

## Asher Sng (LKKAUTO)

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**From:** Alfred Toh <alfred.toh@sg.cntaiping.com>  
**Sent:** Friday, 20 March 2020 11:33 AM  
**To:** Asher Sng (LKKAUTO); Admin A  
**Cc:** Claims Dept of CTI; Chee So Chow; Chong Boon Sen; Alfred Toh; Hsiao Tong (LKKAUTO)  
**Subject:** RE: [MANDATE REQUEST] RE: OUR REF: SNM20D200166/SJQ2175H/CBS - Accident Involving SJQ2175H and SH8028B (TP : LKK REF - CC3/CTI20000794/Fda3) on 10/01/2020

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

LKK REF - CC3/CTI20000794/Fda3  
CTPIS REF - SNM20D200166C02/5(cbs)

Dear Asher

Please proceed to resolve the property damage claim at **\$5,685.61** and up to **\$5,853.49** (all in).

We await your payment advice to enable our Boon Sen to act accordingly.

**Best Regards**

**Alfred Toh**  
**Senior Executive**  
**Claims Department**  
**China Taiping Insurance (Singapore) Pte. Ltd.**  
**3 Anson Road #15-00 Springleaf Tower Singapore 079909**  
**DID: 65 6389 6183**  
**Email: [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)**  
**[alfred.toh@sg.cntaiping.com](mailto:alfred.toh@sg.cntaiping.com)**

**W: [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | FB: [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | WeChat: 太平獅城 TaipingSG**

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**From:** Asher Sng (LKKAUTO) <AsherSng@lkkauto.com>  
**Sent:** Friday, March 20, 2020 10:14 AM  
**To:** Chong Boon Sen <boonsen.chong@sg.cntaiping.com>  
**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>; Alfred Toh <alfred.toh@sg.cntaiping.com>  
**Subject:** [MANDATE REQUEST] RE: OUR REF: SNM20D200166/SJQ2175H/CBS - Accident Involving SJQ2175H and SH8028B (TP : LKK REF - CC3/CTI20000794/Fda3) on 10/01/2020

Your ref : SNM20D200166

Dear Sirs,

We refer to the above matter.

The accident occurred when our insured travel straight along minor road hit third party vehicle.

We are of the opinion that liability is not in our insured's favour.

We did clarify with insured the nature of the accident and he's aware that NCD (if any) would be affected.

We seek your approval to offer repairer " **COMFORTDELGRO ENGINEERING PTE LTD**" at \$5,853.49(all-in).

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (with GST)	\$ 6,214.40	\$ 5,144.40
2. Loss of Rental (5days x \$125.40)	\$ 627.00	\$ 501.60 (4days x \$125.40)
3. Loss of Income (5days x \$50)	\$ 400.00	\$ 200.00 (4days x \$50)
4. LTA Search Fee	\$ 7.49	\$ 7.49
Total		\$ 5,685.61

Enclosed here with all the relevant documents for your perusal.

**For your approval please.**

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

phone: 6841-6051 | email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Chong Boon Sen <[boonsen.chong@sg.cntaiping.com](mailto:boonsen.chong@sg.cntaiping.com)>

**Sent:** Tuesday, 21 January 2020 10:12 AM

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>; Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Subject:** RE: OUR REF: SNM20D200166/SJQ2175H/CBS - Accident Involving SJQ2175H (OI : CTI - TBA) and SH8028B (TP : LKK REF - CC3/CTI20000794/Fda3) on 10/01/2020

Dear Sir,

Pls find insured report.

