

**ASSIGNMENT**

Surveyor: **RASUL** DOI: **04/02/2020** Date / Time : **04/02/2020**  
Registered in Merimen: **—**

**Pre-assign / CCU / FTE**

Insured Vehicle No. : **SHD 365G** Claim No. : **S0M02F7V** X  
Name of Insured : **TRANS-CAB AUTO SERVICES PTE LTD** Policy No. : **—**  
Insured Tel No. : **—** HP: **—** Make / Model : **—**  
Excess Sec II :S\$ **—** D.O.A : **01/02/2020 17:50** Place of Accident : **ALONG TAMPINES ROAD TURNING KPE**  
Is driver the owner? ( YES / NO ) Nature of Accident : **—**

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO )

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % Final ? Yes / No

**SHC 422E**

INSRS:  
WSP: **DING**  
Tel : **AUTOMOTIVE**  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:



INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time |                                                     | STAGE                                    | DATE / PIC               |
|------------|-----------------------------------------------------|------------------------------------------|--------------------------|
|            | SHC 422E - NA/MSG14019661/n4; DOA: 11.10.2014       | Non-Reporting ltr (1st):                 |                          |
|            | SHD 365G - X                                        | Non-Reporting ltr (2nd):                 |                          |
|            | OINR. To send out first letter. File pass to Su Li. | Non-Reporting ltr (Final):               |                          |
|            |                                                     | Notification ltr (if non-pickup):        |                          |
|            |                                                     | Call OI:                                 |                          |
|            |                                                     | After call ltr to OI:                    |                          |
|            |                                                     | Documentation Check List: Handler Typist |                          |
|            |                                                     | Notification ltr (if non-pickup)         | <input type="checkbox"/> |
|            |                                                     | After call ltr to OI:                    | <input type="checkbox"/> |
|            |                                                     | Authorisation To Act:                    | <input type="checkbox"/> |
|            |                                                     | Release Voucher:                         | <input type="checkbox"/> |
|            |                                                     | Final Repair Bill:                       | <input type="checkbox"/> |
|            |                                                     | Car Rental Invoice:                      | <input type="checkbox"/> |
|            |                                                     | Towing Invoice                           | <input type="checkbox"/> |
|            |                                                     | LTA / GIA :                              | <input type="checkbox"/> |
|            |                                                     | Medical Bill:                            | <input type="checkbox"/> |
|            |                                                     | PIR:                                     | <input type="checkbox"/> |
|            |                                                     | Mandate/Reject Instruction:              | <input type="checkbox"/> |
|            |                                                     | LOD                                      | <input type="checkbox"/> |
|            |                                                     | Payment Breakdown Form:                  | <input type="checkbox"/> |
|            |                                                     | Post-Repair Photos:                      | <input type="checkbox"/> |
|            |                                                     | Others:                                  | <input type="checkbox"/> |

|                                                                                                                                           |            |                                    |                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------|----------------------------------------------------------------|
| <b>PRELIMINARY ADVICE</b>                                                                                                                 | Date/Time: | Sent By:                           |                                                                |
| <b>FINALIZATION</b>                                                                                                                       | Date/Time: | Confirm with:                      | Confirm by:                                                    |
| Repair Cost:                                                                                                                              | S\$        | ( days) Reduction:                 | % Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                   | Date/Time: | Confirm with                       | Email <input type="checkbox"/> Call <input type="checkbox"/>   |
| Final Liability:                                                                                                                          | %          | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                                      |
| Repair Cost:                                                                                                                              | S\$        |                                    |                                                                |
| Loss of Rental (LOR):                                                                                                                     | S\$        | ( days)                            |                                                                |
| Loss of Use (LOU):                                                                                                                        | S\$        | ( \$ x days)                       |                                                                |
| Loss of Income (LOI):                                                                                                                     | S\$        | ( \$ x days)                       |                                                                |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> |            |                                    | [Tick only one]                                                |
| GIA/LTA Search                                                                                                                            | S\$        |                                    |                                                                |
| Medical:                                                                                                                                  | S\$        |                                    | 1) Claim status: Normal/Reject/Private Settle                  |
| Disbursement:                                                                                                                             | S\$        | (e.g. Tow/ Independent )           | 2) Report Format:                                              |
| Legal Cost                                                                                                                                | S\$        |                                    | 3) Survey fee:                                                 |
| <b>Total:</b>                                                                                                                             | S\$        | <b>Global Sum S\$:</b>             |                                                                |
| <b>FINAL PAYMENT</b>                                                                                                                      | Date/Time: | Confirm with:                      | Email <input type="checkbox"/> Call <input type="checkbox"/>   |
| Payee 1:                                                                                                                                  | S\$        | Name 1:                            |                                                                |
| Payee 2: (Strike if N.A.)                                                                                                                 | S\$        | Name 2:                            |                                                                |
| Payee 3: (Strike if N.A.)                                                                                                                 | S\$        | Name 3:                            |                                                                |

