

Cecilia Chong (LKK Auto)

From: Songcuan JR Lauro Araos <lauro.songcuan@cyclecarriage.com.sg>
Sent: Monday, 31 August 2020 11:15 AM
To: Cecilia Chong (LKK Auto)
Cc: Andre Chow En De; Loi Ai Ting; Jojo Cheng; Kevin Leong Wai Kit
Subject: Your Ref: SHC3055L Our Ref: SKT2993K DOA: 11/11/2019
Attachments: SKT2993K - Letter of Demand.pdf

Dear Cecilia,

Pls. refer to attached LOD.

Our customer MALAKAR RINA claims as follows.

Cost of Repair	\$ 3,163.99
Loss of Rental	\$ 385.20 (\$128.40 x 3 days)

Total	\$ 3,549.19

Appreciate if you could quantify your offer of settlement the soonest.

Thank you so much.

Best regards,

Larry Songcuan
Customer Service



Exceptional Journeys

Cycle & Carriage Singapore • 209 Pandan Gardens, Singapore 609339
T: +65 6568 4658 • F: +65 6565 1240 • www.cyclecarriage.com.sg

 A member of the Jardine Cycle & Carriage Group

From: Rasul (LKKAuto) <Rasul@lkkauto.com>
Sent: 18 August 2020 09:28 AM
To: Songcuan JR Lauro Araos <lauro.songcuan@cyclecarriage.com.sg>
Cc: Andre Chow En De <andre.chow@cyclecarriage.com.sg>; Loi Ai Ting <aiting.loi@cyclecarriage.com.sg>; Jojo Cheng <jojo.cheng@cyclecarriage.com.sg>; Kevin Leong Wai Kit <kevin.leong@cyclecarriage.com.sg>; Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>
Subject: RE: SKT2993K (KIA) - FINALIZE TP CLAIM (INDIA)



CYCLE & CARRIAGE

CYCLE & CARRIAGE KIA PTE LTD
PANDAN GARDENS CUSTOMER SERVICE CENTRE
 209 Pandan Gardens Singapore 609339 Tel: 65684555 Fax: 65651240

**TAX INVOICE**

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info
INDIA INTERNATIONAL INSURANCE P/L	Cust No/Name /Malakar Rina
64 CECIL STREET	Reg No/Reg Date SKT2993K / 29/05/2015
#04/05 IOB BUILDING	Date In/Mileage 22/07/2020/ 113002
SINGAPORE 049711	Chassis/Package KNAFX411MF5448499
Contact No	Engine No G4FGFH776524
20/07/2020	Make/Model KIA/FORTE K3 1.6 A EX W/ LED & D.BRAKES
	Colour/Trim 4SS / WK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No
CTP00080	Cash	18/08/2020/ 11:28	TLK	884 / Lauro Songcuan	17954	81441694

Description of Goods / Services	Qty	Unit Price	Disc%	Amount
E PNT88000 RENEW REAR BUMPER, REAR BUMPER LOWER & AFFECTED AREAS				550.00
E PNT98000 SPRAY PAINT ON REAR BUMPER PANEL				420.00
E PNT88000 REMOVE & INSTALL REAR PARKING ASSIST				120.00
A 54900099 CHASSIS WIRING & CHASSIS ELECTRICAL SYSTEM				80.00
A 10028901 TO CARRY OUT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST USING HI-SCAN PRO TEST				180.00
M SUNDRY SUNDRIES				20.00
S SPECIALISTJOB REPLACE REVERSE SENSOR (SET)				220.00
X COVER-RR BUMPER,UPR	1.00	234.00	00.00	234.00
X COVER-RR BUMPER	1.00	768.00	00.00	768.00
X BEAM-RR BUMPER	1.00	365.00	00.00	365.00
Z TEXT TP CLAIM INDIA - SHC3055L DOA : 11.11.2019 SURVEY: RASUL (LKK) 20/07/2020 03 DAYS				
<i>Guarantee Your Warranty, Maintain with Cycle & Carriage!</i>				

Parts	1,367.00	Nett	2,957.00
Labour	1,350.00	7% GST on	206.99
Standard Menu	0.00		
Specialist Job	220.00	Total Payable	3,163.99
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	20.00	Total Due	3,163.99
Total(w/o GST)	2,957.00		

Payment should be made strictly by cash, NETS or credit cards. Thank you.

Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.

CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel: 67532536 Fax: 67567565
GST Reg No: 51-936900-M



chan's
www.chans.com.sg

TAX INVOICE**MALAKAR RINA**

INVOICE : AR2007-0233
DATE : 24/07/2020
TERMS : C.O.D
STAFF ID : AMIRA
AGREEMENT NO. : HA202007-0095

ATTN : ACCOUNTS PAYABLE

DESCRIPTION	AMOUNT (SGD)
-------------	--------------

Vehicle Reg No : SKX8948G 360.00
Make / Model :
Rental Dates : Rental Billing From 20/07/2020 To 23/07/2020
Period : 3 days
Rental Rate : S\$ 128.40 Per Day (Including GST)
Reference No : SKT2993K

AMOUNT : S\$
THREE HUNDRED EIGHTY-FIVE DOLLARS AND CENT
TWENTY ONLY

NON-TAXABLE VALUE : 0.00
TAXABLE VALUE : 360.00
GST 7% : 25.20
TOTAL S\$: 385.20

Please make your cheques payable to : **CHAN'S & SONS ENTERPRISE**

For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	



RENTAL AGREEMENT

202007 - 0095

Hirer's Name MALAKAR RINA		Date of Birth 11.12.1967	Passport/ Nric No. S1804679B	Nationality S'pore
Address 3 CARMEN TERRACE		Occupation	Driving Licence No	Date of Expiry
Postal Code 459682		Contact No	Mobile Phone No. 9634 5034	
Joint Hirer's / Guarantor's Name		Date of Birth	Passport/ Nric No.	Nationality
Address		Occupation	Driving Licence No	Date of Expiry
Postal Code		Contact No	Mobile Phone No.	

CHECK OUT

Date **20.07.2020**

Time **1100**

Mileage

KM

E

1/4

1/2

3/4

F

CHECK IN

Date **23.7.20**

Time **12.38pm**

Mileage

KM

Remarks

IMPORTANT NOTES:-

- ☒ Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- ☒ No refund will be given for vehicle that returns early.
- ☒ Own Damage Liability - First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- ☒ Third Party Liability - First \$2000 for any Third Party Accident Claim.
- ☒ ~~Additional~~ Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- ☒ Hirer is responsible for all parking fines & traffic summons.
- ☒ Extension:- One day's advance notice is required otherwise no extension will be allowed.
- ☒ Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- ☒ Vehicle returned after office hour will be charged to the next working day.
- ☒ Hourly extension is charged at 1/5 of the daily rate.
- ☒ As preventive maintenance, please check water & engine oil daily.
- ☒ Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- ☒ For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- ☒ Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT	RATE (\$)	TOTAL (\$)
RATE	3 @	120 + gst	360
DISCOUNT			
GST @ 7%			25.20
TOTAL			385.20
EXTENSION			AR2007-0033
Kevin / Teban - TP / Indira In			
SKT 2993K			
			
DEPOSIT (refundable) S\$			
CHANGED OVER FROM VEH.		DATE	

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
 I/We declare that all information given on this form is true and accurate.

X

Hirer's Signature

Joint Hirer's/ Guarantor's Signature

for CHAN'S & SONS ENTERPRISE

VEHICLE NO. SKX 8948C	MODEL
FROM 20.07.2020	RETURN

*Estimate Date. For actual return see CHECK IN



TP CLAIM
INDIA
RASUL

VEHICLE NO : SKT 2993 K

MODEL : 14A/FORTE K3 1.6 A EX

WIP : 17954

Material	:	\$	<u>1,367.00</u>
Labour	:	\$	<u>1,590.00</u>
Sub-Total	:	\$	<u>2,957.00</u>
Less 2% Disc	:	\$	<u>—</u>
Less Excess	:	\$	<u>—</u>
Total	:	\$	<u>2,957.00</u>
GST 7%	:	\$	<u>206.99</u>
Grand Total	:	\$	<u>3,163.99</u>
Finalise By/Date : <u>LARRY on 13/08/20</u>			

on 13/08/20
@ 8:39 AM



REVERT BACK WITHIN 7 DAYS,
OTHERWISE WILL PROCEED WITH INVOICING



SURVEYOR'S REPORT REQUIRED

REPAIR TOOK 03 WORKING DAYS

* TP VEHICLE NO: SHC3055L

* claim loss of RENTAL.

Certificate of Insurance

MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) ACT (CHAPTER 189)
MOTOR VEHICLES (THIRD PARTY RISKS AND COMPENSATION) RULES, 1960
ROAD TRANSPORT ACT, 1987 (MALAYSIA)
MOTOR VEHICLES (THIRD PARTY RISKS) RULES, 1959 (MALAYSIA)

Certificate Number: 5104651386

Cover : drive CLASSIC

- | | |
|---|---------------------|
| 1. Index mark and Registration Number of Vehicle | : SKT2993K |
| Chassis Number | : KNAFX411MF5448499 |
| 2. Name of Policyholder | : MALAKAR RINA |
| 3. Effective Date of Insurance | : 12 Oct 2018 |
| 4. Expiry Date of Insurance | : 28 Nov 2019 |
| 5. Persons or Classes of Persons entitled to drive# | |
| (a) The Policyholder. | |
| (b) Any other person who is driving on the Policyholder's order or with his/her permission. | |
| Provided that the person driving is permitted in accordance with the licensing or other laws or regulations to drive the Motor Vehicle or has been so permitted and is not disqualified by order of a Court of Law or by reason of any enactment or regulation in that behalf from driving the Motor Vehicle. | |

6. Limitations as to Use#

- (a) Use for social domestic and pleasure purposes and in connection with the Policyholder's or Hirer's business.

This Policy does not cover

- (a) Use for racing, pace-making, reliability trial or speed-testing.
(b) Use for the carriage of goods (other than samples) in connection with any trade or business.
(c) Use for any purpose in connection with the Motor Trade.

Limitations rendered inoperative by Section 8 of the Motor Vehicle (Third Party Risks and Compensation) Act (Chapter 189) and Section 95 of the Road Transport Act, 1987 (Malaysia), are not to be included under these headings.

EXCESS (SECTION 1)	: S\$2,000
EXCESS (SECTION 2)	: S\$1,500
WINDSCREEN EXCESS	: S\$100
ADDITIONAL EXCESS	: N/A
UNNAMED DRIVER EXCESS	: PLEASE REFER OVERLEAF
REPAIR AT OWNER'S PREFERRED WORKSHOP	: NO
INSURE WITH COE	: YES
NCD PROTECTION	: NO
TRANSPORT ALLOWANCE	: NO
EXCESS WAIVER	: NO
PRIMARY DRIVER	: MALAKAR RINA
NAMED DRIVER (1)	: N/A
NAMED DRIVER (2)	: N/A
HIRE PURCHASE COMPANY	: N/A
SUM INSURED	: MARKET VALUE OF INSURED VEHICLE AT TIME OF LOSS

I/We hereby Certify that the Policy to which this Certificate relates is issued in accordance with the provisions of the Motor Vehicles (Third Party Risks and Compensation) Act (Chapter 189) and Part IV of the Road Transport Act, 1987 (Malaysia)

Agency : WONG CHIAHUI (00000602568)
Date of Issue : 12 Oct 2018 13:38 hrs

For NTUC INCOME INSURANCE CO-OPERATIVE LIMITED



Countersigned By:

Authorised Officer



Chief Executive



REPUBLIC OF SINGAPORE DRIVING LICENCE

Licence Number: **S1804679B**

Name: **MALAKAR RINA**

Birth Date: 11 Dec 1967

Issue Date: 14 Apr 2003

000381841K

REPUBLIC OF SINGAPORE

IDENTITY CARD NO. **S1804679B**

Name: **MALAKAR RINA**

Race: **INDIAN**

Date of Birth: **11-12-1967**

Sex: **F**

Country of Birth: **SINGAPORE**

FOR C&C USE ONLY

YOU ARE LICENSED TO DRIVE VEHICLES IN THE FOLLOWING CLASS(IES)

Class 3 Motor Cars and Motor Tractors the weight of which unladen does not exceed 2500 kilograms

PASS DATE: 24 Feb 1995

Licence No: S1804679B

NP 423A

0998731

NRIC No: **S1804679B**

Biometric Group: **O+**

Date of issue: **02-06-1993**

Address: **3 CARMEN TERRACE SINGAPORE 1545**

FOR C&C USE ONLY



Exceptional Journeys

To:

Cycle & Carriage Kia Pte Ltd
209 Pandan Gardens,
Singapore 609339
Attention: [Motor Claims Department]

Date: [13.11.2019]

