



**WITHOUT PREJUDICE**

Our Ref: SMM 575K

Your Ref: FBK 4699B

REVISED: 13<sup>th</sup> January 2021

**ATTN: LKK Auto Consultants Pte Ltd**

Dear Sir/Mdm,

**Accident Involving:** SMM 575K and FBK 4699B

**Date of Accident:** 24 December 2019

**Location of Accident:** Tampines Ave 10

We refer to the aforementioned accident and hereby submit our claim as below:

Cost of Repair as agreed	\$ 3,317.00	\$3100 COR + \$217 GST 7%
Add Loss of Use	\$ 800.00	8 Days ** LOU/R timeline: Pls refer to LOD dated 14-7-2020
Total	\$ 4,117.00	
Add 3rd Party GIA Report	\$ 29.00	
<b>GRAND TOTAL</b>	<b>\$ 4,146.00</b>	

Kindly pay the Grand Total Amount of **\$4,146.00** to:

**Team AutoPro Pte Ltd**

160 Sin Ming Drive #02-12

Sin Ming AutoCity

Singapore 575722

For further query, please feel free to contact us at 6258 1955 or email: teamautoffice@gmail.com

Thank you.



Regards,  
Adel (Ms)

**Team AutoPro Pte Ltd** Co Reg No: 201811621K

160 Sin Ming Drive #02-12 Sin Ming AutoCity Singapore 575722

Tel: 6258-1955 Fax: 6258-1956 Email: teamautoffice@gmail.com / teamautopl@gmail.com

To : **Team AutoPro Pte Ltd**  
CRN : **201811621K**  
located at : **160 Sin Ming Drive, #02-12, Sin Ming AutoCity, Singapore 575722**

**Letter of Authorization & Undertaking**

In Respect of Accident Involving my/our Vehicle No.: **SMM 575 K**  
and **FBK 4699 B** and .....  
and ..... and .....  
@ **Tampines Ave 10 opposite Ikea**  
dated **24/12/2019**

1. I/We hereby irrevocably authorize you to demand claim- settle/receive whatever amount settled/payable by the third party and/or its insurer in my/our name, for the costs of repair, loss of use/rental and all other necessary costs related to my/our vehicle that was damaged pursuant to the aforesaid accident.
2. I/We acknowledge that any settlement you may reach on my/our behalf is on a "Without Prejudice" and "Without Admission Of Liability" basis.
3. I/We agree to assign the whole proceeds of my/our third party claim to you. The third party and /or its insurer shall accept this letter as my irrevocable authorization to pay the compensated amount directly to you – in the form of payment cheque made in favor to **Team AutoPro Pte Ltd.**

In the event that the payment cheque is being made in my/our favor, I/we hereby undertake to return the full amount to you, within 7 days from receiving and clearance of the said payment cheque. Failing which, you will have the legal rights to take legal proceedings against me/us to recover the said sum, with further costs and disbursements to be incurred by me/us.

4. I/We further authorize you to settle the aforesaid claim in a manner that you deem fit and to utilize the monies to pay your charges without further reference to me/us. The payment to you shall amount to a good discharge of your obligation to me/us in respect of the settlement monies.
5. Should the third party claim be unsuccessful due to untruthful statements from me/us, I/we undertake to pay for all your expenses, costs and fees incurred, immediately upon your demand.
6. This authorisation shall remain in force until revoked by me/us in writing to you, subject to terms and conditions being agreed by both parties. I/We further understand that revocation is not allowed once your workshop has commenced on the repair of my/our vehicle.

Yours faithfully,



Claimant Signature & Co's Stamp (if applicable)

Date: **30/12/2019**

# TAX INVOICE

**ATTENTION:**

EQ INSURANCE COMPANY LTD

PI Number	P2007-0945
PI Date	14-Jul-2020
Vehicle No.	SMM 575K
Accident Date	24-Dec-2019

S/No	Description	Unit Price	Quantity	Amount
1	Spare Parts and Labour for Accident Repair of Vehicle Nos. SMM 575K	COR Lump Sum		\$ 3,100.00
		7% GST		\$ 217.00

**Notes:**

1) All payments must be made only in the form of cash or crossed cheque payable to "Team AutoPro Pte Ltd".

