

INS. CASE OWNER:

CC 4 /AIG190 22091, UKB

LKK:

IDAC:

Surveyor:

MARMS

DOI:

ASSIGNMENT

2/10/10

Date / Time :

12/10/10

Registered in Merimen:

16/12/10

Pre-assign / CCU / FTE



Insured Vehicle No. : SKV 6712T

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$ \$ D.O.A : 2/10/10

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability : % Final ? Yes / No

SKZ 7685K

INSRS: AIM
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	STAGE	DATE / PIC
SKZ 7685K - K	Non-Reporting ltr (1st):	
SKV 6712T - K	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List: Handler Typist	
	Notification ltr (if non-pickup)	
	After call ltr to OI:	
	Authorisation To Act:	
	Release Voucher:	
	Final Repair Bill:	
	Car Rental Invoice:	
	Towing Invoice:	
	LTA / GIA :	
	Medical Bill:	
	PIR:	
	Mandate/Reject Instruction:	
	LOD	
	Payment Breakdown Form:	
	Post-Repair Photos:	
	Others:	
PRELIMINARY ADVICE Date/Time: _____ Sent By: _____		
FINALIZATION Date/Time: _____ Confirm with: _____ Confirm by: _____		
Repair Cost: \$ \$	(days) Reduction: %	Email ☐ Call ☐
FINAL SETTLEMENT Date/Time: _____ Confirm with: _____ Email ☐ Call ☐		
Final Liability: %	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
Repair Cost: \$ \$		
Loss of Rental (LOR): \$ \$	(days)	
Loss of Use (LOU): \$ \$	(\$ x days)	
Loss of Income (LOI): \$ \$	(\$ x days)	
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LO ☐	[Tick only one]	
GIA/LTA Search: \$ \$		
Medical: \$ \$		1) Claim status: Normal/Reject/Private Settle
Disbursement: \$ \$	(e.g. Tow/ Independent)	2) Report Format:
Legal Cost: \$ \$		3) Survey fee:
Total: \$ \$	Global Sum \$ \$:	
FINAL PAYMENT Date/Time: _____ Confirm with: _____ Email ☐ Call ☐		
Payee 1: \$ \$	Name 1: _____	
Payee 2: (Strike if N.A.) \$ \$	Name 2: _____	
Payee 3: (Strike if N.A.) \$ \$	Name 3: _____	

