

Focus Auto Pte Ltd  
Business Reg. No. 201004495R  
GST Reg. No. 201004495R  
Tel: 6886 9097 Fax: 6481 9095  
Email : clailm@focusauto.com.sg

Date : 17/01/2020

BY E-MAIL / MAIL

Your ref: SCR8378C  
Our ref: SLK4391U

WITHOUT PREJUDICE

M/S AIG Asia Pacific Insurance Pte Ltd  
78 Shenton Way, #07-16  
Singapore 079120

Dear Sir/Madam,

ACCIDENT INVOLVING : ( SLK4391U & SCR8378C ) ALONG TOA PAYOH LORONG 4  
DOA: 27/12/2019 TIME: 1130 HOURS

We refer to the above matter and write on behalf of TW PREMIUM AUTOMOBILE PTE LTD, the registered owner of SLK4391U in respect of the above accident.

We are instructed that the above accident was caused by your insured's negligent driving / or management of your insured vehicle. Your insured's vehicle SCR8378C collided onto the side portion of our client vehicle SLK4391U. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows:-

1. Cost of Repair	(\$3500 + 7% GST)	\$	3,745.00
2. Loss of Rental	(7 days x \$120)	\$	840.00
3. Buy 3rd party's GIA report		\$	29.00
4. GIA search		\$	2.00

**Total Amount:** \$ 4,616.00

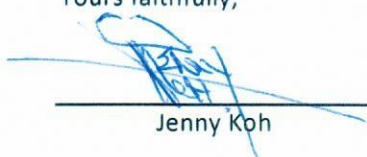
Enclosed are the following documents for your perusal.

- 1) Driver's driving license / Identity card
- 2) Certificate of Insurance
- 3) GIA report
- 4) GIA Search ( SCR8378C )
- 5) Original repair claim
- 6) Car Rental Agreement / Receipt

**The demand herein is in respect of our client's for damages pertaining to his motor vehicle and any settlement following or subsequent to this demand shall not prejudice any claim in respect of personal injuries.**

Kindly acknowledge receipt of the above said documents within 7 days and your favourable reply is deeply appreciated.

Yours faithfully,

  
Jenny Koh

## **Focus Auto Pte Ltd**

Business Reg. No: 201004495R

GST Reg. No: 201004495R

No 1 Kaki Bukit Ave 6 Autobay

#02-50 Singapore 417883

Date: 17/01/2020

### **TW PREMIUM AUTOMOBILE PTE LTD**

C/O NO 1 KAKI BUKIT AVENUE 6

AUTOBAY #02-48/50

SINGAPORE 417883

MOTOR VEHICLE NO : SLK4391U

MAZDA 3 1.5

REPAIR CLAIM

\$ 3,500.00

### **LUMP SUM**

Sub- total : \$ 3,500.00

7% GST : \$ 245.00

Total : \$ 3,745.00

SINGAPORE DOLLARS : THREE THOUSAND SEVEN HUNDRED AND FORTY-FIVE ONLY.



210 TURF CLUB ROAD, THE GRAND STAND CAR MALL LOT A8, SINGAPORE 287995  
 CO REG : 201320430G TEL : 64650030 FAX : 64650017  
 EMAIL : LEASING@TECKWEI.COM.SG

LEASE AGREEMENT NO.: TW-SLK4391U

PERSON IN CHARGE: LARRY

DATE: 27/8/19

Schedule

This is a Rental Agreement made between us, **TW Premium Automobile Pte Ltd** (hereinafter referred to as "**the Company**") which shall include its successors-in-title and assigns), identified as the Lessor and having our registered address at 210 Turf Club Road Lot A8 The Grandstand Car Mall Singapore 287995 **AND YOU**, the person(s) identified as the Hirer below include (which shall include your successors-in-title and assigns):-

NAME OF HIRER(S) (IN FULL) : CHENG LIM YEOW EDWIN  
 NRIC/PASSPORT/RC/RB NO. : S8425957H  
 ADDRESS : 932A HOUGANG AVE 9 #15-84 S51932  
 TELEPHONE : 96320613  
 EMAIL : LOOKFOREDWIN@GMAIL.COM

