

ARC

AUTOMOTIVE REPAIR CENTRE PTE LTD
38 WOODLANDS INDUSTRIAL PARK E1
#05-18 SINGAPORE 757700
TEL: 64688834 / FAX: 64622278
E-MAIL: info@automotiverepaircentre.com.sg

China Taiping Insurance (Singapore) Pte Ltd
Attn: Motor Claims Dept

Dear Sir/ Madam

LETTER OF DEMAND

ACCIDENT INVOLVING VEHICLE NO SLX789P & YN9990M
ALONG JUNCTION OF OLD CHOA CHU KANG ROAD & JLN BAHAR ON
25/12/2019.

We understand that you are the insurer of vehicle YN9990M.

I/We wish to inform you that my/our vehicle SLX789P have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 3,424.00 (w/GST 7%)
2.	Loss of Rental (S\$120.00 x 03 days)	S\$ 385.20 (w/GST 7%)
3.	LTA Search Fee/GIA Reports	S\$ 2.00
TOTAL		S\$ 3,811.20

Please let us have your reply soonest possible.

Thank you.

Yours faithfully



04/01/2020

AUTOMOTIVE REPAIR CENTRE PTE LTD

38 Woodlands Industrial Park E1

#05-18, Singapore 757700

Tel : 64688834 Fax : 64622278

e-mail : info@automotiverepaircentre.com.sg

Company Reg. No : 201312913C GST Reg. No : 201312913C

Tax Invoice : INV00002102

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD, #16-00

SPRINGLEAF TOWER, SINGAPORE 079909

Contact : 6389 6116 Fax No. : 6224 7175 / 6224 747

Date : 04/04/2020

PO/VO No. :

Reference : SLX789P

Attention :

Terms :

Page No : 1

S/N	Quantity	Particular	Unit Price	Amount S\$
1.	1	COST OF REPAIR (LUMP SUM)	3,200.00	3,200.00

Dollars : Three Thousand Four Hundred Twenty-Four Only

Total S\$: 3,200.00
GST @ 7% S\$: 224.00
Amount Due S\$: 3,424.00
=====



Customer Signature & Co. Stamp

AUTOMOTIVE REPAIR CENTRE PTE LTD

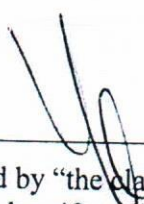
LETTER OF AUTHORISATION


I/We, GAN YONG HOCK ("claimant") of BLK 713 WOODLANDS DRIVE 70 #10-89 SINGAPORE 730713 (address), owner of SLX789P (vehicle no.) hereby authorize AUTOMOTIVE REPAIR CENTRE PTE LTD ("the workshop"), to act on behalf of me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SLX789P that was damaged pursuant to the accident which occurred on 25/12/2019 (date) ALONG JUNCTION OF OLD CHOA CHU KANG ROAD & JLN BAHAR (location) involving vehicle no/s YN9990M ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 13 (day) of 01 (month) 2020 (year)


Signed by "the claimant"
(with chop if applicable)


Signed by "the workshop"
(with chop)

TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
YE XIYU BLK 713 WOODLANDS DRIVE 70 #10-89 SINGAPORE 730713

DATE	INVOICE NO.
20-Jan-2020	A 41352

DESCRIPTION	VHA NO.	DUE DATE	VEH NO.
	A 41352	20-Jan-2020	SMP 923 Z
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 13 JANUARY 2020 TO 16 JANUARY 2020 YOUR REF: SLX 789 P	3	120.00	360.00
GST @ 7%			\$25.20
TOTAL			\$385.20

All cheques must be made payable to BKW Rent A Car Pte Ltd.
Please write the vehicle and invoice number on the reserve.

VEHICLE HIRING AGREEMENT

HIRER'S PARTICULARS

Name (as in I/C): **YE XIYU**
 NRIC/Passport No: [REDACTED] Date of Birth: **7/2/1974**
 Address: **BLK 713 WOODLANDS DRIVE #10-89** Age: **S(730713)**
 Name & Address of Employer:
 Occupation: Driving Exp:
 Driving Licence No: [REDACTED] Passed Date: **12/3/2013**
 D/L Type: Local/Int'l/Others:

DRIVER'S PARTICULARS

Name (as in I/C):
 NRIC/Passport No: [REDACTED] Date of Birth:
 Address: Age: S()
 Occupation: Driving Exp: Yrs
 Driving Licence No: [REDACTED] Passed / Expiry Date:
 D/L Type: Local/Int'l/Others: Contact No: [REDACTED]