Total Amount	\$	3,317.00
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Authorized Signature



## TAX INVOICE

Our Ref No: GR-20-005744  
Date of Request: 10/01/2020

Your Ref No: WALK IN TAN

TEAM AUTOPRO PTE LTD  
385 SIN MING DRIVE, #01-02 VICOM INSPECTION CENTRE  
SINGAPORE 575718

Dear Sir/Madam,

Your Vehicle No: FBK4699B  
Date of Accident: 24/12/2019  
Place of Accident: TAMPINES AVE 10  
Involving Vehicle No: SMM575K

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-005745

Date of Request: 10/01/2020

Your Ref No: WALK IN TAN

TEAM AUTOPRO PTE LTD  
385 SIN MING DRIVE, #01-02 VICOM INSPECTION CENTRE  
SINGAPORE 575718

Dear Sir/Madam,

Date of Accident: 24/12/2019

Vehicle No: FBK4699B

Place of Accident: TAMPINES AVE 10 TOWARDS PASIR RIS

Involving Vehicle No: SMM575K

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SMM575K	TAMPINES AVE 10 TOWARDS PASIR RIS	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque

## **Khanchna (LKK Auto)**

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**From:** Khanchna (LKK Auto)  
**Sent:** Tuesday, October 27, 2020 12:00 PM  
**To:** SHAHMASHIMORA@GMAIL.COM  
**Cc:** Admin A  
**Subject:** ACCIDENT BETWEEN SMM 575K & FBK 4699B ON 24/12/2019 ALONG/AT  
TAMPINES AVE 10 TOWARDS PASIR RIS

**MUHAMMAD SHAHMEE BIN NORDIN**  
**[POLICY HOLDER]**

Dear Sir,

**ACCIDENT BETWEEN SMM 575K & FBK 4699B ON 24/12/2019 ALONG/AT TAMPINES AVE 10 TOWARDS PASIR RIS**

We refer to the above matter.

We are acting on behalf of your motor insurer, **EQ Insurance Company Ltd** to deal with the third party claim against your motor insurance policy.

We are unable to contact you via telephone no (+65-87881230).

Please let us know the status of your counter claim against SMM575K and the name of the workshop that is assisting you to do the claim.

If successful, kindly let us know the liability percentage (i.e. 50% or 100%) to enable us to update your motor insurance company, (EQ Insurance).

Kindly also let us have a copy of the accident video/scene photos (if any).

Thank you.

Best Regards,  
**Khanchna** | Case Handler  
**LKK Auto Consultants Pte Ltd**  
DID: **6841 2360** | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

RE: [Seek Mandate] - Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019  
// EQI REF: DM19HO03377/JT

Jaime Tay <jaime.tay@eqinsurance.com.sg>

Fri 6/5/2022 5:11 PM

To: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Cc: Admin A <admin-a@lkkauto.com>

Dear Hsiao Tong,

Please proceed as recommended.

Thank you.

**With effect from 1<sup>st</sup> January 2022, please send all PRS / LOD to [motorclaims@eqinsurance.com.sg](mailto:motorclaims@eqinsurance.com.sg)**

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**Announcement**

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As we endeavour to keep everyone safe, our business will continue to operate within Covid-19 SMM guidelines. Although our Customer Care Counter remain closed till further notice, we can be reached via phone, email or an arranged video call meeting. For any onsite customer care service, including meetings - in EQI premises - a prior agreed appointment can be arranged.

Regards,

Jaime Tay

Executive | Claims



**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower

Block MND

Complex Singapore 069110

did 65 6496 9882 | tel 65 6223

9433 ext 882 | fax 65 6223

4190

[www.eqinsurance.com.sg](http://www.eqinsurance.com.sg)



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**From:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

**Sent:** Friday, 6 May 2022 4:40 PM

**To:** Jaime Tay <jaime.tay@eqinsurance.com.sg>

**Cc:** Admin A <admin-a@lkkauto.com>

**Subject:** RE: [Seek Mandate] - Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019 // EQI REF: DM19HO03377/JT



Dear Sirs/Mdm,

We refer to our below email.

Kindly let us have your approval / instruction.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Hsiao Tong (LKKAuto)

**Sent:** Monday, 28 March 2022 11:42 AM

**To:** Jaime Tay <[jaime.tay@eqinsurance.com.sg](mailto:jaime.tay@eqinsurance.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** [Seek Mandate] - Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019 // EQI  
**REF:** DM19HO03377/JT

Your ref: **DM19HO03377/JT**

LKK ref : CC4/EQI20000086/Bpa3s2

Dear Sirs/Mdm,

**ACCIDENT INVOLVING FBK4699B(EQ) AND SMM575K(TP) ON 24/12/2019**

We refer to the above matter.

Third party reported that he was travelling straight along Tampines Ave 10. The vehicle in front of him slowed down and third party followed suit. Suddenly he felt an impact and realized that our insured had collided onto his vehicle rear portion.

Our insured rider reported that he was travelling on the left lane of 3 lanes along Tampines Ave 10 towards Pasir Ris. Suddenly third party changed lane from center lane into his lane. As such, our rider was unable to brake in time and collided onto the rear right portion of third party.