**Chong Boon Sen**

Claims Executive  
Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #16-00 Springleaf Tower Singapore 079909

DID: (65) 63896171 | M: (65) XXXX XXXX | F: (65) 6222 1033

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG 3 Anson Road

#16-00 Springleaf Tower Singapore 079909

DID: (65) 63896171 | M: (65) XXXX XXXX | F: (65) 6222 1033

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**From:** Claims Dept of CTI

**Sent:** Monday, January 20, 2020 11:41 AM

**To:** Chong Boon Sen <boonsen.chong@sg.cntaiping.com>; Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>; 'Asher Sng (LKKAuto)' <AsherSng@lkkauto.com>

**Cc:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>

**Subject:** OUR REF: SNM20D200166/SJQ2175H/CBS - Accident Involving SJQ2175H (OI : CTI - TBA) and SH8028B (TP : LKK REF - CC3/CTI20000794/Fda3) on 10/01/2020

Dear Boon Sen,

Please revert LKK.

Note : officer in charge – Boon Sen

\*\*\* Kindly quote our reference number when replying.

Thank you

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 63896116 | F: (65) 62247175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>

**Sent:** Saturday, January 18, 2020 6:58 PM

**To:** Claims Dept of CTI <claimsdept@sg.cntaiping.com>

**Cc:** Admin A <admin-a@lkkauto.com>; Asher Sng (LKKAuto) <AsherSng@lkkauto.com>

**Subject:** Direct Settlement - Accident Involving SJQ2175H (OI : CTI - TBA) and SH8028B (TP : LKK REF - CC3/CTI20000794/Fda3) on 10/01/2020

Dear Sir/ Madam,

We refer to the above matter.

We have inspected TP vehicle SH 8028B at M/s ComfortDelGro Engineering Pte Ltd (Loyang) on a WP basis and TP repairer proposed for a direct settlement

Enclosed for your perusal is:

- TP GIA report
- TP estimated cost of repair
- Preliminary advice

Meanwhile, kindly let us have a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge is Asher and she can be contacted at DID: 6841 6051.

*To check availability of the case handler , you may contact the undersigned.*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Our Ref : T 0120 / SH 8028B /WT/CK(st)  
Your Ref :  
Date : 21-Jan-2020

CDGE Taxi Claims Dept  
59 Loyang Drive 4th Flr  
Singapore 508969

ComfortDelGro Engineering Pte Ltd  
205 Braddell Road Singapore 579701

Mainline +65 6383 6280  
Facsimile +65 6280 9755

www.cdge.com.sg

Company Registration No: 198800048W

CHINA TAIPING INSURANCE CO LTD  
3 ANSON ROAD  
#16-00 SPRINGLEAF TOWER  
SINGAPORE 079909

Attn : Motor Claims Department

WITHOUT PREJUDICE

Dear Sir

ACCIDENT INVOLVING OUR TAXI SH 8028B YOUR INSURED SJQ2175H  
AND OTHER \_\_\_\_\_ ON 10.01.2020

We are the authorised repair workshop for Comfort Transportation Pte Ltd, the owner of motor Vehicle No : SH 8028B which was involved in the captioned accident with your insured vehicle. The vehicle owner and the taxi driver concerned have requested and authorized us to assist them in presenting their claims against the party responsible for all applicable matters arising from the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving SJQ2175H we are submitting these claims for your consideration on behalf of the claimants.

**Workshops**  
**Braddell**  
205 Braddell Road  
Singapore 579701

**Loyang**  
59 Loyang Drive  
Singapore 508969

**Sin Ming**  
383 Sin Ming Drive  
Singapore 575717

**Pandan**  
45 Pandan Road  
Singapore 609286

**Ubi**  
320 Ubi Road 3  
Singapore 408649

**Sungei Kadut**  
7 Sungei Kadut Way  
Singapore 728791

## TAXI OWNER'S CLAIM

1	Cost of Repair	\$ 5,144.40
6	5 days Loss of Rental @ \$ 125.40 per day	\$ 627.00
3	Survey Report Fees (Surveyed by M/s LKK)	\$ -
4	LTA Search Fees	\$ 7.49
5	GIA / Police Report Fees	\$ -
6	Towing / Medical / Transportation Fees	\$ -
<b>Sub Total :</b>		<b>\$ 5,778.89</b>