NAME OF HIRER(S) (IN FULL) :  
 NRIC/PASSPORT/RC/RB NO. :  
 ADDRESS :  
 TELEPHONE :  
 EMAIL :

**1. DESCRIPTION OF VEHICLE ("THE VEHICLE")**

REGISTRATION NO. : SLK4391U  
 MAKE / MODEL : MAZDA 3 1.5L  
 ENGINE NO. : AS PER LOGCARD  
 CHASSIS NO. : AS PER LOGCARD

Date, Time and Mileage for Collection: 6/12/19 (date) 0000AM (time) (mileage)  
 Date, Time and Mileage for Return: (date) (time) (mileage)  
 Petrol Out : Empty / ¼ tank / ½ tank / ¾ tank / Full\*  
 (Vehicle must be returned with same level of petrol)

**2. PERIOD OF LEASE ("LEASE PERIOD")**

~~Daily~~/Weekly/Monthly/~~Yearly~~\* Basis

From 6/12/19 ("Commencement Date") to 6/3/20 ("End Date")

\* delete where not applicable

**3. LEASE CHARGES**

Amount S\$ 390 per day/week/month/year\* exclusive of Goods and Services Tax ("GST")  
 (collectively, "Lease Charges") payable in advance on the FRI day of each day/week/month/year\*



("Payment Date").

In the event the Payment Date falls on a non-Business Day, the Hirer shall effect payment of the Lease Charges on the Business Day falling immediately prior to the Payment Date. GST is chargeable separately and the Hirer shall pay the prevailing GST together with the Lease Charges. Time of payment shall be of the essence.

\* delete where not applicable

4. **DEPOSIT**  
Amount: S\$ 500 (exclusive of GST)

5. **INSURANCE, ROAD TAX AND MAINTENANCE**

The Company will be responsible for the road tax, maintenance and servicing of the Vehicle. You agree to pay the sum of S\$ \_\_\_\_\_ on Commencement Date for the Company to arrange the following insurance coverage for the Vehicle. The full details of the insurance policy will be provided to you and you undertake to strictly comply with the terms and conditions of the insurance policy.

Excess Amount : S\$ 3000 (per accident per claim) in Singapore  
Insurance Coverage : Third Party Injury and Death Only /  
Third Party Injury, Death and Damage Only /  
Comprehensive Insurance Policy /  
Others \_\_\_\_\_ (specify)\*

Coverage Amount : S\$ \_\_\_\_\_ (specify)

\* delete where not applicable

6. **PURPOSE OF USE**  
~~Personal / social / domestic use~~ / others\*  
If others, please specify : GRAB/GOJE/OTHER PLATFORM

\* delete where not applicable

7. **EARLY TERMINATION**  
You shall be liable to the Company for early termination as provided under the Terms and Conditions annexed hereto.

8. **PAYMENT**  
For cheque payments, please issue the cheque to the Company and indicate the vehicle number on the back of the cheque. The cheques must be delivered to the Company's registered address as stated above and any payment sent to the Company by post will be at your own risk.

The Agreement herein comprises the Schedule above and the Terms and Conditions annexed hereto. The Hirer confirms that he has read, understood and agreed to the terms of this Agreement.

IN WITNESS whereof the Parties hereto have set their hands the day and the year first above written.

