

14/1/2020

48 Toh Guan Rd East, Enterprise Hub  
#01-119, Singapore 608586  
Email : claims@goldautoworks.com.sg  
Fax : 62645948

Contact No : 8199-9149

**Letter of Demand**

Dear Sir / Mdm,

**CLAIMS FOR DAMAGE ARISING FROM AN ACCIDENT ON 09/12/19 ; 16:50HRS INVOLVING  
VEHICLE NO.(S) SJV5707C & SKM6521A Location Of Accident : JURONG GATEWAY RD JUNCTION OUTSIDE JEM**

We refer to the above captioned accident, and demanding the following payment for the property damages with regards to the accident

Please find attached the followings :

- 1) Final Bil
- 2) GIA Report
- 3) Loss Of Rental \$110per day 10/12-26/12
- 4) LTA Search
- 5) Letter of Authorization
- 6) Insurance Cert
- 7) Towing Receipt

**ITEMIZATION OF THE DAMAGES**

<b>COST OF REPAIR *GST*</b>	<b>:</b>	<b>\$</b>	<b>4,280.00</b>
<b>LOSS OF RENTAL</b>	<b>:</b>	<b>\$</b>	<b>1,760.00</b>
<b>LTA SEARCH FEE</b>	<b>:</b>	<b>\$</b>	<b>7.45</b>
<b>TOWING FEE</b>	<b>:</b>	<b>\$</b>	<b>45.00</b>
<b>TOTAL</b>	<b>:</b>	<b>\$</b>	<b>6,092.45</b>

**PLEASE NOTE** that we are demanding direct settlement of the total claim amount. Please kindly acknowledge and revert on the possibility of direct settlement within 14 days.

Yours truly,

Gold Autoworks Pte Ltd  
Company Reg No. 201716329M  
48 Toh Guan Road East #01-119,  
Enterprise Hub  
Singapore 608586



48 Toh Guan Rd East, Enterprise Hub  
#01-119, Singapore 608586  
Email : claims@goldautoworks.com.sg Fax : 6264 5948  
Company Registration : 201716329M  
GST Registration No : 201716329M

**Tax Invoice : GA-19-5707C**

Customer Name : ALTITUDE CAR LEASING PTE LTD  
Vehicle No : SJV5707C  
Make : HONDA  
Model : CIVIC 1.3 HYBRID CVT I-VTEC (A)  
Chassis No : JHMFD36209S202237

Accident Date : 9/Dec/19  
Contact No : 8199-9149  
Mileage :  
Attended By : WINSTON CHUA  
Delivery Date :

S/N	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
1	TOTAL LOSS AMOUNT			\$ 4,000.00
2	GST 7%			\$ 280.00

SINGAPORE DOLLARS

- 1) GOODS SOLD ARE NOT RETURNABLE.  
2) ALL CHEQUE TO BE CROSSED AND DRAWN IN FAVOUR  
OF **GOLD AUTO WORKS PTE LTD**

**GRAND TOTAL** \$ 4,280.00

**NETT TOTAL** \$ 4,280.00

FOR & ON BEHALF OF  
**GOLD AUTO WORKS PTE LTD**

AUTHORISED SIGNATURE AND COMPANY  
STAMP



**LESS DISCOUNT**

**TOTAL PAYMENT**

**BALANCE** \$ 4,280.00



## Trans Recovery Services Pte. Ltd.

HQ: No. 2 Ang Mo Kio Street 63, Singapore 569111

UEN No.: 201737017G

Hotline: +65 8201 6666

Email: recovery@transcab.com.sg

Fax: +65 6287 7764

Invoice /  
Service Order no: **008299**

Date: 09/12/19

Messrs:

Cash

Vehicle no:

SV577C

Time:

CALL IN: REACH: COMPLETE:

From:

Jerry Gohary Ed

Operator:

Jones

Type of  
Service:

<input type="checkbox"/>	Breakdown	<input checked="" type="checkbox"/>	Accident
<input type="checkbox"/>	Jump Start	<input type="checkbox"/>	Transportation
<input type="checkbox"/>	Replace Battery/Tyre	<input type="checkbox"/>	Malaysia Towing
<input type="checkbox"/>	King Dolly/Flatbed	<input type="checkbox"/>	Locksmith
<input type="checkbox"/>	Crane/Winch	<input type="checkbox"/>	Repossess
<input type="checkbox"/>	MSCP/BSCP	<input type="checkbox"/>	Load/Cargo Box

Owner/Driver

Signature:

Date:

Time:

\*\*\* Please do not leave any valuables in your car. \*\*\*

Invoice

Received By:

