

## Mei Kwan (LKKAUTO)

---

**From:** Andrew Lim <andrew.lim@qbe.com>  
**Sent:** Tuesday, 28 January, 2020 8:41 AM  
**To:** Mei Kwan (LKKAUTO)  
**Cc:** claims-singapore; Admin A; Asher Sng (LKKAUTO); Jenny Toh  
**Subject:** RE: [VC013369] PRE SURVEY REPAIR - SLE9653M & SKJ2139M ACCIDENT ON 13/01/2020 \*\*\* LKK REF: CC4/QBE20001426/ea3  
**Attachments:** SKJ2139M-130120.PDF  
**Categories:** HMK

Dear Mei Kwan,

As requested.

---

### Andrew Lim

Executive, Claims

Claims | Asia

1 Raffles Quay, #29-10 South Tower, Singapore 048583

+65 6477 1243 | +65 6224 6633

[Website](#)

[LinkedIn](#)

[Twitter](#)



---

**From:** Mei Kwan (LKKAUTO) <Meikwan@lkkauto.com>  
**Sent:** Thursday, 23 January 2020 5:41 PM  
**To:** Jenny Toh <jenny.toh@qbe.com>; Andrew Lim <andrew.lim@qbe.com>  
**Cc:** claims-singapore <claims-singapore@qbe.com>; Admin A <admin-a@lkkauto.com>; Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>  
**Subject:** RE: [VC013369] PRE SURVEY REPAIR - SLE9653M & SKJ2139M ACCIDENT ON 13/01/2020 \*\*\* LKK REF: CC4/QBE20001426/ea3

**QBE ref: VC013369**

**LKK REF: CC4/QBE19017469/ea3**

Dear Sir / Madam,

We refer to the above matter.

Kindly let us have a copy of insured's accident report for our necessary action.

Our case handler in-charge is Asher and she can be contacted at DID: 6841 6051.

*To check availability of the case handler, you may contact the undersigned.*

*Wishing you a Happy and Prosperous Lunar New Year*



Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Monday, 20 January, 2020 5:22 PM

**To:** 'Jenny Toh' <[jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Cc:** 'claims-singapore' <[claims-singapore@qbe.com](mailto:claims-singapore@qbe.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: [VC013369] PRE SURVEY REPAIR - SLE9653M & SKJ2139M ACCIDENT ON 13/01/2020

Dear Sir/Mdm,

Thank you for the assignment.

Please be informed that vehicle is not in the workshop, repairer will arrange.

*"Wishing you a Happy and Prosperous Lunar New Year"*



Best Regards

**G.NIVITHA**

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Jenny Toh [<mailto:jenny.toh@qbe.com>]

**Sent:** Monday, 20 January 2020 5:09 PM

**To:** assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Cc:** claims-singapore <[claims-singapore@qbe.com](mailto:claims-singapore@qbe.com)>

**Subject:** FW: [VC013369] PRE SURVEY REPAIR - SLE9653M & SKJ2139M ACCIDENT ON 13/01/2020

Our ref: VC013369

Hi all

Kindly assist to survey the third party claim.

regards

---

**Jenny Toh**

Senior Assistant

Claims / Asia

1 Raffles Quay, #29-10 South Tower, Singapore 048583

+65 6224 6633 | +65 6477 1225

[Website](#)

[LinkedIn](#)

[Twitter](#)



---

**From:** [claims@focusauto.com.sg](mailto:claims@focusauto.com.sg) <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>

**Sent:** Monday, 20 January 2020 10:36 AM

**To:** Jenny Toh <[jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)>

**Cc:** claims-singapore <[claims-singapore@qbe.com](mailto:claims-singapore@qbe.com)>

**Subject:** Re: [VC013369] PRE SURVEY REPAIR - SLE9653M & SKJ2139M ACCIDENT ON 13/01/2020

Dear Jenny,

We are pleased to select LKK Auto Consultants Pte Ltd as the surveyor. Do let us know in advance for the attendance of surveyor to our workshop.

