

## Khanchna (LKK Auto)

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**From:** May Chua <maychua@msfirstcapital.com.sg>  
**Sent:** Tuesday, April 14, 2020 11:50 AM  
**To:** Khanchna (LKK Auto)  
**Cc:** Admin A  
**Subject:** RE: MANDATE REQUEST - [Express Settlement via LKK] - Claim No: D19007755MFSH// LKK REF: CC4/FCI19021818/Gka3 [ACCIDENT BETWEEN SKV 9796G & SHC 1470J [OI-FCI] ON 06/12/2019 ]

Dear Sir,

Please Proceed  
Thank you

Best Regards  
May Chua

**MS First Capital Insurance Limited**  
A Member of **MS&AD Insurance Group**

36 Robinson Road, City House, #16-01 | Singapore 068877 | Tel: 6507 3848 | Fax: 6507 3849 | Reg. No. 195000106C  
Motor Claims: [motor\\_claims@msfirstcapital.com.sg](mailto:motor_claims@msfirstcapital.com.sg) | Website: [www.msfirstcapital.com.sg](http://www.msfirstcapital.com.sg)

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*As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.*

*We appreciate your kind understanding. Stay safe.*

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**From:** Khanchna (LKK Auto) <khanchna@lkkauto.com>  
**Sent:** Monday, 13 April 2020 2:13 pm  
**To:** May Chua <maychua@msfirstcapital.com.sg>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** MANDATE REQUEST - [Express Settlement via LKK] - Claim No: D19007755MFSH// LKK REF: CC4/FCI19021818/Gka3 [ACCIDENT BETWEEN SKV 9796G & SHC 1470J [OI-FCI] ON 06/12/2019 ]

**YOUR REF: D19007755MFSH**  
**LKK REF: CC4/FCI19021818/Gka3**

Dear Sir/Madam,

We refer to the above matter.

Insured driver entering main road from minor road (BOLA 9 (d)).

We seek your approval to offer third party repairer "OPTIMA WERKZ PTE LTD" at **\$2,996.00 (all in)**.

The summary is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 4,106.75	\$ 2,675.00
2. Loss of Rental (2 days x \$100)(w/GST) + (1 day x \$140(w/GST))	\$ 363.80	\$ 321.00 (3 days x \$100) (w/GST)
<b>Total</b>	\$ 4,470.55	<b><u>\$ 2,996.00</u></b>

Surveyor recommended 4 days

Enclosed herewith all the documents for your perusal.

**Kindly let us have your approval/instruction.**

Thank you.

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: 6841 2360 | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

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**From:** May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>

**Sent:** Tuesday, January 7, 2020 9:52 AM

**To:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: PROPOSAL ON LIABILITY - [Express Settlement via LKK] - Claim No: D19007755MFSH// LKK REF: CC4/FCI19021818/Gka3 [ACCIDENT BETWEEN SKV 9796G & SHC 1470J [OI- FCI] ON 06/12/2019 ]

Dear Sir / Madam,

Please proceed ,“ WP”, we admit liability quantum to be agreed.

Thank you

May Chua

Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | DID : 6507 3859| Fax No. : 6507 3849  
|Email: [maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg) |Company Regn. No. 195000106C

A Member of **MS&AD Insurance Group**

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**From:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Sent:** Friday, 27 December 2019 4:15 PM

**To:** May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** PROPOSAL ON LIABILITY - [Express Settlement via LKK] - Claim No: D19007755MFSH// LKK REF: CC4/FCI19021818/Gka3 [ACCIDENT BETWEEN SKV 9796G & SHC 1470J [OI- FCI] ON 06/12/2019 ]

Dear Sir/Madam,

We refer to the above matter.

Liability: 100% (BOLA 9(d))

Remarks: Insured driver entering main road from minor road

Kindly let us have your approval on liability.

Thank you.

*"Best Wishes for Merry Christmas & Happy New Year 2020"*

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: **6841 2360** | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** Wednesday, 18 December 2019 5:41 PM

**To:** [maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)

**Cc:** 'CWS Motor Claims' <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SURVEY ASSESSMENT - D19007755MFSH/1

**YOUR REF: D19007755MFSH**

**LKK REF: CC4/FCI19021818/Gka3**

Dear Sir / Madam,

We refer to the above matter.

We had inspected TP vehicle SKV 9796G at M/s Optima Werkz Pte Ltd on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Please take note that the case handler in-charge is Khanchna and she can be contacted at DID: 6841 2360.

*To check availability of the case handler, you may contact the undersigned.*

*"Best Wishes for Merry Christmas & Happy New Year 2020"*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** CWS Motor Claims <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>

**Sent:** Wednesday, 11 December, 2019 10:20 AM

**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)

**Cc:** CWS Motor Claims <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; May Chua <[maychua@msfirstcapital.com.sg](mailto:maychua@msfirstcapital.com.sg)>

**Subject:** PRI: SURVEY ASSESSMENT - D19007755MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,

Admin Team

Claim Workflow System

Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

**PS: This is a system generated mail. Please do not reply to this mail.**