty , 1/8 , 1/4 , 3/8 , 1/2 , 5/8 , 3/4 , 7/8 , Full INSURANCE EXCESS PAYABLE ON CLAIM Hirer is responsible for the first \$ <u>2000 -</u> excess for Collision / Damages to 1st party (i.e.) COMPLETE LEASING P/L vehicle (Inc. windscreen) and also first \$ <u>2000 -</u> excess for Collision / Damages to 3rd party's vehicle for each and every accident / damages. Hirer's Signature: <u>[Signature]</u>																

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving.

IMPORTANT

1. ONLY PERSON ABOVE 23 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORIZED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. VEHICLE IS STRICTLY FOR USE IN SINGAPORE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT FROM THE COMPANY COMPLETE LEASING PTE LTD
3. IN THE EVEN OF AN ACCIDENT, THE HIRER OF AUTHORIZED DRIVER;
- (i) shall report all accidents involving the said vehicle to the owner immediately.
- (ii) shall NOT admit liability or sign any settlement documents with any 3rd parties
4. THIS AGREEMENT IS SUBJECT TO THE CONDITIONS PRINTED ON THE REVERSE SIDE
- EXCESS:
ADDITIONAL \$2500
FOR 23 TO 27.8

EXCESS:
ADDITIONAL \$2500
FOR 23 TO 27 &
ABOVE 69 YEARS OLD

DATE IN	TIME IN	CHECKED BY	SIGNATURE OF HIRER/ DRIVER
11/2/2020	2/0 am x		

10.00 Am