Signed by the Hirer



Name:  
Designation:  
Company Stamp:

Signed for and on behalf of  
**TW PREMIUM AUTOMOBILE PTE LTD**



Name:  
Designation:  
Company Stamp:



**TW Premium Automobile Pte Ltd**

110 TURF CLUB ROAD, THE GRAND STAND CAR MALL LOT A8, SINGAPORE 287995  
CD REG : 20130406 TEL : 64640000 FAX : 64640017  
EMAIL : LEANING@TWPTE.COM.SG

### VEHICLE RENTAL AGREEMENT

<b>Hirer's Particular</b>		<b>Veh No:</b> SLK43916		<b>Replace Veh No:</b> SLK4512M	
<b>Name:</b> (as in I/C) <u>CHENG Lim YECW EDWIN</u>		<b>Mileage Out:</b>		<b>Mileage Out:</b>	
<b>NIRC / PASSPORT No:</b> <u>98225957H</u>		<b>Make &amp; Model:</b> <u>M12DA3</u>		<b>Make &amp; Model:</b> <u>M12DA3</u>	
<b>Address (Res):</b> <u>932A Hougang Ave 9</u>		<b>Auto/Manual:</b> <u>1-5 A</u>		<b>Auto/Manual:</b> <u>1-5 A</u>	
<b>#15-84 S(53932)</b>		<b>OUT : Date</b>		<b>OUT : Date</b> <u>28/12/19</u>	
<b>Name &amp; Address of Employer:</b>		<b>OUT : Time</b>		<b>OUT : Time</b> <u>10:30am</u>	
<b>Occupation:</b>		<b>Driving Exp:</b> <u>3yr 5mth</u>		<b>RENTAL CHARGES</b>	
<b>D/L No:</b>		<b>D/L Type:</b> <u>Local/International</u>		<b>Daily</b> <u>\$120.00</u>	
<b>Pass Date:</b>		<b>Date of Birth:</b> <u>12/01/1984</u>		<b>Weekly</b>	
<b>Tel: (O) (R) (HP)</b> <u>96320613</u>				<b>Monthly</b>	
<b>ADDITIONAL DRIVER'S PARTICULARS</b>				<b>Hours</b>	
<b>Name: (as in I/C)</b>				<b>Others</b>	
<b>NIRC / PASSPORT No:</b>				<b>CDW</b>	
<b>Pass Date:</b>		<b>Date of birth:</b>		<b>PAI</b>	
<b>Address (Res):</b>				<b>Delivery Service</b>	
<b>Tel/HP:</b>				<b>Sub - Total \$</b> <u>450.00</u>	
				<b>Refundable Deposit:</b>	

COLLECTION OF VEHICLE			RETURN OF VEHICLE			
CHECKED OUT BY	MILEAGE OUT IN KM	FUEL LEVEL %	IN DATE	TIME AND DATE	MILEAGE IN KM	FUEL LEVEL %

Hirer's Signature

Additional Driver's Signature

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving Licence(s) is/are current and not disqualified from driving.

**\*IMPORTANT**

1. ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.

2. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY.

TW PREMIUM AUTOMOBILE PTE LTD

3. IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER:

- (i) shall report all accidents involving the said vehicle to the Owner immediately;
- (ii) shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON-INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner);
- (iii) shall report to the police within 24 hours from the occurrence, following types of accident :-
  - (1) injury case;
  - (2) non-injury case involving a Government vehicle, or damage to Government property;
  - (3) non-injury case involving a foreign vehicle (to obtain their motor insurance policy, Passport no./Name of driver, Vehicle number, Log card and Vehicle road tax information);
  - (4) non-injury case involving a pedestrian or cyclist

RETURN OF VEHICLE-THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER/DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO TW PREMIUM PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARK	DEPOSIT REFUND
03/01/20	5:35pm		Joe		NIL

SIGNATURE OF HIRER/DRIVER



### LOSS OF RENTAL CALENDER - DECEMBER 2019

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	3	5	6	7
8	9	10	10	12	16	14
15	6	17	17	19	20	21
22	23	24	24	26	27	28
29	30	31				

Total : 4 Days (30 - 31 : 2 days) - 2 days

1 Saturday

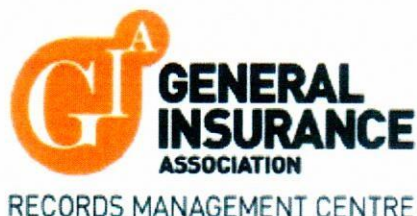
1 Sundays

### LOSS OF RENTAL CALENDER - JANUARY 2020

SUN	MON	TUE	WED	THU	FRI	SAT
			1 NEW YEAR'S DAY	2	3	4
5	9	10	8	9	10	11
12	6	17	15	16	17	18
19	23	24	22	23	24	25
26	27	28	29	30	31	