Both parties had given a conflict of report and there was no video/ substantial evidence from both parties to support either version. In view is this, we would like to propose to settle the matter at 50/50.

We seek your approval to offer repairer **"TEAM AUTOPRO PTE LTD"** at **\$1,897.50(all-in).**

The summary is as follows: -

		Amount Revised	
1. Cost of Repair (w/GST)	\$ 15,580.49		\$ 3,317.00 (\$3,100.00 + 7%GST)



2. Loss of Use (8days x \$100.00)	\$ 800.00		\$ 420.00 (7days x \$60.00)
			\$ 3,737.00
		@ 50%	\$ 1,868.50
3. LTA/GIA Search Fee	\$ 29.00		\$ 29.00
<b>Total</b>	\$ 16,409.49	-	<b>\$ 1,897.50</b>

Surveyor recommended 5 days for repair + 1PRS +1Sunday = 7days.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 23/03/2022 is only for mandate purpose.

**Kindly let us have your approval / instruction.**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Jaime Tay <[jaime.tay@eqinsurance.com.sg](mailto:jaime.tay@eqinsurance.com.sg)>

**Sent:** Tuesday, 27 October 2020 11:34 AM

**To:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019 // EQI REF: DM19HO03377/JT

Dear Khanchna,

Please find GIA report as requested.

**Announcement**

-  
In line with the Safe Re-opening measures, our operation remains “Business As Usual” – except most of us are on a Work-From-Home arrangement -reachable by phone or email or an arranged video call meeting.

Our Customer Care Counter will remain closed until further notice. Any onsite customer care service, including meetings in the EQI premises can only be conducted on a prior agreed appointment basis.

Thank you.

Regards,

Jaime Tay

Executive | Claims

**EQ Insurance Company Limited**

5 Maxwell Road #17-00 Tower

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did 65 6496 9882 | tel 65 6223

9433 ext 882 | fax 65 6223

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**From:** Khanchna (LKK Auto) [<mailto:khanchna@lkkauto.com>]**Sent:** 27 October 2020 11:20**To:** Jaime Tay <[jaime.tay@eqinsurance.com.sg](mailto:jaime.tay@eqinsurance.com.sg)>**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>**Subject:** RE: Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019 // EQI REF: DM19HO03377/JT

Dear Jaime,

We refer to the above matter and your e-mail below.

We don't have a copy of Insured's GIA report under EQ as such we are unable to check.

Please send us a copy of the GIA report and we will check with Insured and revert.

Thank you.

Best Regards,

**Khanchna** | Case Handler**LKK Auto Consultants Pte Ltd**DID: **6841 2360** | email: [<mailto:Khanchna@lkkauto.com%7C>]Khanchna@lkkauto.com | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jaime Tay <[jaime.tay@eqinsurance.com.sg](mailto:jaime.tay@eqinsurance.com.sg)>**Sent:** 27 October 2020 11:17 AM**To:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>**Subject:** RE: Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019 // EQI REF: DM19HO03377/JT**EQI REF: DM19HO03377/JT**

Dear Khanchna,

We refer to your email.

Please advise if insured has managed to claim from the insurer of SMM575k.

**Announcement**

-  
In line with the Safe Re-opening measures, our operation remains "Business As Usual" – except most of us are on a Work-From-Home arrangement -reachable by phone or email or an arranged video call meeting.

Our Customer Care Counter will remain closed until further notice. Any onsite customer care service, including meetings in the EQI premises can only be conducted on a prior agreed appointment basis.

Thank you.

Regards,

Jaime Tay

Executive | Claims



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**From:** Khanchna (LKK Auto) [<mailto:khanchna@lkkauto.com>]

**Sent:** 27 October 2020 10:59

**To:** EQI PRS <[EQIPRS@eqinsurance.com.sg](mailto:EQIPRS@eqinsurance.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Accident between SMM 575K (TP) & FBK 4699B on 24/12/2019

***YOUR REF: Please advice***

Dear Sir / Madam,

We refer to the above matter.

Please be informed that we were appointed as surveyor for this claim by QBE insurance and had already conducted survey and inspection to TP vehicle SMM 575K.

However, we were informed recently from QBE Insurance in their e-mail (as attached) that the vehicle owner of (FBK4699B) is insured with EQ and also reported the accident with EQ and not with QBE.

As such, we seek your approval/instructions on whether we can proceed to do DS.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice
- TP GIA report
- E-mail from QBE dated 27/10/2020

Please advice.

Thank you.

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: **6841 2360** | email: [mailto:Khanchna@lkkauto.com%7C]Khanchna@lkkauto.com | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)