Thank You

Best Regards

Aidah

On 2020-01-20 09:56, Jenny Toh wrote:

Our ref : VC013369

Dear Aidah

We refer to the above captioned matter.

We intent to conduct a full survey of the damage to your client's vehicle. We propose to use one of the motor surveyors named in the attached list:

COMPANY
Appraisal Associates Pte Ltd
Automobile Inspection Services
KM Auto Assessors Pte Ltd
LKK Auto Consultants Pte Ltd
Priority Services
Infiniti Appraisal Service
Quantum Risk Management (S) Pte Ltd

Please let us know within two (2) working days whether you agree to the appointment of any of these motor surveyors.

regards

---

**Jenny Toh**

Senior Assistant

Claims / Asia

1 Raffles Quay, #29-10 South Tower, Singapore 048583

+65 6224 6633 | +65 6477 1225

[Website](#)

[LinkedIn](#)

[Twitter](#)



**From:** Focus Auto Singapore <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>

**Sent:** Friday, 17 January 2020 10:07 AM

**To:** Info SINGAPORE <[info.sing@qbe.com](mailto:info.sing@qbe.com)>; Jenny Toh <[jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)>

**Subject:** Re: PRE SURVEY REPAIR - SLE9653M & SKJ2139M ACCIDENT ON 13/01/2020

Dear Officer In-charge,

Any updates on above matters? Your reply is greatly appreciated.

Thank You

Best Regards

Aidah

**Focus Auto Pte Ltd**

No. 1 Kaki Bukit Avenue 6

#02-50 AutoBay Singapore 417883

Tel: 6886 9097 Fax: 68444625

Office Hours : Mon ~ Sat, 0900 ~ 1800

On Tue, 14 Jan 2020 at 11:32, Focus Auto Singapore <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)> wrote:

Please sent surveyor list to arrange the surveyor down to our workshop regarding as below.

We are instructed by our client to notify you of a road traffic accident on 13/01/20 at about 0840 hours at Along River Valley Road involving our client's SLE9653M and SKJ2139M driven by your insurer or your insured's authorized driver at the material time.

As a result of the accident, our client's vehicle has been damaged. Before our client / we proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you or your insurer would like to conduct a pre-repair survey of the vehicle without further reference to you.

Please be informed that the said vehicle can be inspected at :

Name of workshop : **FOCUS AUTO PTE LTD**

Address : No. 1 Kaki Bukit Avenue 6

Autobay #02-48/50

Singapore 417883

Telephone No.: 68869097

FAX : 68444625

Best Regards

Aidah

**Focus Auto Pte Ltd**

No. 1 Kaki Bukit Avenue 6

#02-50 AutoBay Singapore 417883

Tel: 6886 9097 Fax: 68444625

Office Hours : Mon ~ Sat, 0900 ~ 1800

----- IMPORTANT NOTICE : The information in this email is confidential and may also be privileged. If you are not the intended recipient, any use or dissemination of the information and any disclosure or copying of this email is unauthorised and strictly prohibited. If you have received this email in error, please promptly inform us by reply email or telephone. You should also delete this email and destroy any hard copies produced.

--

**Focus Auto Pte Ltd**

No. 1 Kaki Bukit Avenue 6

#02-50 AutoBay Singapore 417883

Tel: 6886 9097 Fax: 6481 9095

Office Hours : Mon ~ Sat, 0900 ~ 1800

----- IMPORTANT NOTICE : The information in this email is confidential and may also be privileged. If you are not the intended recipient, any use or dissemination of the information and any disclosure or copying of this email is unauthorised and strictly prohibited. If you have received this email in error, please promptly inform us by reply email or telephone. You should also delete this email and destroy any hard copies produced.



This email has been checked for viruses by AVG antivirus software.

[www.avg.com](http://www.avg.com)

----- IMPORTANT NOTICE : The information in this email is confidential and may also be privileged. If you are not the intended recipient, any use or dissemination of the information and any disclosure or copying of this email is unauthorised and strictly prohibited. If you have received this email in error, please promptly inform us by reply email or telephone. You should also delete this email and destroy any hard copies produced.