



**WITHOUT PREJUDICE**

Our Ref: SMM 575K

Your Ref: FBK 4699B

REVISED: 13<sup>th</sup> January 2021

**ATTN: LKK Auto Consultants Pte Ltd**

Dear Sir/Mdm,

**Accident Involving:** SMM 575K and FBK 4699B

**Date of Accident:** 24 December 2019

**Location of Accident:** Tampines Ave 10

We refer to the aforementioned accident and hereby submit our claim as below:

Cost of Repair as agreed	\$ 3,317.00	\$3100 COR + \$217 GST 7%
Add Loss of Use	\$ 800.00	8 Days ** LOU/R timeline: Pls refer to LOD dated 14-7-2020
Total	\$ 4,117.00	
Add 3rd Party GIA Report	\$ 29.00	
<b>GRAND TOTAL</b>	<b>\$ 4,146.00</b>	

Kindly pay the Grand Total Amount of **\$4,146.00** to:

**Team AutoPro Pte Ltd**

160 Sin Ming Drive #02-12

Sin Ming AutoCity

Singapore 575722

For further query, please feel free to contact us at 6258 1955 or email: [teamautoffice@gmail.com](mailto:teamautoffice@gmail.com)

Thank you.



Regards,  
Adel (Ms)

**Team AutoPro Pte Ltd** Co Reg No: 201811621K

160 Sin Ming Drive #02-12 Sin Ming AutoCity Singapore 575722

Tel: 6258-1955 Fax: 6258-1956 Email: [teamautoffice@gmail.com](mailto:teamautoffice@gmail.com) / [teamautop1@gmail.com](mailto:teamautop1@gmail.com)

To : **Team AutoPro Pte Ltd**  
CRN : **201811621K**  
located at : **160 Sin Ming Drive, #02-12, Sin Ming AutoCity, Singapore 575722**

**Letter of Authorization & Undertaking**

In Respect of Accident Involving my/our Vehicle No.: **SMM 575 K**  
and **FBK 4699 B** and .....  
and ..... and .....  
@ **Tampines Ave 10 opposite Ikea**  
dated **24/12/2019**

1. I/We hereby irrevocably authorize you to demand claim- settle/receive whatever amount settled/payable by the third party and/or its insurer in my/our name, for the costs of repair, loss of use/rental and all other necessary costs related to my/our vehicle that was damaged pursuant to the aforesaid accident.
2. I/We acknowledge that any settlement you may reach on my/our behalf is on a "Without Prejudice" and "Without Admission Of Liability" basis.
3. I/We agree to assign the whole proceeds of my/our third party claim to you. The third party and /or its insurer shall accept this letter as my irrevocable authorization to pay the compensated amount directly to you – in the form of payment cheque made in favor to **Team AutoPro Pte Ltd.**

In the event that the payment cheque is being made in my/our favor, I/we hereby undertake to return the full amount to you, within 7 days from receiving and clearance of the said payment cheque. Failing which, you will have the legal rights to take legal proceedings against me/us to recover the said sum, with further costs and disbursements to be incurred by me/us.

4. I/We further authorize you to settle the aforesaid claim in a manner that you deem fit and to utilize the monies to pay your charges without further reference to me/us. The payment to you shall amount to a good discharge of your obligation to me/us in respect of the settlement monies.
5. Should the third party claim be unsuccessful due to untruthful statements from me/us, I/we undertake to pay for all your expenses, costs and fees incurred, immediately upon your demand.
6. This authorisation shall remain in force until revoked by me/us in writing to you, subject to terms and conditions being agreed by both parties. I/We further understand that revocation is not allowed once your workshop has commenced on the repair of my/our vehicle.

Yours faithfully,



Claimant Signature & Co's Stamp (if applicable)

Date: .....

# PROFORMA INVOICE

**ATTENTION:**

Tan Lay Choon

PI Number	P2007-0945
PI Date	14-Jul-2020
Vehicle No.	SMM 575K
Accident Date	24-Dec-2019

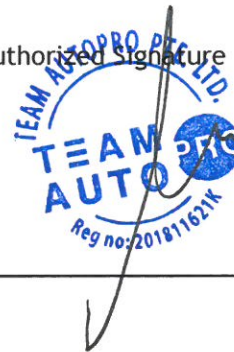
S/No	Description	Unit Price	Quantity	Amount
1	Spare Parts and Labour for Accident Repair of Vehicle Nos. SMM 575K	COR Lump Sum		\$ 3,100.00

**Notes:**

1) All payments must be made only in the form of cash or crossed cheque payable to "Team AutoPro Pte Ltd".

Total Amount	\$ 3,100.00
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Authorized Signature



## TAX INVOICE

Our Ref No: GR-20-005744  
Date of Request: 10/01/2020

Your Ref No: WALK IN TAN

TEAM AUTOPRO PTE LTD  
385 SIN MING DRIVE, #01-02 VICOM INSPECTION CENTRE  
SINGAPORE 575718

Dear Sir/Madam,

Your Vehicle No: FBK4699B  
Date of Accident: 24/12/2019  
Place of Accident: TAMPINES AVE 10  
Involving Vehicle No: SMM575K

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-005745

Date of Request: 10/01/2020

Your Ref No: WALK IN TAN

TEAM AUTOPRO PTE LTD  
385 SIN MING DRIVE, #01-02 VICOM INSPECTION CENTRE  
SINGAPORE 575718

Dear Sir/Madam,

Date of Accident: 24/12/2019

Vehicle No: FBK4699B

Place of Accident: TAMPINES AVE 10 TOWARDS PASIR RIS

Involving Vehicle No: SMM575K

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SMM575K	TAMPINES AVE 10 TOWARDS PASIR RIS	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque