

INS. CASE OWNER:

CC 4 /AIG190 11574 Feb

LKK:

IDAC:

Surveyor:

RAM

DOI:

blm/ca

Date / Time :

blm/ca

Registered in Merimen:

blm/ca

Pre-assign / CCU / FTE



Insured Vehicle No. :

SMP 822G

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II :\$

D.O.A :

29/1/10

Place of Accident :

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :

%

Final ? Yes / No

PA 6593X

SMP 822G

SHD 4003A



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS: 01



INSRS:

WSP:

Tel :

Liability :

RMKS: TP



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time	STAGE	DATE / PIC	
INSRS: WSP: Tel : Liability : RMKS: INSRS: WSP: Tel : Liability : RMKS: INSRS: WSP: Tel : Liability : RMKS: INSRS: WSP: Tel : Liability : RMKS:	Non-Reporting ltr (1st):		
	Non-Reporting ltr (2nd):		
	Non-Reporting ltr (Final):		
	Notification ltr (if non-pickup):		
	Call OI:		
	After call ltr to OI:		
	Documentation Check List:	Handler	Typist
	Notification ltr (if non-pickup)		
	After call ltr to OI:		
	Authorisation To Act:		
	Release Voucher:		
	Final Repair Bill:		
	Car Rental Invoice:		
	Towing Invoice		
	LTA / GIA :		
Medical Bill:			
PIR:			
Mandate/Reject Instruction:			
LOD			
Payment Breakdown Form:			
PRELIMINARY ADVICE Date/Time:	Sent By:		
FINALIZATION Date/Time:	Confirm with:	Confirm by:	
Repair Cost: S\$	(days) Reduction: %	Email ☐ Call ☐	
FINAL SETTLEMENT Date/Time:	Confirm with	Email ☐ Call ☐	
Final Liability: %	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :	
Repair Cost: S\$			
Loss of Rental (LOR): S\$	(days)		
Loss of Use (LOU): S\$	(\$ x days)		
Loss of Income (LOI): S\$	(\$ x days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LO ☐	[Tick only one]		
GIA/LTA Search S\$			
Medical: S\$			
Disbursement: S\$	(e.g. Tow/ Independent)		
Legal Cost S\$			
Total: S\$	Global Sum S\$:		
FINAL PAYMENT Date/Time:	Confirm with:	Email ☐ Call ☐	
Payee 1: S\$	Name 1:		
Payee 2: (Strike if N.A.) S\$	Name 2:		
Payee 3: (Strike if N.A.) S\$	Name 3:		



No key

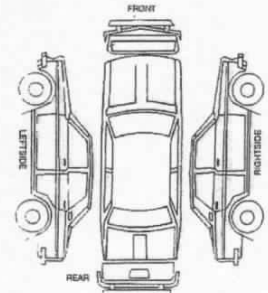
JOB REQUISITION FOR BREAKDOWN / TOWING SERVICE

Job Requisition

1. Date: <u>5/12/19</u> Time Received: <u>1340</u>		3. Vehicle Type:	4. Type of Towing:
2. ☐ New ☐ SPARK Kakis Name of Customer : <u>MS Siao Yen</u> Contact No. : <u>62148404</u> Vehicle No. : <u>SHD 4003 A</u> Make / Model / Colour : <u>I 40</u> Email :		☐ Private ☒ Taxi (CTPL/CCPL) ☐ Fleet ☐ STK (Boon Lay)	☒ Normal Tow ☐ King Dolly ☐ Flat Bed ☐ Crane-up
		5. Nature of Service:	6. Parts Replaced/Remarks:
		☐ Jumpstart ☐ Recovery ☐ Change Tyre / Battery	<u>TONIA COMFORT</u> <u>ACCIDENT</u>
7. Location: <u>TRAFFIC POLICE POUND 517 AIRPORT ROAD</u>		8. Vehicle Tow - In Workshop:	
9. Preferred Workshop:		☐ Smoky Exhaust ☐ Wheel Jammed ☐ Overheating ☐ Steering Faulty ☐ Brake Faulty ☐ Alternator Faulty ☐ Starting Problem ☐ Loss Power ☐ Accident ☐ Engine Stalled ☐ Return Taxi	
☐ Braddell ☒ Loyang ☐ Pandan ☐ Sin Ming ☐ Sungei Kadut ☐ Ubi ☐ Senoko ☐ Komoco (UBI / Leng Kee) ☐ Cycle & Carriage (PD) ☐ Others: _____			