Total : 3 Days (02-03 : 2 days) - 2 days

1 Public Holiday

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-213706

Date of Request: 28/12/2019

Your Ref No: SLK4391U MAZDA 3

Focus Auto Pte Ltd  
1 Kaki Bukit Ave 6  
#02-48/50 Autobay  
Singapore 417883

Dear Sir/Madam,

**Your Search Criteria:**

Date of Accident: 27/12/2019  
Place of Accident: TOA PAYOH LORONG 4  
Client Vehicle No: SLK4391U

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

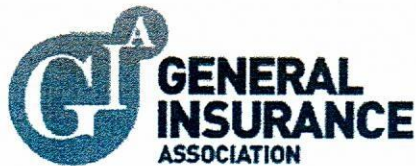
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For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-213758

Date of Request: 30/12/2019

Your Ref No: SLK4391U MAZDA 3

Focus Auto Pte Ltd  
1 Kaki Bukit Ave 6  
#02-48/50 Autobay  
Singapore 417883

Dear Sir/Madam,

Date of Accident: 27/12/2019

Vehicle No: SLK4391U

Place of Accident: TOA PAYOH LORONG 4

Involving Vehicle No: SCR8378C

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SCR8378C	TOA PAYOH LORONG 4	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

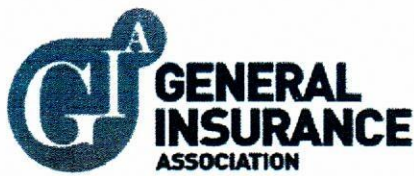
Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-213629

Date of Request: 28/12/2019

Your Ref No: Online Purchase

Focus Auto Pte Ltd  
1 Kaki Bukit Ave 6  
#02-48/50 Autobay  
Singapore 417883

Dear Sir/Madam,

Enquiry Date 28/12/2019  
Enquiry By Zuraidah Bte Zailani  
TP Vehicle No. SCR8378C  
Accident Date 27/12/2019

DESCRIPTION	AMOUNT (\$S)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



**REPUBLIC OF SINGAPORE DRIVING LICENCE**

Licence Number: **S8425957H**

Name: **CHENG LIM YEOW EDWIN (ZHONG LINYAO EDWIN)**

Birth Date: **12 Sep 1984**  
Issue Date: **02 Jul 2016**

**FOR CLAIMS & GIA REPORTING ONLY**

002584597C

**Land Transport Authority**

**VOCATIONAL LICENCE**

Licence No: **S8425957H**  
Name: **CHENG LIM YEOW EDWIN**

**FOR CLAIMS & GIA REPORTING ONLY**

Please visit [www.lta.gov.sg](http://www.lta.gov.sg) to check the status of this vocational licence

**REPUBLIC OF SINGAPORE**

IDENTITY CARD NO. **S8425957H**

Name: **CHENG LIM YEOW EDWIN (ZHONG LINYAO EDWIN)**

Race: **CHINESE**  
Date of birth: **12-09-1984**  
Country/Place of birth: **SINGAPORE**

Sex: **M**

**FOR CLAIMS & GIA REPORTING ONLY**

**YOU ARE LICENSED TO DRIVE VEHICLES IN THE FOLLOWING CLASS(ES)**

Class	Description	EFFECTIVE DATE
Class 3	Motor cars with unladen weight $\leq 3000\text{kg}$ with $\leq 7$ passengers, exclusive of driver; and other motor vehicles with unladen weight $\leq 2500\text{kg}$	02 Jul 2016

**FOR CLAIMS & GIA REPORTING ONLY**

NP 428A

Licence No: S8425957H

This card is not transferable and is the property of the Land Transport Authority (LTA). It must be surrendered to LTA on request. If found, please return to LTA, 10 Sin Ming Drive, Singapore 575701.