Date:

Time:

Key:

YES

NO

Location:

Amount:

45/-

CASH / CREDIT

Brand/Model:

H/Caric

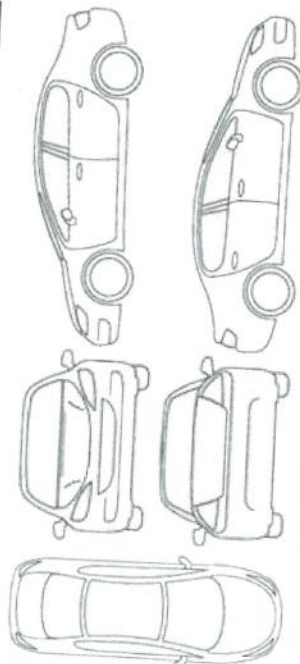
Contact No:

To:

48 Joh Goh # 01-119

Tow Truck/By:

Felien



#: Cracked, X: Missing, O: Dented, S: Scratched

Remark:

Parked Area:





Car Leasing Pte Ltd

ALTITUDE CAR LEASING PTE LTD (ROC No: 201703858E)

1 Bukit Batok Crescent Wcega Plaza #05-36 S658064

office: 8181 2300 / 8181 3844 email: enquiry@altitudeleasing.com.sg

CUSTOMER'S COPY

VRA NO: 000549

## VEHICLE RENTAL AGREEMENT

### HIRER'S PARTICULAR

Name: (as in I/C) Tan Kiat Hoo Francis

NRIC/PASSPORT No: 365E

Address (Res): 140 Rivervale St #12-780  
S(540140)

Name & Address of Employer: \_\_\_\_\_

Occupation: Driver Driving Exp: 15 yrs

Driving Licence No: 365E D/L Type: Local / International

Issue Date: 27/05/2005 Date of Birth: 19/08/1985

Tel: (O) \_\_\_\_\_ (R) \_\_\_\_\_ HP/PG 90461322

Name: (as in I/C) \_\_\_\_\_

NRIC/PASSPORT No: \_\_\_\_\_

Address (Res): \_\_\_\_\_

Driving Licence No: \_\_\_\_\_ D/L Type: Local / International

Issue Date: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Occupation: \_\_\_\_\_ Driving Exp: \_\_\_\_\_

Vehicle No: 8LX1506H Replace Veh No: \_\_\_\_\_

Mileage Out: 87845 km Mileage Out: \_\_\_\_\_

Make & Model: Honda Freed Hybrid Auto / Manual \_\_\_\_\_

OUT: Date: 10/12/19 Time: 12:30pm

HIRE/PERIOD EXPIRY \_\_\_\_\_

NON-WAIVER EXCESS: \$ \_\_\_\_\_

### CHARGES

Daily @\$ 110 Per day 16

Weekly @\$ \_\_\_\_\_ per week \_\_\_\_\_

Monthly @\$ \_\_\_\_\_ per month \_\_\_\_\_

Hours @\$ \_\_\_\_\_ per hour \_\_\_\_\_

Others @\$ \_\_\_\_\_

CDW @\$ \_\_\_\_\_ per day/month \_\_\_\_\_

PAI @\$ \_\_\_\_\_ per day/month \_\_\_\_\_

Delivery Service \_\_\_\_\_

Windscreen Access S\$ \_\_\_\_\_

SUB-TOTAL \$ 1760.00

### Early Termination of Contract

1. The Minimum of one week notice is required by the hirer in any case of early termination.
2. Full amount of deposit will be forfeited by the Owner and NOT refundable to the Hirer.
3. The Hirer will be liable with a penalty of S\$ \_\_\_\_\_ and full amount of deposit will be forfeited if the Hirer does not fulfil or comply with the Terms and Conditions of the agreement.

### Deposit

1. Deposit of Booking Fee is NOT refundable should there be any cancellations of bookings or reservations.
2. The refundable deposit specifies by ALTITUDE CAR LEASING PTE LTD from time to time, is payable by the hirer to ALTITUDE CAR LEASING PTE LTD on the date of delivery of the rented vehicle.
3. If the contract duration is not fulfilled, full amount of deposit will NOT be refunded.
4. The deposit may be deducted without prior notices to the hirer due to any amount due or owned by the Hirer to the Owner.

### Acknowledgement and Delivery Receipt

1. By signing this Vehicle Rental Agreement the Hirer (the lesser/the driver) hereby acknowledges and confirms he/she has:
  - a) Read and understood the Agreement (which consists of the terms and conditions set out herein attached and agrees to bound by these terms and conditions which may be amended by the Owner from time to time);
  - b) Examined the vehicle and the vehicle is in good order and in good working conditions, to the Hirer's satisfaction in every respect; and
  - c) Taken delivery of the vehicle in good order and in good working conditions on the date of this agreement.

All payments to be made payable to: OCBC Current "514-795087-001"

If Hirer makes payment via I-Banking, the Hirer must state their name and vehicle registration number.

SIGNED BY THE HIRER

Name: Tan Kiat Hoo Francis

NRIC: 365E

Date: 10/12/19

SIGNED FOR AND ON BEHALF OF ALTITUDE CAR LEASING PTE LTD

Name: \_\_\_\_\_

NRIC: \_\_\_\_\_

Date: \_\_\_\_\_



### IMPORTANT

1. ONLY PERSONS ABOVE 21 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
2. ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER, AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
3. THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN, AT THE RATE SHOWN PER HOUR OR PER DAY, INCLUSIVE OF CDW AND/OR PA WHERE APPLICABLE.
4. IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24 HOURS.
5. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY, AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY ALTITUDE CAR LEASING PTE LTD.
6. HIRER WHO OVERLOOK ON MAINTAINING THE ENGINE OIL & COOLANT THAT CAUSES DAMAGE TO THE ENGINE SHALL BEAR THE REPAIR COST.
7. PLEASE TAKE NOTE THAT ALL OUR RENTAL CARS ARE EQUIPPED WITH GPS SYSTEM, AND SO THE COMPANY HAS EVERY RIGHTS TO ON THE GPS TO TRACK/LOCATE THE CAR'S LOCATION.

RETURN OF VEHICLE - THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER / DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO ALTITUDE CAR LEASING PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	SIGNATURE OF HIRER/DRIVER



# ALTITUDE CAR LEASING PTE LTD

(ROC No.: 201703858E)

1 Bukit Batok Crescent, Wcega Plaza, #05-36 Singapore 658064

tel: +65 8181 2300 / +65 8181 2132 fax: +65 6262 1510

email: enquiry@altitudeleasing.com.sg

## CASH RECEIPT

No.: **RC 0308**

Date:

20/12/19

Carplate:

SLX1506H

Received from

Tan Kiat Hao Francis

Rent:

16 days

Deposit:

-

Booking Fee:

-

From: 10/12/2019 till 26/12/2019.

Remarks:

Cash payment.

S\$

1,760.00

Authorized Signature

Customer's Signature





GOLD AUTOWORKS PTE LTD  
 (Registration No.201716329M)  
 48 Toh Guan Rd East, Enterprise Hub,  
 #01-119, Singapore 608586  
 Tel: 6264-0995 / 6264-6541; Fax: 6264-5948  
 Email: claims@goldautoworks.com.sg

### LETTER OF APPOINTMENT

To: Gold Autoworks Pte. Ltd. ("Gold Autoworks")

Re: Accident along / at Jerang Gateway Rd Junction Outside Jern involving  
SJV5707C & SKM6521A on 09/12/19 ; 6:50hrs ( Date / time ).

I / We, Attitude Car Leasing Pte Ltd ( NRIC / UEN No.  
201703858E ), Owner of Singapore / ~~malaysia~~ motor vehicle  
 registration no. SJV5707C (the "Vehicle"), hereby appoint Gold  
 Autoworks pte ltd as my / our agent for the purpose of assisting me / us to  
 make a claim against SKM6521A and/or its  
 insurers for damages arising out of the abovementioned accident (the "Third  
 Party Claim") on the following terms:

1. I / We authorise Gold Autoworks to carry out repairs on the Vehicle in accordance with the terms and conditions of the Contract for Repair Services annexed hereto, which have been read, understood and agreed to by me / us.
2. I / We agree to assign the whole proceeds of the Third Party Claim to Gold Autoworks, including additional damages claimed for costs incurred in connection with my rental of a replacement vehicle from Gold Autoworks and/or its agents during the period of



repairs to the Vehicle and including all disbursements reasonably incurred. In this connection, I appoint Gold Autoworks as my agent for the purpose of receiving for and on my behalf such settlement monies arising out of the Third Party Claim. I understand that the whole proceeds will be disbursed directly to Gold Autoworks and in the event that I receive any payments arising out of the Third Party Claim, I warrant to return the same to the sender without delay.

3. I / We authorise Gold Autoworks to appoint such firm of solicitors to act for and on my / our behalf in the Third Party Claim. I / We further authorise Gold Autoworks to sign the appointed solicitors' Warrant to Act for and on my behalf.
4. I / we undertake to render my / our full cooperation by doing all things necessary to advance the Third Party Claim, including but not limited to lodging a police report, attending court to give evidence, attending interview(s) at the solicitors' premises whenever so required, ensuring that the driver of the Vehicle at the time of the accident and your witness(es) (if applicable) do the same and provide such available documents, videos and photographs of the accident as may be required, and signing such discharge vouchers / indemnity forms if required.
5. I undertake to inform and refer to Gold Autoworks and/or its appointed solicitors all communications made by any third party in respect of the matters set out herein and I further undertake not to accept any settlement offers without Gold Autoworks' prior approval. In the event that I have accepted any settlement offers without Gold Autoworks' prior approval, I agree to bear personal liability in respect of such shortfall that accrues as a result thereof.



6. I undertake to provide Gold Autoworks full and frank disclosure of all material facts surrounding the Third Party Claim which I have knowledge of. I acknowledge that the services rendered by Gold Autoworks herein are contingent upon the truth and accuracy of my representations (whether oral or otherwise), and I warrant that all representations made to Gold Autoworks by me are accurate and true.
7. In the event that the Third Party Claim is unsuccessful (or successful only in part), I / we hereby authorise Gold Autoworks to claim directly against the insurers of the Vehicle without any reference to me.
8. In the event that Gold Autoworks is unable to recover from the insurers of the Vehicle such sums that are due and owing by me, I undertake to bear personal liability in respect of the same.
9. In addition to paragraphs 7 and 8 herein and not in derogation thereof, I agree to indemnify, defend and hold harmless Gold Autoworks against all losses, liabilities, damages, deficiencies, demands, claims, actions, judgments or causes of action, assessments, costs or expenses (including but not limited to interest, penalties and reasonable legal fees and disbursements) arising out of or in connection with the performance of its duties hereunder.

Sincerely,

Authorized signatory /stamp : \_\_\_\_\_

Customer/company Name : Attitude Car Leasing Pte Ltd

NRIC / UEN : 20403858E

Date : 10/12/19





LETTER OF AUTHORITY TO PAY PROCEEDS OF CLAIM

Re: Accident involving SJV 5707C & SKM 6521A at Jerang gateway Rd junction  
outside Jeri on 09/12/2019 ; 16:50hrs

I/We Altitude Car Leasing Pte Ltd, NRIC No. 201703858E, Owner of motor vehicle registration No. SJV 5707C, hereby authorise M/S GOLD AUTOWORKS PTE LTD to write, negotiate & settle the third party damage claim on my behalf against the owner and or/driver of motor vehicle registration No. SKM 6521A in respect of the above mentioned accident.

I also hereby authorise that the agreed settlement sum be made in favour of my representative, M/S GOLD AUTOWORKS PTE LTD and that the said payment be forwarded to them as full and final discharge of my claim.

Yours faithfully,

Name : Altitude Car Leasing Pte Ltd  
ID No. : 201703858E  
Date : 10/12/19

Signature/  
Company stamp  
if applicable :



LETTER OF AUTHORISATION  
TO RECEIVE PAYMENT OF PROCEEDS OF CLAIM

To :

I/We Altitude Car Leasing the registered owner of motor vehicle registration no. SJV 5707c hereby authorise you to pay the settlement / judgement sum / proceeds of claim by cheque made out to M/S GOLD AUTOWORKS PTE LTD of address 48 Toh Guan Rd East, Enterprise Hub, #01-119 Singapore 608586.

Yours faithfully,

Name : Altitude Car Leasing Pte Ltd

NRIC/ ID No. : 201703858E

Date : 10/12/19

Signature/  
Company stamp  
If applicable :





GOLD AUTOWORKS PTE LTD  
 (Registration No.201716329M)  
 48 Toh Guan Rd East, Enterprise Hub,  
 #01-119, Singapore 608586  
 Tel: 6264-0995 / 6264-6541; Fax: 6264-5948  
 Email: claims@goldautoworks.com.sg

### CONTRACT FOR VEHICLE REPAIR

This Contract for Vehicle Repair is entered into between Gold Autoworks Pte. Ltd.

("Gold Autoworks") and Attitude Car Leasing Pte Ltd

(the "Customer") for the repair of a Honda Civic 1-3 Hybrid with

Singapore motor vehicle

registration no. SJV5707C (the "Vehicle") on ( Date/time ) 10/12/19 ; 16:00hrs

### Authorisation(s)

The Customer hereby authorises Gold Autoworks to carry out repairs on the Vehicle. The Customer further authorises Gold Autoworks to move, test drive, or otherwise operate the Vehicle for the purposes of repairing and/or determining the Vehicle's functionality and safety.