10. Odometer Reading : _____
Fuel Level : ☐ F ☐ 1/4 ☐ 1/2 ☐ 3/4 ☐ E

11. Radio / CD Player
☐ OK
☐ Faulty
☐ Not tested



: Cracked X : Dented
/ : Scratched O : Missing

X Signature of Customer

Job Attended

12. Tow Truck / Recovery Van : ☐ VRS ☒ QA ☐ GAO ☐ TZ ☐ YISHUN ☐ OTHERS
Name of Driver : Shen
Vehicle No. : YP 7646K
Time Dispatch : 1340
Time of Arrival : 1410
Time Completed : 1520

Cash Invoice Details (if applicable)

13. Cash Invoice No. : _____

Customer Acknowledgement

- I have been advised to remove all valuable items in my vehicle, including Global Positioning System (GPS), audio compact disk, thumbdrive, carpark coupons, cash cards, spectacles, pen, etc.
I understand that any items left behind are at my own risk and SPARK Car Care™ will not be held liable for such losses.
Surcharge: Towing fee will be levied if the customer decides neither to tow nor proceed with the repairs in SPARK Car Care™.

5/12/19

Date

1410

Time

X

Signature of Customer

4. WORKSHOP

Name of Attending Staff/Guard

Date & Time of Arrival

Signature of Attending Staff/Guard

CUSTOMER'S COPY

COMFORTDELGRO ENGINEERING

member of COMFORTDELGRO

ComfortDelGro Engineering Pte Ltd

205 Braddell Road Singapore 579701

Mainline + 65 6383 8280 Facsimile + 65 6280 9755

Workshops

59 Loyang Drive Singapore 508969

383 Sin Ming Drive Singapore 575717

45 Pandan Road Singapore 609286

320 Ubi Road 3 Singapore 408669

24 Senoko Loop Singapore 758156

7 Sungei Kadut Way Singapore 728791

501 Yehun Industrial Park A Singapore 788732

Date/Time: 05.12.2019 17:41

Page : 1

Team: ARC Repair TP(CLSO)1

JOB CARD

Sales Order:

JC NO.: 305358544

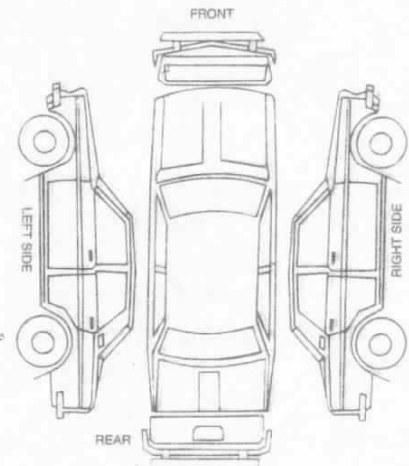
OMER	REGN NO.: SHD4003A	MILEAGE
S COMFORT TRANSPORTATION PTE LTD	MAKE : HYUNDAI	FUEL
OMER NO. 7010045	MODEL IONIQ(G2).	E.....1/2.....F
ESS 383 SIN MING DRIVE	YR OF MANU. 01.03.2019	DATE/TIME IN 29.11.2019 19:00
Singapore SINGAPORE 575717	CHASSIS CODE KMHC851CVKU141444	TARGET DATE
(R) 65508755 (O)		COMPLETION DATE/TIME:
(P)		
JUNT CARD NO.		

JOB DESCRIPTION

Accident Date: 29.11.2019

NATURE: TP/3P 29.11.19

S/NO LABOR CODE DESCRIPTION



KEYED & PASSED OUT BY:

SERVICE ADVISOR

CUSTOMER'S SIGNATURE

Signature Slip

Exit Pass

Vehicle No.: SHD4003A LIMITS

Vehicle No.: SHD4003A

Service Advisor

Signature/Date

Name of Service Advisor

Date