Type	Description	Issue Date
12	TAXI VL	15/10/2018

**FOR CLAIMS & GIA REPORTING ONLY**

5422145

NRIC No: **S8425957H**

**FOR CLAIMS & GIA REPORTING ONLY**

Date of issue: **09-02-2015**

APT BLK 932A HOUGANG AVENUE 9 #15-84  
SINGAPORE 531932

NRIC No: **S8425957H** Date: **13/07/2016**



**Certificate of Insurance**

**\$1,476.60**

MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) ACT (CHAPTER 189)  
MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) RULES, 1960  
ROAD TRANSPORT ACT, 1987 (MALAYSIA)  
MOTOR VEHICLES (THIRD PARTY RISKS) RULES, 1959 (MALAYSIA)

Certificate Number: S100158642-01

Cover : drivo CLASSIC

1. Index mark and Registration Number of Vehicle : SLK4391U  
Chassis Number : JM6BN22A8H0135776
2. Name of Policyholder : TW PREMIUM AUTOMOBILE PTE LTD
3. Effective Date of Insurance : 23 Apr 2019
4. Expiry Date of Insurance : 22 Apr 2020
5. Persons or Classes of Persons entitled to drive#
  - (a) The Policyholder.
  - (b) Any other person who is driving on the Policyholder's order or with his/her permission.  
Provided that the person driving is permitted in accordance with the licensing or other laws or regulations to drive the Motor Vehicle or has been so permitted and is not disqualified by order of a Court of Law or by reason of any enactment or regulation in that behalf from driving the Motor Vehicle.

6. Limitations as to Use#

- (a) Use for social domestic and pleasure purposes and in connection with the Policyholder's or Hirer's business.

**This Policy does not cover**

- (a) Use for racing, pace-making, reliability trial or speed-testing.
- (b) Use for the carriage of goods (other than samples) in connection with any trade or business.
- (c) Use for any purpose in connection with the Motor Trade.

# Limitations rendered inoperative by Section 8 of the Motor Vehicle (Third Party Risks and Compensation) Act (Chapter 189) and Section 95 of the Road Transport Act, 1987 (Malaysia), are not to be included under these headings.

WINDSCREEN EXCESS	: S\$100
ADDITIONAL EXCESS	: N/A
UNNAMED DRIVER EXCESS	: PLEASE REFER OVERLEAF
REPAIR AT OWNER'S PREFERRED WORKSHOP	: NO
INSURE WITH COE	: YES
NCD PROTECTION	: NO
TRANSPORT ALLOWANCE	: NO
EXCESS WAIVER	: NO
PRIMARY DRIVER	: N/A
NAMED DRIVER (1)	: N/A
NAMED DRIVER (2)	: N/A
HIRE PURCHASE COMPANY	: TECK WEI CREDIT PTE LTD
SUM INSURED	: MARKET VALUE OF INSURED VEHICLE AT TIME OF LOSS

德威信貸私人有限公司  
**TECK WEI CREDIT PTE LTD**  
Co. Reg. No. 200512300K  
210 Turf Club Road, The Grandstand  
Lot A8 Singapore 287995  
Tel: 6465 0020 Fax: 6465 0017  
Email: [info@teckwei.com.sg](mailto:info@teckwei.com.sg)

I/We hereby Certify that the Policy to which this Certificate relates is issued in accordance with the provisions of the Motor Vehicles (Third Party Risks and Compensation) Act (Chapter 189) and Part IV of the Road Transport Act, 1987 (Malaysia)

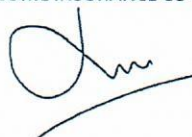
Agency : TECK WEI CREDIT PTE. LTD. (00000572499)  
Date of Issue : 16 Apr 2019 13:58 hrs

For NTUC INCOME INSURANCE CO-OPERATIVE LIMITED

Countersigned By:



Authorised Officer



Chief Executive