INS. CASE OWNER: | CC 4/AIG190 77450, ~~[struck]~~ Kba3g2 | LKK: | IDAC:

ASSIGNMENT

Surveyor: KENNETH DOI: 20/12/19 Date / Time: 18/12/19
Registered in Merimen: 18/12/19

Pre-assign / CCU / FTR

Insured Vehicle No. :	SKH 6849C	Claim No. :	4513799483SG
Name of Insured :	HO GUAN HEAD.	Policy No. :	21003602506.
Insured Tel No. :	HP:	Make / Model :	MERCEDES.
Excess Sec II :S$	D.O.A : 15/12/19.	Place of Accident :	TAMPINES PASIR RIS DR 3.
Is driver the owner? (YES / NO)	Nature of Accident :		

If NO, Driver Name / Age : OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO
Driver Tel No. : (V/L: YES / NO) Insured Liability : % Final ? Yes / No

SLR 1821D · → → →

INSRS: WSP: UTM Tel : TAN Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time	
	SLR 1821D – X SKH 6849C – X
30/01/2020	– HLB REVIEWED. OI REAR-ENDED TP. SEND LETTER TO OI TO NOTIFY TP CLAIM 4 NCD ISSUES.
11/6/2020.	seek quantum mandate.
20/08/2020.	settled & closed (file in drawer).

STAGE	DATE / PIC
Non-Reporting ltr (1st):	
Non-Reporting ltr (2nd):	
Non-Reporting ltr (Final):	
Notification ltr (if non-pickup):	
Call OI:	
After call ltr to OI:	30/01/2020 – VIC

Documentation Check List:	Handler	Typist
Notification ltr (if non-pickup)		
After call ltr to OI:	✓	
Authorisation To Act:	✓	
Release Voucher:	✓	
Final Repair Bill:	✓	
Car Rental Invoice:		
Towing Invoice		
(LTA) / GIA :	✓	
Medical Bill:		
PIR:		
(Mandate)/Reject Instruction:	✓	
LOD	✓	
Payment Breakdown Form:		
Post-Repair Photos:		
Others:		

PRELIMINARY ADVICE Date/Time: Sent By: Confirm by:

FINALIZATION Date/Time: Confirm with: Email ☐ Call ☐
Repair Cost: P/P S$ 4,899.10 (6 days) Reduction: 3 % Email ✓ Call ☐

FINAL SETTLEMENT	Date/Time: 19/08/2020 Confirm with MANDY LIM	
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 27	If NO or B 28, Ass. Lia : (OI REAR-ENDED TP)
Repair Cost:	S$ 5,242.04	
Loss of Rental (LOR):	S$ – (days)	
Loss of Use (LOU):	S$ 540.00 (S$ 90 x 6 days)	
Loss of Income (LOI):	S$ – (S$ x days)	
LOR only ☐ LOU only ☑ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]		
GIA/LTA Search	S$ 7.45	
Medical:	S$ –	1) Claim status: (Normal)/Reject/Private Settle
Disbursement:	S$ – (e.g. Tow/ Independent)	2) Report Format: TP
Legal Cost	S$ –	3) Survey fee: $320.00
Total:	S$ 5,789.49 Global Sum S$: 5,750.00	

FINAL PAYMENT	Date/Time:	Confirm with: Email ☐ Call ☐
Payee 1:	S$ 5,750.00	Name 1: LIM TAN MOTOR PTE LTD
Payee 2: (Strike if N.A.)	S$ –	Name 2: –
Payee 3: (Strike if N.A.)	S$ –	Name 3: –