## HIRER'S CLAIM

7	5 days Loss of Income @ \$ 80.00 per days	\$ 400.00
<b>Total Claims :</b>		<b>\$ 6,178.89</b>

We enclose herewith the following documents to support the claims: -

- a) Original repair bill :
- b) LTA search slip/s of : SJQ2175H
- c) GIA / Police report/s of : SH 8028B
- d) Letter of authority from owner / hirer / operator
  - ( ) Traffic Compound ( ) Towing/Medical bill/receipts ( ) Certificate of Insurance
  - ( ) Tow Fee ( x ) Downtime/Mileage record ( x ) Rental Rate letter

Kindly look into the matter and let us hear from you on the settlement of the said claims as soon as possible.

Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the taxi driver.

Yours faithfully

Catherine Koh

CDGE Claims Department

Tel : 6214 8733 Fax : 6214 1843 Email : catherinekoh@cdge.com.sg

This is a computer generated letter. No signature is required.

## **Jasper Chua (LKK Auto)**

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**From:** Jasper Chua (LKK Auto)  
**Sent:** Thursday, 20 February 2020 5:30 PM  
**To:** gaojie9100@gmail.com  
**Cc:** Asher Sng (LKKAuto)  
**Subject:** ACCIDENT INVOLVING SJQ 2175H AND SH 8028B ON 10/01/2020

**Our Ref: CC3/CTI20000794/Fea3**

20 FEBRUARY 2020

**GAO JIE ( BY EMAIL ONLY )**

Dear Sir/Madam,

### **ACCIDENT INVOLVING SJQ 2175H AND SH 8028B ON 10/01/2020**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from Body Repairer/Workshop acting on behalf of the owner of SH 8028B against your motor insurance policy.

Based on the accident report, accident scenario and evidence at hand, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

**LETTER OF AUTHORISATION**

(NAF / PAF)

**ACCIDENT INVOLVING  
ALONG****TOYOTA PRIUS SH8028B , SJQ2175H  
PANDAN GARDENS****ON 10-Jan-20 09:10**

I / We

**TAN YOCK BOON**(Hirer) NRIC No.: **SXXXX603A**

and/or

(Relief) NRIC No.: **SXXXX603A**

Taxi Number

**SH8028B**

hereby authorise ComfortDelGro Engineering Pte Ltd(CDGE):

1. To submit my/our claims for damages, costs and expense, including loss of income, loss of rental, medical fee and legal costs.
2. To have absolute discretion to agree to any settlement or compensation amount in respect of my/our claim against third party (except personal injuries and medical claims).
3. To sign Discharge Voucher on my/our behalf.
4. To accept any payment (claim proceeds) in respect of the claim against third party and payment by cheque shall be forward directly to CDGE in accordance with CDGE's instruction and made in favour of **"ComfortDelGro Engineering Pte Ltd"**.

Date

**10-Jan-2020**

Name of Hirer

**TAN YOCK BOON**

Hirer NRIC

**SXXXX603A**

Signature :



Address

**4 GHIM MOH ROAD #05-264  
270004**

Contact No.

**96538507**

2

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCSN19170119000 Claim No : SNM20D200166C02/5

Claimant : COMFORT TRANSPORTATION PTE LTD

Amount : S\$5,850.00  
DOLLARS FIVE THOUSAND EIGHT HUNDRED AND FIFTY ONLY

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SH 8028B  
Insured Vehicle No. : SJQ 2175H

Date of Loss : 10/01/2020  
Place of Accident : PANDAN GARDENS

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : GAO JIE  
Driver Name : GAO JIE

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.

