

### Teamwork Garage Pte Ltd

53 Ubi Avenue 1 #01-23/24 Singapore 408934

Paya Ubi Industrial Park

Tel: 6844 2475 Fax: 6844 2474

Email: <u>claims@teamworkgarage.com</u> GST Register No: 201015366H

20th February 2020

Our reference: 1911-39 Your reference: SKJ5260A



8 Shenton Way #27-01 AXA Tower Singapore 068811

Attn: Motor Claims Department

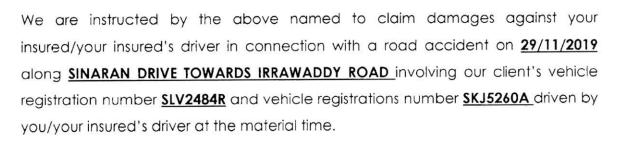
Dear Sir/ Madam,

Claimant:

KOH AIK SING

Address

BLK 258C COMPASSVALE ROAD #09-579 S(543258)



AXA INSURANCE PTE LTD

2 6 FEB 2020

MAILROOM

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

| Total              | : | \$ 3,324.49 |
|--------------------|---|-------------|
| Purchase 3P Report | : | \$29.00     |
| LTA Search         | : | \$7.49      |
| Loss of Rental     | ï | \$ 720.00   |
| Cost of Repair     | : | \$ 2,568.00 |



BY HAND

A copy of each of the following supporting documents are enclosed:-

- a) Our client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Tax Invoice;
- e) LTA Search Receipt;
- f) Purchase 3P Report Tax Invoice;
- g) Letter of Authorization;
- h) Satisfaction of Repaired Vehicle;
- Rental Agreement & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,

Teamwork Garage Pte Ltd

Encl

## LETTER OF AUTHORIZATION

| TEAMWORK GARAGE  |
|--|
| To AXA & PTE LTD (Third party insurance & Workshop)  |
| Claimant Koh ATK Seng  |
| Dear Sirs,   |
| I/We, Koh Aik Seng owner of vehicle no. SLV2484R   |
| hereby authorize my/our repairer,TEAMWORK GARAGE   |
| act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental  |
| and/or loss of use ("claim") for my/our vehicle no. SLV 2484R that was damage pursuant   |
| to the accident which occurred at/along  |
| Sinaran Drive towards Irrawaddy Road   |
|  |
| involving vehicle nos. SKJ 5260 A  |
| all compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors  TEAMWORK GARAGE pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.  I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned. |
| I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement rems herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.                                       |
| Thank you.   |
| Dated this 30 day of (month) 20 (year)   |
| Signature of owner vehicle (claimant)  |
| Name of owner of vehicle (claimant) KOH AIK SING   |
| NRIC Number (claimant). SXXXX515E  |



## TEAMWORK GARAGE PTE LTD

BLK 53 UBI AVE 1 #01-23/24 PAYA UBI INDUSTRIAL PARK SINGAPORE 408934

(TEL)(65) 6844 2475(FAX) (65) 6844 2474 (E-MAIL) claims@teamworkgarage.com

UEN

201015366Н

GST Reg

201015366Н

## Bill To:

8 SHENTON WAY #27-01 AXA TOWER SINGAPORE 068811

## **Tax Invoice**

Invoice number :

TI-7422

Date :

19/2/2020

Terms:

C.O.D.

Vehicle number:

SLV2484R

Make / Model:

TOYOTA CHR

| Description  | Amount (S\$) |
|--|--------------|
| ACCIDEN <sup>-</sup> INVOLVING SLV2484R / SKJ5260A ON 29/11/2019 @ SINARAN DRIVE TOWARDS<br>IRRAWACDY ROAD |              |
| INCLUSIVE OF SUPPLYING PARTS , LABOUR , PANEL BEATING AND SPRAY PAINTING                                   |              |
| LUMP SUM REPAIR  | \$2,400.00   |
| SINGDOLLARS : TWO THOUSAND FIVE HUNDRED AND SIXTY EIGHT DOLLARS  |              |
|  |              |
|  |              |
|  |              |
|  |              |
|  |              |
|  |              |
| Thank you for your business and have a nice day !  |              |
| Reference: 1911-39 Subtotal  | \$2,400.00   |
| * Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD Add: GST 7%                         | \$168.00     |
| ** Please ensure that your vehicle is of good condition upon the point of collection. Total Inc GST 7%     | \$2,568.00   |
| Less: Deposit  | \$0.00       |
| E. & O. E Balance Due  | \$2,568.00   |



TEAMWORK GARAGE PTE LTD

CUSTOMER'S SIGNATURE

# K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934 Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com Biz Reg. No.: 53208965X

| OFFICIAL RECEIPT  | Date: 2 0 FEB 2020             |
|---|--------------------------------|
| Received from <u>Koh ATK Sing</u> The Sum of Dollars <u>Seven Hundred</u> and | Twenty Dollars only            |
| Being payment of SLA 4730 C (02/12/20   | 019 to 05/12/2019)  K & t Cars |
| \$ 770 /  | X & t Cans                     |
| Cheque No.:   | Authorised Signature           |

No.: 3396

## K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934

Tel: 6844 5938 Fax: 6285 5228 Email: kntcars@gmail.com

## VEHICLE RENTAL AGREEMENT

NO.: KT-04915

Replace Veh. No.: SLV SLAY730C Veh. No.: veh. M/M: toyuta Wish Replace Veh. M / M:

| Biz Reg. No.: 53208965X                  |                                   |  |
|--|-----------------------------------|--|
| HIRER'S PARTICULAR                       | SAME AS HIRER DRIVER'S PARTICULAR |  |
| Name: KOH HIK SING                       | Name:                             |  |
| Address: Blk 2586 (ompassivale road      | Address:                          |  |
| #09-579 S(543)58)                        |                                   |  |
| 1/C: S1698515E D.O.B: 24/01/1965         | I/C: D.O.B:                       |  |
| Contact: 9766 0933 Pass Date: 07/06/1983 | Contact: Pass Date:               |  |

| Left (S) | A – ACCIDENT  | Hirer's acceptance  |  |
|----------|---------------|---------------------|--|
|          | C - CRACKED   |                     |  |
| Rear     | D - DENTS     | Driver's acceptance |  |
| Sh Right | S – SCRATCHES |                     |  |

|             | RENTAL DETAILS |         |            |            |         |  |
|-------------|----------------|---------|------------|------------|---------|--|
| Mileage Out |                | REMARKS | Mileage In |            | REMARKS |  |
| Date Out    | 02/12/2019     |         | Date In    | 05/12/2019 |         |  |
| Time Out    | 1144           |         | Time In    | 1530       |         |  |
| ASSIGNED BY |                |         | CHECKED BY |            |         |  |

|  |                    | RENTAL     | CHARGES         |         |         |            | PE      | TROL / DI | ESEL LEV | /EL  |   |
|--|--------------------|------------|-----------------|---------|---------|------------|---------|-----------|----------|------|---|
| Daily  | @\$                | 180        | <u>4</u> Days @ | \$      | 720     | оит        | E       | 1/4       | 1/2      | 3/4  | F |
| Weekly   | @\$                |            | Wks @           | \$      |         |            |         |           |          |      |   |
| Monthly  | @\$                |            | Mth @           | \$      |         | IN         | E       | 1/4       | 1/2      | 3/4  | F |
| Hours  | @\$                |            | Hrs @           | \$      |         |            |         |           |          |      |   |
| *Inclusive of additional charges (if any)  Amt payable* \$ 720 |                    | Petrol Cha | arges           | YES     | NO      | AMT:       |         |           |          |      |   |
|  |                    |            | Amt payable* \$ |         | 120     | CDW        |         | YES       | NO       | AMT: |   |
| Payment  | : 🗆 (              | ASH   NETS | CHQ UVI         | SA      | □ MAST  | Security [ | Deposit | YES       | NO       | AMT: |   |
| Bank / Ch  | Bank / Cheque No.: |            |                 | Advance | Payment | YES        | NO      | AMT:      |          |      |   |

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true

IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.

- Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
   Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
   Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
   The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
   In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500-/ excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party

| ACKNOWL  | EDGEMENT  |
|--|---|
| Signature of hirer / driver (company stamp if any) | For and on behalf of K & t CARS (authorised signature only) |

## > Back to OneMotoring

Land Transport Authority

Land Transport Authority 10 Sin Ming Drive Singapore 575701

GST Registration No.: M4-0006529-2

Print Date/Time :

30 Nov 2019 / 12:54:13

Receipt Date/Time: 30 Nov 2019 / 12:54:13

## Tax Invoice/Receipt

Receipt No.: ITNET-00000-191130-000920

Frevious Receipt No. :

| Frevi | ous Receipt No. :                     |                          |                 |        |           |
|-------|---------------------------------------|--------------------------|-----------------|--------|-----------|
| S/N   | Item Description/                     |                          | Amount          | GST    | Amount    |
|       | <b>Business Transaction Reference</b> |                          | Before          | Amount | After GST |
|       | No.                                   |                          | GST (S\$)       | (S\$)  | (5\$)     |
| Resi  | ult of Insurance Enquiry - FBD394T    |                          |                 |        |           |
|       | t 28 Nov 2019/22:03:00                |                          |                 |        |           |
|       | rance Co: NTUC INCOME INS CO-OP I     | LTD                      |                 |        |           |
| 1     | Insurance Enquiry - FBD394T           |                          |                 |        |           |
|       | Enquiry Fee                           |                          | 7.00            | 0.49   | 7.49      |
|       | 20191130125145578292                  |                          |                 |        |           |
|       |                                       | Sub-Total                | 7.00            | 0.49   | 7.49      |
| Resi  | ult of Insurance Enquiry - SKJ5260A   | )                        |                 |        |           |
| As a  | t 29 Nov 2019/14:00:00                |                          |                 |        |           |
| Insu  | rance Co: AXA INSURANCE PTE LTD       |                          |                 |        |           |
| 2     | Insurance Enquiry - SKJ5260A          |                          |                 |        |           |
|       | Enquiry Fee                           |                          | 7.00            | 0.49   | 7.49      |
|       | 20191130125145621957                  |                          |                 |        |           |
|       |                                       | Sub-Total                | 7.00            | 0.49   | 7.49      |
| Resi  | ult of Insurance Enquiry - SLM1378T   |                          |                 |        |           |
| As a  | t 29 Nov 2019/18:00:00                |                          |                 |        |           |
| Insu  | rance Co: AIG ASIA PACIFIC INSURAN    | ICE PTE. LTD.            |                 |        |           |
| 3     | Insurance Enquiry - SLM1378T          |                          |                 | 2002   |           |
|       | Enquiry Fee                           |                          | 7.00            | 0.49   | 7.49      |
|       | 20191130125145672599                  |                          | 7.00            | 0.40   | 7.40      |
|       |                                       | Sub-Total                | 7.00            | 0.49   | 7.49      |
|       | ult of Insurance Enquiry - SLU2795Z   |                          |                 |        |           |
|       | t 29 Nov 2019/20:07:00                |                          |                 |        |           |
|       | rance Co: MSIG INSURANCE (SINGAP      | PORE) PTE LTD            |                 |        |           |
| 4     | Insurance Enquiry - SLU2795Z          |                          | 7.00            | 0.49   | 7.49      |
|       | Enquiry Fee<br>20191130125145702205   |                          | 7.00            | 0.49   | 7,49      |
|       | 20191130125143702203                  | Sub-Total                | 7.00            | 0.49   | 7.49      |
|       |                                       |                          | 28.00           | 1,96   | 29.96     |
|       |                                       | Total Before Rounding    | 20.00           | 1.50   |           |
|       |                                       | Rounding Difference      |                 |        | 0.01      |
|       |                                       | Total Amount Payable     |                 |        | 29.95     |
|       |                                       |                          |                 |        |           |
|       |                                       | Paid By                  |                 |        |           |
|       |                                       | xxxxxxxxxxx5880          | Credit Card:    |        | 29.95     |
|       |                                       |                          | Visa/MasterCard |        |           |
|       |                                       | Total                    |                 |        | 29.95     |
|       |                                       | Cash Change              |                 |        | 0.00      |
|       |                                       | Tendered Amount          |                 |        | 29.95     |
|       |                                       | Excess Refundable Amount |                 |        | 0.00      |
|       |                                       |                          |                 |        |           |



## RECORDS MANAGEMENT CENTRE

## GENERAL INSURANCE ASSOCIATION OF SINGAPORE RECORDS MANAGEMENT CENTRE

6 Raffles Quay #18-00, Singapore 048580 Phone: +65 6224 0010 Fax: +65 6224 0030 Operating Hours: Monday to Friday 9am to 5pm GST Registration No: M400017735

1911-39 SLV2484R

TAX INVOICE

3P

Our Ref No:

GR-19-198519

Date of Request:

02/12/2019

Your Ref No:

WALK IN SEAH

TEAMWORK GARAGE PTE LTD 53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK

SINGAPORE 408934

Dear Sir/Madam,

Your Vehicle No:

SLV2484R

Date cf Accident:

29/11/2019

Place of Accident:

SMARAN DR

Involving Vehicle No: SKJ5260A

| DESCRIPTION                      | AMOUNT (S\$) |
|----------------------------------|--------------|
| E-File Search Fee (Public)       | 14.02        |
| GST Amount                       | 0.98         |
| Total Amount Due (GST Inclusive) | 15.00        |

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

[] GIRO [X] Cash [] Cheque



## GENERAL INSURANCE ASSOCIATION OF SINGAPORE RECORDS MANAGEMENT CENTRE

6 Raffles Quay #18-00, Singapore 048580 Phone: +65 6224 0010 Fax: +65 6224 0030 Operating Hours: Monday to Friday 9am to 5pm GST Registration No: M400017735

#### RECORDS MANAGEMENT CENTRE

### TAX INVOICE

Our Ref No:

GR-19-198521

Date of Request:

02/12/2019

Your Ref No:

WALK IN SEAH

TEAMWORK GARAGE PTE LTD

53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK

SINGAPORE 408934

Dear Sir/Madam,

Date of Accident:

29/11/2019

Vehicle No:

SLV2484R

Place of Accident:

SINARAN DR TWDS IRRAWADDY RD

Involving Vehicle No: SKJ5260A

With reference to your application for the accident report, we have attached the following accident reports as requested:

| DOCUMENTS       | ACCIDENT LOCATION            | PER DOC (S\$) | QTY | AMOUNT (S\$) |
|-----------------|------------------------------|---------------|-----|--------------|
| SKJ5260A        | SINARAN DR TWDS IRRAWADDY RD | 14.00         | 1   | 13.08        |
| GST Amount      |                              |               |     | 0.92         |
| Total Amount Du | e (GST Inclusive)            |               |     | 14.00        |

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature

For GIARMC Official use:

[] GIRO [X] Cash [] Cheque



### **AXA THIRD PARTY DIRECT SETTLEMENT**

| Vehicle No:             | SKJ 5260A (Insd veh) |                                    |
|-------------------------|----------------------|------------------------------------|
|                         | SLV 2484R (TP veh)   | Model: TOYOTA C-HR HYBRID 1.8S CVT |
| Date of Accident/ Time: | 29/11/2019           |                                    |

| Wehall Ezri                           | mate   | :\$   | 9,265.59 |  |                              |                  |         |         |
|---------------------------------------|--|-------|----------|--|------------------------------|------------------|---------|---------|
| Final Repa                            | ir Cost  | :\$   |          |  |                              |                  |         |         |
| Loss of Use                           | е  | :\$   | 20134    | Service Superior   | A STATE                      | day              | s at \$ | per day |
| Rental (if a                          | any)   | :\$   |          |  |                              | day              | s at \$ | per day |
| LTA / GIA                             | Search Fee   | :\$   |          |  |                              |                  | April 1 |         |
| Others:                               |  | :\$   |          | The state of the s | in the second                | E AND THE SECOND |         | 1 110   |
|                                       |  | :\$   |          |  | Mary Service                 |                  |         |         |
| Final Settlement Sum (Global Sum) :\$ |  | :\$   | 3,000.00 |  |                              |                  |         |         |
| Payee Nar                             | me: Teamwork Garag                                 | ge P  | te Ltd   |  |                              | separation       |         | 29747   |
| Is Third Pa                           | arty Workshop GIA Registered                       |       |          |  | indicate be                  |                  |         |         |
| Is Third Pa                           | rty Workshop GIA Registered For Non GIA Registered |       |          | NO (Kindly  Agreed Liability   |                              | low)<br>(%)      |         |         |
| Is Third Pa                           |  | Work  | shop:    |  | 100                          | (%)              | io No:  |         |
| Is Third Pa                           | For Non GIA Registered                             | Works | shop:    | Agreed Liability   | 100<br>e: Yes/ No            | (%) BOLA Scenar  | io No:  |         |
| Is Third Pa                           | For Non GIA Registered For GIA Registered Work     | Works | shop:    | Agreed Liability<br>BOLA Applicable<br>Assessed Liabili  | 100<br>e: Yes/ No<br>ty (*): | (%) BOLA Scenar  |         |         |

