15/5/2020

INS. CASE OWNER: LEE MING YAO | CC 4/ AIG 2000 0524 / T/hs3 | LKK: IDAC:

ASSIGNMENT

Surveyor: Taufikh DOI: 13/1/2020 Date / Time: 8/1/2020

Registered in Merimen: 8/1/2020

Pre-assign / CCU / FTE

Insured Vehicle No.	: SJA8718L			Claim No.	: 7030621968GG
Name of Insured	: Lim Hai Leong			Policy No.	:
Insured Tel No.	:	HP:		Make / Model	:
Excess Sec II :S$		D.O.A:	28/12/19	Place of Accident :	
Is driver the owner?	(YES / NO)	Nature of Accident :			
If NO, Driver Name / Age :				OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO	
Driver Tel No. :		(V/L: YES / NO)		Insured Liability : %	**Final ? Yes / No**

SKL2791T → → →

INSRS:	INSRS:	INSRS:	INSRS:
WSP: Hua Tiong	WSP:	WSP:	WSP:
Tel :	Tel :	Tel :	Tel :
Liability :	Liability :	Liability :	Liability :
RMKS:	RMKS:	RMKS:	RMKS:

Date/ Time	
	SKL2791T : X ; SJA8718L : X
22/01/2020	- HMS REVIEWED. OI REAR-ENDED TP.
18/2 4.46pm	called but no response.
19/2 9.43am	spoke to OI, OI hit TP from behind. Informed TP claim & cause NCD affected. email sent.
	- FINALISED
	- TP LOU IN BY EMAIL
03/03/2020	- TYPE REPORT FOR MANDATE APPROVAL
	- REPORT DONE
18/03/2020	- SEEK MANDATE APPROVAL TO AIG
	- AIG APPROVED MANDATE
	- SEND 1ST OFFER TO TP.
19/03/2020	- TP ACCEPTED OFFER. ALL DOCS IN ORDER.

STAGE	DATE / PIC
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	7 19/2 JL
After call ltr to OI:	email only.

Documentation Check List:	**Handler**	**Typist**
Notification ltr (if non-pickup)	☐	☐
After call ltr to OI:	☑	☐
Authorisation To Act:	☑	☐
Release Voucher:	☑	☐
Final Repair Bill:	☑	☐
Car Rental Invoice:	☑	☐
Towing Invoice	☐	☐
LTA / GIA :	☑	☐
Medical Bill:	☐	☐
PIR:	☐	☐
Mandate/Reject Instruction:	☑	☐
LOD	☑	☐
Payment Breakdown Form:		☐
Post-Repair Photos:	☐	☐
Others:	☐	☐

PRELIMINARY ADVICE	Date/Time:	Sent By:	
FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost: LG	S$ 8,750.00 (8 days)	Reduction: 84 %	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 19/03/2020	Confirm with SOOK KWAN	Email ☑ Call ☐
Final Liability:	% 100 (Agreed / Assessed)	BOLA S/N No. : 27	If NO or B 28, Ass. Lia :
Repair Cost: (w/GST)	S$ 9,362.50		C01 (REAR-ENDED TP)
Loss of Rental (LOR) (w/GST)	S$ 1,123.50 (7 days) x $150		
Loss of Use (LOU):	S$ — ($ x days)		
Loss of Income (LOI):	S$ — ($ x days)		
LOR only ☑ LOU only ☐	LOR + LOU ☐ LOR + LOI ☐	[Tick only one]	
GIA/LTA Search	S$ 2.00		
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ —	(e.g. Tow/ Independent)	2) Report Format:
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	S$ 10,488.00	**Global Sum S$:** —	

FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 10,488.00	Name 1:	HUATIONG CONTRACTOR PTE LTD
Payee 2: (Strike if N.A.)	S$ —	Name 2:	—
Payee 3: (Strike if N.A.)	S$ —	Name 3:	—