Hirer's Own Vehicle No: SLX789P		Replace Veh No:																																																	
Loan Vehicle No: SMP923Z		VR No:																																																	
Make & Model: H. Avante		Auto/Manual Group:																																																	
<table border="1"> <thead> <tr> <th colspan="2">CHARGES</th> <th>\$</th> <th>cts</th> </tr> </thead> <tbody> <tr> <td>Daily</td> <td>3 day @ \$ 120</td> <td>Per day</td> <td>\$360</td> </tr> <tr> <td>Weekly/Monthly</td> <td>week @ \$</td> <td>Per week/Monthly</td> <td></td> </tr> <tr> <td colspan="4">Others</td> </tr> <tr> <td>CDW/PAI</td> <td>@ \$</td> <td>Per day/Monthly</td> <td></td> </tr> <tr> <td colspan="4">Delivery/Collection Svc</td> </tr> <tr> <td colspan="2"></td> <td>GST 7%</td> <td>\$25</td> </tr> <tr> <td colspan="2">OR No:</td> <td>(A) SUB-TOTAL</td> <td>\$385</td> </tr> <tr> <td>Petrol Level</td> <td>OUT</td> <td>E</td> <td>1/4</td> </tr> <tr> <td>Surcharge</td> <td>IN</td> <td>1/2</td> <td>3/4</td> </tr> <tr> <td colspan="2">First _____ km FREE per day</td> <td colspan="2">GST</td> </tr> <tr> <td colspan="2">Excess mileage is chargeable at _____ cents per km</td> <td colspan="2">TOTAL CHARGES</td> </tr> </tbody> </table>				CHARGES		\$	cts	Daily	3 day @ \$ 120	Per day	\$360	Weekly/Monthly	week @ \$	Per week/Monthly		Others				CDW/PAI	@ \$	Per day/Monthly		Delivery/Collection Svc						GST 7%	\$25	OR No:		(A) SUB-TOTAL	\$385	Petrol Level	OUT	E	1/4	Surcharge	IN	1/2	3/4	First _____ km FREE per day		GST		Excess mileage is chargeable at _____ cents per km		TOTAL CHARGES	
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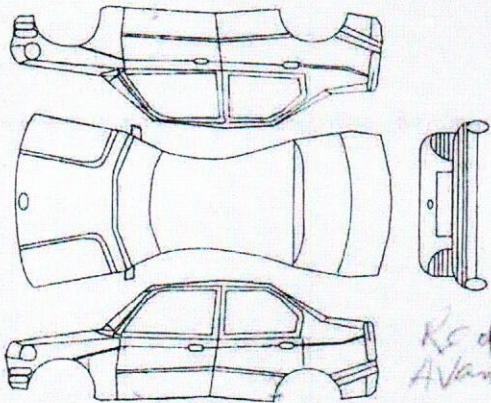


NON WAIVER EXCESS (Subject to GST): \$ **2000/-**

ACCESSORIES CHECK

- ☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

INDICATE:
 A - Accidents
 D - Dents
 S - Scratches
 X - Crack



Hirer's Signature: _____ Additional Driver's Signature: _____

SINGAPORE Use Only

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 65 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be borne by the Hirer/the Authorized Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$5 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance, in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top-up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace an replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$200 - \$400.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$50.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

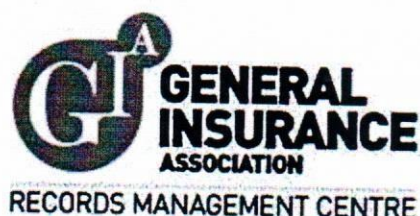
Date Out	Time Out	Mileage	Check By	Remarks
13/1/2020	9:30am	4941	NK	

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
14/1/2020	4:20pm	5104	NK	13/1/2020 @ 14:30

Hirer's/Driver Signature

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

Third Party Insurer Enquiry

Our Ref No: GR-19-212087

Date of Request: 26/12/2019

Your Ref No: Online Purchase

Automotive Repair Centre Pte Ltd
38 Woodlands Industrial Park E1
#05-18
Singapore 757700

Dear Sir/Madam,

Enquiry Date 26/12/2019
Enquiry By Lin Shu Juan
TP Vehicle No. YN9990M
Accident Date 25/12/2019

Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
YN9990M	China Taiping Insurance (Singapore) Pte. Ltd.	15/02/2019-14/02/2020	6389 6111

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
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Operating Hours: Monday to Friday 9am to 5pm
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TAX INVOICE

Our Ref No: GR-19-212087
Date of Request: 26/12/2019

Your Ref No: Online Purchase

Automotive Repair Centre Pte Ltd
38 Woodlands Industrial Park E1
#05-18
Singapore 757700

Dear Sir/Madam,

Enquiry Date 26/12/2019
Enquiry By Lin Shu Juan
TP Vehicle No. YN9990M
Accident Date 25/12/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque