

## Mei Kwan (LKKAuto)

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**From:** Karen Tan <karentan@msfirstcapital.com.sg>  
**Sent:** Tuesday, 14 January, 2020 9:38 AM  
**To:** Mei Kwan (LKKAuto)  
**Cc:** Admin A; Vic (LKKAuto)  
**Subject:** RE: SURVEY ASSESSMENT - D19008017MFSH/1 // EXPRESS SETTLEMENT  
**Attachments:** V3-IV (SH9816L).pdf

**Categories:** HMK

Dear Sirs/Madam,

Attach insured's accident report for your necessary action.

*Best Regards,*

*Karen Tan*

Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3582 | Fax No. : 6507 3849 | Company Regn. No. 195000106C

A Member of **MS&AD** INSURANCE GROUP

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**From:** Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>  
**Sent:** Tuesday, January 14, 2020 9:30 AM  
**To:** Karen Tan <karentan@msfirstcapital.com.sg>  
**Cc:** Admin A <admin-a@lkkauto.com>; Vic (LKKAuto) <vicalpeh@lkkauto.com>  
**Subject:** RE: SURVEY ASSESSMENT - D19008017MFSH/1 // EXPRESS SETTLEMENT

Dear Sir / Madam,

We refer to the above matter.

Kindly advise whether insured has reported. If so, kindly let us have a copy of insured's accident report for our necessary action.

*Wishing you a Happy and Prosperous Lunar New Year*



Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Monday, 30 December, 2019 8:15 PM  
**To:** 'Karen Tan' <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Vic (LKKAuto) <[vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)>  
**Subject:** RE: SURVEY ASSESSMENT - D19008017MFSH/1 // EXPRESS SETTLEMENT

Dear Sir / Madam,

We refer to the above matter.

We have inspected TP vehicle GBE 2222M at M/s Li Sheng Automobile Pte Ltd on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- Estimated cost of repair
- Preliminary advice

Kindly advise whether insured has reported. If so, kindly let us have a copy of insured's accident report for our necessary action.

Please take note that the case handler in-charge is Vic and he can be contacted at DID: 6841 2096.

*To check availability of the case handler, you may contact the undersigned.*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

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**From:** Admin-D (LKKAuto)  
**Sent:** Friday, 20 December 2019 10:54 AM  
**To:** 'CWS Motor Claims'; assignments  
**Cc:** 'Karen Tan'; Admin A  
**Subject:** RE: SURVEY ASSESSMENT - D19008017MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.



**Wishes you a Merry Christmas & Happy New Year 2020**

Best Regards

**G.NIVITHA**

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** CWS Motor Claims [<mailto:cwsmotorclaims@msfirstcapital.com.sg>]  
**Sent:** Friday, 20 December 2019 9:56 AM  
**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)  
**Cc:** CWS Motor Claims <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; Karen Tan <[karentan@msfirstcapital.com.sg](mailto:karentan@msfirstcapital.com.sg)>  
**Subject:** PRI: SURVEY ASSESSMENT - D19008017MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,  
Admin Team  
Claim Workflow System  
Motor Claims Department  
MS First Capital Insurance Limited  
Tel : 6507 3848  
Fax : 6507 3849

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