The Customer acknowledges that any data or documentation pertaining to the damage analysis or repair of the Vehicle collected and/or produced by Gold Autoworks is for the sole purpose of carrying out repairs on the Vehicle, and the Customer hereby authorises Gold Autoworks to utilise and/or disclose such data or documentation in furtherance of such purpose.

The Customer hereby represents to Gold Autoworks that the Customer has authority and capacity to contract with Gold Autoworks for the repair of the Vehicle.  
 Payment





The Customer hereby agrees to pay Gold Autoworks for all the repairs to the Vehicle as provided for under such analysis of damage, survey report, expected repair cost, and/or repair plan carried out by Gold Autoworks and/or its agents (the "Damage Analysis"). The Customer further agrees to bear the cost of the Damage Analysis.

All payments due to be made by the Customer to Gold Autoworks shall be done so within seven (7) days from the Customer's receipt of an invoice issued by Gold Autoworks.

Gold Autoworks shall provide a copy of the Damage Analysis to the Customer for his/her approval prior to carrying out the repairs and the same shall be incorporated herein by reference.

#### **Additional Damage**

Additional damage may be discovered and the need for additional repairs not included on the Damage Analysis may become apparent during the course of repairs. In that event, Gold Autoworks shall notify the Customer of the additional repairs and the expected cost thereof.

Gold Autoworks may provide a supplemental Damage Analysis or may incorporate the additional repairs into a revised version of the initial Damage Analysis. No services beyond those described in the initial Damage Analysis will be performed by Gold Autoworks without the Customer's prior written approval.

#### **Parts**

Gold Autoworks shall utilise new original equipment manufacturer ("OEM") parts when performing repairs., subject to availability of stock.

In the event that the Customer elects to utilise non-OEM parts and Gold Autoworks determines that the use of such parts do not affect the safety or performance of the Vehicle, Gold Autoworks shall not be held liable for any decrease in value of the Vehicle and/or any breach or violation of any hire-purchase agreement(s) between the Customer and the relevant third party finance company and/or any breach of the Vehicle's manufacturer's warranties.



**Lien**

The Customer acknowledges that Gold Autoworks shall have a lien over the Vehicle for any and all amounts due and payable under this Agreement until such amounts are paid in full.

The Customer further agrees to indemnify Gold Autoworks against any and all costs and expenses, including reasonable legal costs, incurred in relation to any demand or claim or lawsuit initiated and/or commenced by Gold Autoworks for the recovery of any amount due and payable under this Agreement.

**Warranty**

Gold Autoworks hereby provides to the Customer a limited warranty extending only to the scope of repairs performed under the terms of this Agreement.

The aforesaid warranty shall subsist for a term of six (6) months from the date of completion of the repairs.

During the term of the aforesaid warranty, Gold Autoworks shall at its own cost and expense, correct any defects in workmanship relating to the repairs performed under this Agreement.

For the avoidance of doubt, the aforesaid warranty covers labour only, and does not extend to any parts used for the repairs. In addition, the aforesaid warranty does not cover any defects that arise from wear and tear.

**Entire Agreement**

This Agreement, and any documents incorporated by reference, constitutes the entire agreement and understanding between the parties relating to the matters contemplated herein and supersedes all prior agreements (if any and whether in writing or not) between the parties in relation to such matters.

This Agreement cannot be modified orally and may only be altered in writing by a document signed by both parties.



**Severability**

Each provision of this Agreement is severable and distinct from the others. If any provision of this Agreement (wholly or in part) is or becomes illegal, invalid or unenforceable, it will not affect the legality, validity or enforceability of any other provision of this Agreement.

If any provision of this Agreement (wholly or in part) is or becomes illegal, invalid or unenforceable but would otherwise be legal, valid and enforceable if the provision or some part of the provision was deleted or modified, the provision or part of the provision in question shall apply with such deletions and modifications as may be necessary to make it legal, valid and enforceable.

**Right of Third Parties**

Unless expressly provided to the contrary in this Agreement, a person who is not a party to this Agreement has no right under the Contracts (Right of Third Parties) Act (Cap. 53B) to enforce or enjoy the benefit of any term of this Agreement.

By signing below, the Customer confirms that the Customer has read and understood the terms and conditions herein and agrees to be bound thereto.



Authorized signatory : \_\_\_\_\_

Customer/company Name : Altitude Car Leasing Pte Ltd

NRIC / UEN : 201703858E

Date : 10/12/19