

Focus Auto Pte Ltd
Business Reg. No. 201004495R
GST Reg. No. 201004495R
Tel: 6886 9097 Fax: 6481 9095
Email : claims@focusauto.com.sg

Date : 05/02/2020

BY E-MAIL / MAIL

Your ref: SHD3501K
Our ref: SMM 2738 U

WITHOUT PREJUDICE

M/S India International Insurance Pte Ltd
64 Cecil Street, #04/60-00, IOB Building
Singapore 049711

Dear Sir/Madam,

ACCIDENT INVOLVING : (SMM 2738 U & SHD3501K) ALONG JALAN BAHAGIA
DOA: 07/01/2020 TIME: 2215 HOURS

We refer to the above matter and write on behalf of MUHAMMAD HILMY BIN MOHAMED HISSAN , the registered owner of SMM 2738 U in respect of the above accident.

We are instructed that the above accident was caused by your insured's negligent driving / or management of your insured vehicle. Your insured's vehicle SHD3501K collided onto the side portion of our client vehicle SMM 2738 U. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows:-

1. Cost of Repair	(\$1900 + 7% GST)	\$	2,033.00
2. Loss of Rental	(3 days x \$120)	\$	360.00
3. Buy 3rd party's GIA report		\$	29.00

Total Amount:	\$	<u>2,422.00</u>
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Enclosed are the following documents for your perusal.

- 1) Driver's driving license / Identity card
- 2) Certificate of Insurance
- 3) GIA report
- 4) GIA Search (SHD3501K)
- 5) Original repair claim
- 6) Car Rental Agreement / Receipt

The demand herein is in respect of our client's for damages pertaining to his motor vehicle and any settlement following or subsequent to this demand shall not prejudice any claim in respect of personal injuries.

Kindly acknowledge receipt of the above said documents within 7 days and your favourable reply is deeply appreciated.

Yours faithfully,



Jenny Koh

NCD \$5 PER DAY FOR 1 YEAR
\$35 PER WEEKS



METRO CAR LEASING PTE LTD
210 TURF CLUB ROAD LOT A8
THE GRANDSTAND CARMALL S(287995)
CO REG : 201320430G
TEL : 6465 0020 FAX : 6465 0017
EMAIL : leasing@teckwei.com.sg

DEPOSIT TRANSFER FROM SLR4523U

LEASE AGREEMENT NO.: METRO - SMM2738U

PERSON IN CHARGE: JOE

DATE: 27/6/19

Schedule

This is a Rental Agreement made between us, **METRO CAR LEASING PTE LTD** (hereinafter referred to as "the Company" which shall include its successors-in-title and assigns), identified as the Lessor and having our registered address at 210 Turf Club Road Lot A8 The Grandstand Car Mall Singapore 287995 **AND YOU**, the person(s) identified as the Hirer below include (which shall include your successors-in-title and assigns):-

NAME OF HIRER(S) (IN FULL) : MUHAMMAD HILMY BIN MOHAMED HISSAM
NRIC/PASSPORT/RC/RB NO. : S9039625J
ADDRESS : BLK 209 SERANGOON CENTRAL #03-270 S550209
TELEPHONE : 83390625/ 91559361
EMAIL : BOIMIMI30@GMAIL.COM

NAME OF HIRER(S) (IN FULL) :
NRIC/PASSPORT/RC/RB NO. :
ADDRESS :
TELEPHONE :
EMAIL :

1. DESCRIPTION OF VEHICLE ("THE VEHICLE")

REGISTRATION NO. : SMM2738U
MAKE / MODEL : HONDA CIVIC 1.6A
ENGINE NO. : AS PER LOGCARD
CHASSIS NO. : AS PER LOGCARD

Date, Time and Mileage for Collection: 27/6/19 (date) 1212 (time) (mileage)
Date, Time and Mileage for Return: (date) (time) (mileage)
Petrol Out : Empty / ¼ tank / ½ tank / ¾ tank / Full*
(Vehicle must be returned with same level of petrol)

2. PERIOD OF LEASE ("LEASE PERIOD")

Daily/Weekly/Monthly/Yearly* Basis
From 28/6/19 ("Commencement Date") to 27/6/20 ("End Date")

* delete where not applicable

3. LEASE CHARGES

Amount \$540 per day/week/month/year* exclusive of Goods and Services Tax ("GST")
(collectively, "Lease Charges") payable in advance on the _____ day of each day/week/month/year*

("Payment Date").