I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) Global Sum	S\$ 5,850.00
=====	
TOTAL . . . . .	S\$ 5,850.00
=====	

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Claimant Name : COMFORT TRANSPORTATION PTE LTD

NRIC No :

Signature :

  
CLAIMS DEPARTMENT  
COMFORTDELGRO ENGINEERING PTE LTD  
88 LOYANG DRIVE  
SINGAPORE 606063

Date :

Please forward your cheque made payable to:  
COMFORTDELGRO ENGINEERING PTE LTD

"The contents of this document apply to vehicle damages only.  
All personal injuries and damages arising therefrom are excluded  
from the ambit and application of this document"



GST REG. NO. M2-8921817-3

## TAX INVOICE

(COMPANY REG. NO.: 199506048W

Page: 1

8010012

CHINA TAIPING INSURANCE CO (S) PTE LTD  
SPRINGLEAF TOWER

3 ANSON ROAD #16-00  
SINGAPORE SG 079909

CONTACT NO: 62222366

VEHICLE NO  
SH 8028B

MAKE  
TOYOTA

MODEL  
PRIUS HYBRID(G4)

DATE OF REG  
05.07.2017

CHASSIS CODE  
JTDKB3PU103561143

INV. NO/DATE  
91490061 17.01.2020

JOB NO.  
305373633

ODOMETER READING

DATE/TIME IN  
10.01.2020 11:30

Description : 3P 10.01.20

S/No	Part No.		Qty	Unit Price	%Disc	Net
PART REQUISITION						
0001	04-01-0302-0592	PRIG4 PANKI, SUB-ASSY FRONT DOOR RH	1	1,797.92	25.00	1,348.44
0002	04-01-0302-0595	PRIG4 PANKI, SUB-ASSY RR DOOR RH	1	1,789.90	25.00	1,342.42
0003	04-01-0302-0810	PRIG4 MIXG ASSY BODY ROCKER PANKI, RH	1	570.10	25.00	427.57
0004	28-01-0103-0003	(140)FRONT DOOR LOGO SONATA CTPI,	1	75.00	0.00	75.00
0005	28-01-9999-2023	APP LOGO REAR DOOR L/R CTPI,	1	80.00	0.00	80.00
0006	04-01-0302-2095	PRIVC HINGE ASSY REAR DOOR LOWER RH	1	45.90	25.00	34.42
SUB-TOTAL :						3,307.85

1. WHILE TAKING ALL REASONABLE PRECAUTIONS AGAINST THE RISK OF ACCIDENTAL DAMAGE, THE COMPANY ACCEPTS NO RESPONSIBILITY FOR LOSS OR OTHER CONSEQUENCES IN CONNECTION TO CIRCUMSTANCES AND DAMAGES, ANY DAMAGE, LOSS OR INJURY TO THE CUSTOMER'S VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS. THE CUSTOMER SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS.

2. CUSTOMERS SHALL REPORT ANY DAMAGE TO THE VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS, TO THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS, IMMEDIATELY AFTER THE INCIDENT. THE CUSTOMER SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS.

3. INTENT OF THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS, SHALL BE TO RESTORE THE VEHICLE TO ITS ORIGINAL CONDITION AND TO REPAIR THE DAMAGE TO THE VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS.

4. PLEASE EXAMINE THE VEHICLE CAREFULLY, UNDER LIGHT AND POWER, AND SIGNIFY THE COMPANY OF ANY DAMAGE OR INJURY TO THE VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS, IMMEDIATELY AFTER THE INCIDENT. THE CUSTOMER SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE VEHICLE OR PERSONS OR PROPERTY, WHICH MAY BE CAUSED BY THE USE OF THE VEHICLE OR THE WORK DONE BY THE COMPANY OR ITS EMPLOYEES OR SUBCONTRACTORS.