#### NOTE:

- 1. PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
- THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
- 3. AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are *not received within 7 days* of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a full and final settlement that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

Signature of workshop representative / Workshop stamp

LKK

Name of Representative: Date: 14/07/2020

MTH

Signature of AXA's surveyor/representative: Name of AXA's surveyor /Representative: Date: 14/07/2020 Signature of Witness / Workshop stamp (if applicable)

Name of Witness: Date: 14/07/2020

This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in the action.

GARA Keith Lian



## TEAMWORK GARAGE PTE LTD

BLK 53 UBI AVE 1 #01-23/24 PAYA UBI INDUSTRIAL PARK SINGAPORE 408934

(TEL)(65) 6844 2475(FAX) (65) 6844 2474 (E-MAIL) claims@teamworkgarage.com

UEN

201015366H

GST Reg

201015366H

#### Bill To:

AXA INSURANCE SINGAPORE PTE LTD 8 SHENTON WAY #27-01 AXA TOWER SINGAPORE 068811

## **Tax Invoice**

Invoice number:

TI-7422

Date:

19/2/2020

Terms:

C.O.D.

Vehicle number:

SLV2484R

Make / Model:

TOYOTA CHR

| Description  | Amount (S\$)                  |  |  |
|--|-------------------------------|--|--|
| ACCIDENT INVOLVING SLV2484R / SKJ5260A ON 29/11/2019 @ SINARAN DRIVE TOWARDS<br>IRRAWADDY ROAD         | - see a see a see a see       |  |  |
| INCLUSIVE OF SUPPLYING PARTS , LABOUR , PANEL BEATING AND SPRAY PAINTING                               | Sur Remote River and New York |  |  |
| LUMP SUM REPAIR  | \$2,400.00                    |  |  |
| SINGDOLLARS : TWO THOUSAND FIVE HUNDRED AND SIXTY EIGHT DOLLARS  |                               |  |  |
|  |                               |  |  |
| Thank you for your business and have a nice day !  |                               |  |  |
| Reference: 1911-39 Subtotal  | \$2,400.00                    |  |  |
| * Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD Add: GST 7%                     | \$168.00                      |  |  |
| ** Please ensure that your vehicle is of good condition upon the point of collection. Total Inc GST 7% | \$2,568.00                    |  |  |
| Less: Deposit  | \$0.00                        |  |  |
| E. & O. E Balance Due  | \$2,568.00                    |  |  |



CUSTOMER'S SIGNATURE



51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL: (065) 62563561 FAX: (065) 62564315

07 July 2020

YI JE WOO 2 ARDMORE PARK #09-03 ARDMORE II SINGAPORE 259947

Dear Sir/ Mdm

OUR REF : CC4/ASM19021464/T1pa3// S9M028NF

YOUR REF : SKJ 5260A

ACCIDENT INVOLVING SKJ 5260A(AXA) AND SLV 2484R ALONG/IRRAWADDY RD ON 29/11/2019

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a third party claim(s) from TEAMWORK GARAGE PTE LTD acting on behalf of the owner of SLV2484R against your motor insurance policy.

Based on the accident report and accident scenario, liability is not in your driver's favour as it is a head-to-rear collision. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

As Insurers, they shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. You intent must be formally expressed to AXA and acknowledged by AXA.

Your full co-operation in the handling of the claim is required and kindly submit the following to chewht@lkkauto.com within 7 days from the date of this letter if not provided at our reporting centre. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Copy of the letter of authorization
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to cst@axa.com.sg or deliver it by hand to AXA Customer Care Centre.

This letter should not be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), we shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact as at 6742 3197 or chewht@lkkauto.com. Please quote our claim reference when you contact us that we can assist you more effectively.

Yours sincerely

Chew Hsiao Tong Case Handler DID: 6742 3197 FAX: 6741 4108

EMAIL: chewht@lkkauto.com

Cc AXA Insurance Pte Ltd (Motor Claims Dept)