In the event the Payment Date falls on a non-Business Day, the Hirer shall effect payment of the Lease Charges on the Business Day falling immediately prior to the Payment Date. GST is chargeable separately and the Hirer shall pay the prevailing GST together with the Lease Charges. Time of payment shall be of the essence.

* delete where not applicable

4. **DEPOSIT**

Amount: S\$ 500 (exclusive of GST)

5. **INSURANCE, ROAD TAX AND MAINTENANCE**

The Company will be responsible for the road tax, maintenance and servicing of the Vehicle.

You agree to pay the sum of S\$ _____ on Commencement Date for the Company to arrange the following insurance coverage for the Vehicle. The full details of the insurance policy will be provided to you and you undertake to strictly comply with the terms and conditions of the insurance policy.

Excess Amount : S\$ 3500 (per accident per claim) in Singapore
Insurance Coverage : Third Party Injury and Death Only /
Third Party Injury, Death and Damage Only /
Comprehensive Insurance Policy /
Others _____ (specify)*

Coverage Amount : S\$ _____ (specify)

* delete where not applicable

6. **PURPOSE OF USE**

~~Personal social domestic use~~ / others*

If others, please specify : GRAB/GO JEK/OTHER PLATFORM

* delete where not applicable

7. **EARLY TERMINATION**

You shall be liable to the Company for early termination as provided under the Terms and Conditions annexed hereto.

8. **PAYMENT**

For cheque payments, please issue the cheque to the Company and indicate the vehicle number on the back of the cheque. The cheques must be delivered to the Company's registered address as stated above and any payment sent to the Company by post will be at your own risk.

The Agreement herein comprises the Schedule above and the Terms and Conditions annexed hereto. The Hirer confirms that he has read, understood and agreed to the terms of this Agreement.

IN WITNESS whereof the Parties hereto have set their hands the day and the year first above written.

Signed by the Hirer



Name:
Designation:
Company Stamp:

Signed for and on behalf of
METRO CAR LEASING PTE. LTD.



Name:
Designation:
Company Stamp:



METRO CAR LEASING PTE LTD
310 TURF CLUB ROAD LOT A8
TANJONG PARAGAN CARMAL 1 S(787995)
CO REG: 201320420G
TEL: 6465 0020 FAX: 6465 0017
EMAIL: leasing@seckwel.com.sg

VEHICLE RENTAL AGREEMENT

Hirer's Particular		Veh No: SM172738U	Replace Veh No: SM172526R
Name: (as in I/C) MUHAMMAD HUNY BIN MOHAMED		Mileage (Est):	Mileage (Est):
NIRC / PASSPORT No: 590396253		Make & Model: HONDA	Make & Model: HONDA
Address (Res): 316 209 Semangco Central		Auto/Manual: CIVIC 1.6A	Auto/Manual: CIVIC 1.6A
#63-270 S (550209)		OUT Date:	OUT Date: 09/01/2020
Name & Address of Employer:		OUT Time:	OUT Time: 9:45am
Occupation:		RENTAL CHARGES	
Driving Exp: 2yrs		Daily:	\$120.00
O/L No:		Weekly:	
U/L Type: Local/International		Monthly:	
Pass Date:		Hours:	
Date of Birth: 25/10/1990		Others:	
Tel: (O) (R) (HP) 83390625		LLW:	
ADDITIONAL DRIVER'S PARTICULARS		PAI:	
Name: (as in I/C):		Delivery Service:	
NIRC / PASSPORT No:		Sub - Total:	360.00
Pass Date:		Refundable Deposit:	
Date of Birth:			
Address (Res):			
Tel/HP:			

COLLECTION OF VEHICLE			RETURN OF VEHICLE			
CHECKED OUT BY	MILEAGE OUT IN KM	FUEL LEVEL	IN DATE	TIME AWAY	MILEAGE IN KM	FUEL LEVEL
		%				%

Hirer's Signature

Additional Driver's Signature

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving Licence(s) is/are current and not disqualified from driving.

*IMPORTANT

1. ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.

2. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY.
TW PREMIUM AUTOMOBILE PTE LTD

3. IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER:

- (i) shall report all accidents involving the said vehicle to the Owner immediately;
- (ii) shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner);
- (iii) shall report to the police within 24 hours from the occurrence, following types of accident:
 - (1) Injury case,
 - (2) non-injury case involving a Government vehicle, or damage to Government property;
 - (3) non-injury case involving a foreign vehicle (to obtain their motor insurance policy, Passport no./Name of driver, Vehicle number, Log card and Vehicle road tax information);
 - (4) non-injury case involving a pedestrian or cyclist

RETURN OF VEHICLE THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER/DRIVER" (ALONG WITH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO TW PREMIUM PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARK	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
11/01/20	4:00pm				ALL	

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-004440

Date of Request: 08/01/2020

Your Ref No: SMM2738U HONDA CIVIC

Focus Auto Pte Ltd
1 Kaki Bukit Ave 6
#02-48/50 Autobay
Singapore 417883

Dear Sir/Madam,

Your Search Criteria:

Date of Accident: 07/01/2020

Place of Accident: JALAN BAHAGIA

Client Vehicle No: SMM2738U

DESCRIPTION	AMOUNT (S\$)
E File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque

TAX INVOICE

Our Ref No: GR-20-004441
Date of Request: 08/01/2020

Your Ref No: SMM2738U HONDA CIVIC

Focus Auto Pte Ltd
1 Kaki Bukit Ave 6
#02-48/50 Autobay
Singapore 417883

Dear Sir/Madam,

Date of Accident: 07/01/2020
Vehicle No: SMM2738U
Place of Accident: JALAN BAHAGIA
Involving Vehicle No: SHD3501K

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SHD3501K	JALAN BAHAGIA	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque

EXPRESS SETTLEMENT

DISCHARGE VOUCHER III-Direct Settlement (PODS)

India Ref: MCT20010165
Claimant Ref: SMM2738U

We/I, Focus Auto Pte Ltd ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK Auto Consultants Pte Ltd (name of Surveyor) with respect to the amount claimed for S\$ 2,270.00 (Global Sum) (repair cost), S\$ (cost of loss of use/rental), S\$ (search fee), vehicle no. SMM2738U that was damaged pursuant to the accident which occurred on 07/01/2020 (date) at Jalan Bahagia (location) involving vehicle no. SHD3501K (insured vehicle). This is pursuant to the inspection conducted on 10/01/2020 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner METRO CAR LEASING PTE LTD ("the third party claimant") of vehicle no. SMM2738U to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SMM2738U (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 2,270.00 to Focus Auto Pte Ltd.

Dated this 15 day of APRIL 20 20

CLAIMANT:

Signature:

Name:

NRIC:

Address:

Nationality:

Occupation:


Signed by "the workshop" (with chop)

Focus Auto Pte Ltd
No. 1 Kaki Bukit Ave 6 Auto Bay
#02-50 Singapore 417883
Tel: 66349695

WITNESS:

Signature:

Name:

NRIC:

Address:

Nationality:

Occupation:



Signed by appointed Surveyor

LKK Auto Consultants Pte Ltd

199607198R

51 Ubi Avenue 1

#01-25 Paya Ubi Ind. Park S(408933)

LETTER OF AUTHORIZATION

DATE : 07/01/2020

To : India International Insurance Pte Ltd

RE: ACCIDENT INVOLVING VEHICLE NO. SMM 2738 U & SHD 3501 K

ALONG JARAN BAHAGIA ON 07/01/2020

I / WE METRO CAR LEASING PTE LTD of (NRIC / ROC NO.) 2018104900

OF 210 TURF CLUB ROAD # LUT-1A8 THE GRANSTAND SINGAPORE 287995.

Owner of vehicle no. SMM 2738 U in consideration of M/S **FOCUS AUTO PTE LTD** repairing my / our vehicle SMM 2738 U at my / our instruction and hereby authorize **FOCUS AUTO PTE LTD** to demand claim settle receive whatever amount settled / payable by the Insurance Company and / or third party or to commence legal proceeding. If necessary, under my name, for the cost of repairs, car rental and / or loss of use, etc and to their appointing Solicitor to act for me / us in respect of the said accident / claim and all claimed and / or settled shall belong to them absolutely.

I further agree and undertake to indemnify them against the above mentioned claim cost which may arisen therewith.



Signature of Owner : _____
(Company's chop – if any)

Name of Owner : METRO CAR LEASING PTE LTD

NRIC No : 2018104900