ComfortDelGro Engineering Pte Ltd  
A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010012	91490061	5,144.40	

GST REG. NO. M2-8921817-3

## TAX INVOICE

COMPANY REG. NO.: 199506048W  
Page: 2

8010012

CHINA TAIPING INSURANCE CO (S)PTE LTD  
SPRINGJAP TOWER

3 ANSON ROAD #16-00  
SINGAPORE SG 079909

CONTACT NO: 62222366

VEHICLE NO  
SH 80288

MAKE  
TOYOTA

MODEL  
PRIUS HYBRID(G4)

DATE OF REG  
05.07.2017

CHASSIS CODE  
JTDKR3FU103561143

INV. NO/DATE  
91490061 17.01.2020

JOB NO.  
305373633

ODOMETER READING

DATE/TIME IN  
10.01.2020 11:30

S/No	Part No.		Qty	Unit Price	%Disc	Net
<b>JOB NATURE</b>						
0001	PR	PANEL REPAIRING		640.00		640.00
0002	SP	SPRAYPAINT CHARGE		600.00		600.00
0003	17-01	CHECK ALL LIGHTING		50.00		50.00
0004	20-00	TUFF COAT ON AFFECTED PARTS.		50.00		50.00
0005	I.	TRANSFER DOOR PART		160.00		160.00
SUB-TOTAL:				:		1,500.00

Items total	4,807.85
Add GST @ 7.000 %	336.55
Invoice amount	5,144.40

1. WHILE TAKING ALL REASONABLE PRECAUTIONS, THE EMPLOYEES OF THE COMPANY ACCEPT NO RESPONSIBILITY FOR LOSS OR DAMAGE TO VEHICLES BELONGING TO CUSTOMERS AND PERSONS AND DRIVERS ARE ADVISED TO OBTAIN INSURANCE.

2. CUSTOMERS SHALL BE RESPONSIBLE FOR ALL DAMAGE TO VEHICLES BELONGING TO THEM. THE COMPANY SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE TO VEHICLES BELONGING TO THEM. THE COMPANY SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE TO VEHICLES BELONGING TO THEM.

3. INTEREST OF 1% PER MONTH WILL BE CHARGED ON A DAY TO DAY BASIS IN RESPECT OF ANY AMOUNT DUE AND OWING BY THE COMPANY BY THE CUSTOMER AND NOT PAID BY THE CUSTOMER ON OR BEFORE THE DATE OF PAYMENT.

4. PLEASE EXAMINE THE GOODS IMMEDIATELY UPON RECEIPT AND REPORT THE COMPANY OF ANY DAMAGE OR DEFECT WITHIN 14 DAYS OF RECEIPT. IF THE COMPANY DOES NOT HAVE NOTICE OF THE CUSTOMER, THE COMPANY WILL TREAT THIS INVOICE AS CORRECT AND FINAL.

ComfortDelGro Engineering Pte Ltd  
A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010012	91490061	5,144.40	

## TAX INVOICE

8010012

CHINA TAIPING INSURANCE CO (S)PTE LTD  
SPRINGLEAF TOWER

3 ANSON ROAD #16-00  
SINGAPORE SG 079909

CONTACT NO: 62222366

VEHICLE NO  
SH 8028R

MAKE  
TOYOTA

MODEL  
PRIUS HYBRID(G4)

DATE OF REG  
05.07.2017

CHASSIS CODE  
JTDKB3PJ103561143

INV. NO/DATE  
91490061 17.01.2020

JOB NO.  
305373633

ODOMETER READING

DATE/TIME IN  
10.01.2020 11:30

Issued by : KATHERINETAN 17.01.2020 16:23:28  
Repair type : CLSO/57/57  
Payment Type/Term: /Credit 30 days

