

CYS AUTOMOBILE SERVICES PTE LTD

38 Woodlands Industrial Park East 1
#07-17 Admiralty Industrial Park
Singapore 757700
Tel: 62192098 (3 lines) Fax: 62192096
E-mail address: cysauto@singnet.com.sg

Our Ref : SMK8011D

Your Ref : 19/19/19/VC05/022640

27 December 2019

IMMEDIATE ATTENTION
BY EMAIL ONLY

Lonpac Insurance Berhad
300 Beach Road
#17-04/07 The Concourse
Singapore 199555

Attn: Ms Ong Li Li, Motor Claims Department

Dear Ms,

**ACCIDENT INVOLVING SMK8011D AND GBE5192X AT BLK. 162
WOODLANDS ST. 13 OPEN AIR CARPARK ON 12 NOVEMBER 2019**

We act for Ms Nurlizawati Binte Ramlan, the owner of vehicle registration no. SMK8011D.

We are instructed by the abovenamed to claim damages against you in connection with a road traffic accident on 12 November 2019 at 5:25pm at Blk. 162 Woodlands St. 13 open air carpark involving our client's vehicle registration number SMK8011D and vehicle registration number GBE5192X driven by your insured /insured's authorized driver at the material time.

We are instructed that the accident was caused by your insured /insured's authorized driver negligence driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

Cost of Repairs	\$ 4,048.20
Rental Charges (5daysX\$120)	\$ 600.00
GIA/ LTA Search Fees	\$ 2.00
TOTAL	<u>\$ 4,650.20</u>

Our Ref : SMK8011D
Your Ref : 19/19/19/VC05/022640
Date : 27 December 2019

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We enclose herewith a copy each of the following documents for your attention:

1. CYS Automobile Services Pte Ltd's Performance Invoice no.TP6098 for the sum of S\$4,048.20;
2. CYS Car Rental Pte Ltd's Rental Agreement no 4128 for the sum of \$600.00; and
3. GIA/ LTA report on vehicle no GBE5192X dated 12 November 2019 with tax invoice for the sum of \$2.00;

Please acknowledge receipt and let us have your reply within Seven days (7) days of your receipt of this letter.

Yours Sincerely,
CYS AUTOMOBILE SERVICES PTE LTD



Tee Wee Sin
Secretary



進友成汽車服務私人有限公司
CYS Automobile Services Pte Ltd

ROC Reg. No :A05041/2001E

GST Reg. NO: 20-0105041-E

P. Invoice TP 6098

M/S NURLIZAWATI BINTE RAMLAN
BLK. 694A WOODLANDS DRIVE 62
#04-16 SINGAPORE 731694

POLICY NO : THIRD PARTY CLAIMS
OUR REF : TP 6098
VEHICLE NO : SMK 8011 D
MAKE/MODEL : HYUNDAI AVANTE
DATE OF ACCIDENT : 12-Nov-19


SURVEY BY

DATE : 27-Dec-19

1 PC	FRONT DOOR RH	S\$	1,831.20
1 PC	FRONT DOOR STICKER RH		24.00
1 PC	REAR DOOR RH		1,775.00
1 PC	REAR DOOR STICKER RH		24.00
		S\$	3,654.20
	LESS 20%		730.84
		S\$	2,923.36
TO CHECK WIRING FUNCTION		S\$	30.00
TO APPLY RUST PROOFING ON REPLACED/ REPAIRED PANEL			30.00
LABOUR CHARGES			400.00
TO PUTTY AND SPRAY PAINTING CHARGES			400.00
		S\$	3,783.36
	GST 7%		264.84
		S\$	4,048.20

3IN DOLLARS: FOUR THOUSAND FORTY-EIGHT AND CENTS TWENTY ONLY

YOURS FAITHFULLY,


CYS AUTOMOBILE SERVICES PTE LTD

CYS CAR RENTAL PTE LTD

38 Woodlands Industrial Park East 1
#07-10 Admiralty Industrial Park Singapore 757700
TEL: 6287 0750 H/P: 8163 0101
BUSINESS REG. NO: 201205697K

NO: 4128

RENTAL AGREEMENT

Hirer Nurlizawati Binte Ramlan				Car Regn No. SLR9103R		Make & Model Toyota CHR	
Address B11c 694A Woodlands Drive 62				OUT		IN	
Expected Return				Date 27.11.19		2.12.19	
Occupation	Office	Home Phone 91860556	Time	9.22am	9.15am		
Driving Licence No. S84014341-	Date of Expiry	Place of Issue	Form of Payment	Cash	Cheque	Credit Card	
NRIC/Passport No. S84 014341-	Date of Birth 22.1.1984	Place of Issue spm	Deposit	Prepayment			
Driver As Above				Hour	@\$		
Address				5 Days	@\$ 120	600	
				Week	@\$		
				Month	@\$		
Occupation	Office	Home Phone					
Driving Licence No.	Date of Expiry	Place of Issue	By initialing Hirer agrees to pay additional fee for Collision Damage Waiver (CDW)		Rental Charge		
NRIC/Passport No.	Date of Birth	Place of Issue			Delivery Fee		
Important Notes 1. This rental Vehicle is used within Singapore only. 2. Hirer is liable to pay first \$ _____ under section I & II in any accident plus loss of earnings while damaged vehicle is under repair. 3. When vehicle returns, it must be in a clean condition or \$ 20.00 will be charged 4. No Insurance Coverage if the driver is below 25 yrs old or less than 2 years driving licence. 5. For Usage to Malaysia subject to higher excess all claims of S\$5,000.00 and different rental rate. 6. Please notify our office should there be any accident involving this hired vehicle within 24 hrs 7. No refund will be given for petrol left in vehicle. 8. Hirer is liable to pay all parking fee and traffic summonses. 9. Vehicles to be return during office hour only.				Collection Fee			
				Sub Total			
				Per Day			
				Total Charge 600			
E X T	DO MM YY	Cash	Receipt No	DD MM YY	Cash	Receipt No	Amount Due / Refund
Remarks				I Hereby acknowledged receipt of the sum of \$ _____ being refund due to me as computed above.			

I have read and agree to the terms and conditions on both sides of this agreement if I have presented a charge or credit card for payment. All amount payable under this agreement and for parking and traffic infringement may be billed to the charge or credit card and my signature below will be considered to have been made on this charge or credit card voucher.

Signed by the parties here to on the _____ day of _____

Hirer's Signature : 


CYS CAR RENTAL PTE LTD

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

Third Party Insurer Enquiry

Our Ref No: GR-19-186970

Date of Request: 13/11/2019

Your Ref No:

Online Purchase

CYS Automobile Services Pte Ltd
38 Woodlands Industrial Park East 1
#07-17, Admiralty Industrial Park
Singapore 757700

Dear Sir/Madam,

Enquiry Date 13/11/2019
Enquiry By LIM XING SU, ESTHER
TP Vehicle No. GBE5192X
Accident Date 12/11/2019

Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
GBE5192X	Lonpac Insurance Bhd	24/10/2019-23/10/2020	+65 62507388

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-19-186970

Date of Request: 13/11/2019

Your Ref No: Online Purchase

CYS Automobile Services Pte Ltd
38 Woodlands Industrial Park East 1
#07-17, Admiralty Industrial Park
Singapore 757700

Dear Sir/Madam,

Enquiry Date 13/11/2019
Enquiry By LIM XING SU, ESTHER
TP Vehicle No. GBE5192X
Accident Date 12/11/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [] Cash ☐ [] Cheque