1. WHILE TAKING ALL REASONABLE PRECAUTIONS AGAINST THE THEFT OR ACCIDENTS/DAMAGE, THE COMPANY ACCEPTS NO RESPONSIBILITY FOR LOSS OR OTHER DAMAGES, BELONGING TO CUSTOMERS, AND VEHICLES AND MATERIALS, THROWN IN OWNERS' HANDS.  
2. CUSTOMERS SHALL ACCEPT THEIR OWN RESPONSIBILITY FOR ALL DAMAGES AND LOSS, ARISING FROM THEFT, LOSS OR DAMAGE TO THE VEHICLE OR MATERIALS, BY NOT REPORTING TO THE COMPANY OR ANY AUTHORITY IMMEDIATELY. OTHERWISE, THE COMPANY WILL BE HELD TO HAVE BEEN NEGLECTED IN GOOD ORDER.  
3. INTEREST OF 1% PER MONTH WILL BE CHARGED ON A DAY TO DAY BASIS IN RESPECT OF ANY ACCOUNT DUE AND DURING FOR THE COMPANY BY THE CUSTOMER AND NOT PAID ON THE DAY OF PAYMENT OR WITHIN 14 DAYS FROM THE DUE DATE FOR THE PERIOD OF DEFECT.  
4. PLEASE EXAMINE THE INVOICE IMMEDIATELY UPON RECEIPT AND ADVISE THE COMPANY AND PROVIDE THE NECESSARY COMMENTS WITHIN 14 DAYS OF RECEIPT IF THE COMPANY DOES NOT MEET THE INSTRUCTIONS, THE COMPANY WILL TREAT THE INVOICE AS CORRECT AND FINAL.

ComfortDelGro Engineering Pte Ltd  
A member of COMFORTDELGRO

Head Office:  
205 Braddell Road  
Singapore 579701

Kindly note that no receipt shall be issued unless requested.

CUSTOMER'S COPY

ACCOUNT No.	INVOICE No.	AMOUNT	BANK/CHQ No.
8010012	91490061	5,144.40	

Our Ref: CT20010222

Date: 17 January 2020



**TO WHOM IT MAY CONCERN**

Dear Sir/Madam

ACCIDENT ON                      10/01/2020    @ 09:10 hrs  
ALONG                              PANDAN GARDENS  
INVOLVING                        SJQ2175H

We refer to the above-mentioned accident and wish to inform that **Comfort Transportation Pte Ltd** is the registered owner of the taxi bearing vehicle registration number **SH8028B** (the "Taxi"). The Taxi was hired to **TAN YOCK BOON IC NO SXXXX603A** a registered hirer-operator of **Comfort Transportation Pte Ltd** at the time of occurrence of the aforementioned accident at a rental rate **\$125.40** per day (inclusive of GST).

Please be advised that the Taxi was insured with **MS First Capital Insurance Ltd** on a third party basis at the material time of the accident.

We wish to confirm that the aforesaid hirer-operator had obtained our permission to undertake repairs for damage on the Taxi arising from the said accident with a motor workshop of his choice.

Please liaise with the said hirer-operator or his authorized workshop directly for settlement of claims with third party's insurance company in respect of the said accident.

Yours faithfully

Christine Tay  
Manager, Fleet Safety

This is a computer generated letter. No signature is required.

SH 8028B

DATE	NAME OF DRIVER	MILEAGE READING				MILEAGE TRAVELLED (KM)	HOURS OPERATED (TIME)		DATE	NAME OF DRIVER
		3	2	3	6		FROM	TO		
7/1/20	Tan Yock Boon	3	2	3	6	160	0649	1656		
7/1/20	K S NG	3	2	3	8	130	1920	0020		
8/1/20	Tan Yock Boon	3	2	4	0	182	0651	1717		
8/1/20	K S, NG	3	2	4	1	108	1845	0118		
9/1/20	Tan Yock Boon	3	2	4	3	185	0651	1758		
10/1/20	Tan Yock Boon	3	2	4	4	105	0651	1135		
10-01-20	Wong Joon	1	2			120	1130	—		
14-01-20	Wong Joon	1	2			0007	1215	—		

## Enquire Vehicle Insurance Details

Vehicle No. Incident Date/Time Search Status Insurance Company Code Insurance Company Name

SJQ2175H 10 Jan 2020 / 09:10:00 Successful

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