LETTER OF AUTHORIZATION TO ACT

Dear Sirs,

1. I/We, the undersigned, am the registered owner of vehicle no. SKT2993K (*vehicle no.*) (the "**Vehicle**").
2. As a result of a motor incident occurring on 11.11.2019 (*date and time of accident*) on/along I JUNCTION JALAN AHMAD IBRAHIM TO CORPORATION RD (*location*) between the Vehicle and SHC3055L (*3rd party vehicle(s) number, if any*) (the "**Accident**"), the Vehicle was damaged and has been sent in for repairs to be conducted at Cycle & Carriage's workshop.
3. I/We hereby authorize Cycle & Carriage to act for and on my/our behalf in respect of the following:
 - (a) to submit, make, settle and/or resolve any claims (the "**Claims**") which I/we may have against third party insurers and/or any other parties ("**Third Parties**") arising out of the Accident, in any manner as it deems fit;
 - (b) to receive payment from any Third Parties as settlement for the Claims (including accepting cheques made out in favour of Cycle & Carriage); and
 - (c) to generally do or cause to be done all acts or things (including signing any forms or documents or giving instructions to any Third Parties) which it deems necessary or expedient for the foregoing purposes.
4. In addition to the above, I/We hereby further authorize Cycle & Carriage, for and on our behalf, to **execute and sign any discharge vouchers, indemnity forms and/or any other forms or documents** in relation to or arising from the Claims.

For the avoidance of doubt, all payments towards settlement of the Claims should be made in favour of Cycle & Carriage.



Exceptional Journeys

5. I/We further acknowledge and recognize that any settlement which Cycle & Carriage may make for and on my/our behalf in respect of any Claims may be on a without prejudice basis and without any admission of liability in so far as any other Third Parties are concerned.

Thank you.

Yours faithfully,

A handwritten signature in blue ink, appearing to read "Malakar Rina", written over a horizontal line.

Name: MALAKAR RINA

NRIC / Passport No. / Company Registration No.: 679B

EXPRESS SETTLEMENT

DISCHARGE VOUCHER III-Direct Settlement (PODS)

India Ref: MCT19110259
Claimant Ref: SKT2993K

We/I, CYCLE & CARRIAGE KIA PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of Surveyor) with respect to the amount claimed for S\$ 3,163.99 (repair cost), S\$ 321.00 (loss of use/rental), S\$ - (search fee), vehicle no. SKT2993K that was damaged pursuant to the accident which occurred on 11/11/2019 (date) at JLN AHMAD IBRAHIM TO CORPORATION RD (location) involving vehicle no. SHC3055L (insured vehicle). This is pursuant to the inspection conducted on 20/07/2020 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner MALAKAR RINA ("the third party claimant") of vehicle no. SKT2993K to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SKT2993K (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 3,484.99 to CYCLE & CARRIAGE KIA PTE LTD.

Dated this 16 day of SEPT. 20 20

CLAIMANT:

Signature:

Signed by "the workshop" (with chop)

Name:

LARRY SONGCUAN

NRIC:

S2735168I

Address:

209 PANDAN GARDENS

S'pore 609339

Nationality:

FIUPINO

Occupation:

CUSTOMER SERVICE

WITNESS:

Signature:

Signed by appointed Surveyor

Name:

LKK AUTO CONSULTANTS PTE LTD

NRIC:

199607198R

Address:

51 UBI AVE 1 #02-25

PAYA UBI INDUSTRIAL PARK S(408933)

Nationality:

Occupation:

**SIGNED WITHOUT PREJUDICE FOR
ANY PERSONAL INJURY CLAIM**



CYCLE & CARRIAGE

CYCLE & CARRIAGE KIA PTE LTD
PANDAN GARDENS CUSTOMER SERVICE CENTRE
 209 Pandan Gardens Singapore 609339 Tel: 65684555 Fax: 65651240

**TAX INVOICE**

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

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#04/05 IOB BUILDING	Date In/Mileage 22/07/2020/ 113002
SINGAPORE 049711	Chassis/Package KNAFX411MF5448499
Contact No	Engine No G4FGFH776524
20/07/2020	Make/Model KIA/FORTE K3 1.6 A EX W/ LED & D.BRAKES
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A 54900099 CHASSIS WIRING & CHASSIS ELECTRICAL SYSTEM				80.00
A 10028901 TO CARRY OUT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST USING HI-SCAN PRO TEST				180.00
M SUNDRY SUNDRIES				20.00
S SPECIALISTJOB REPLACE REVERSE SENSOR (SET)				220.00
X COVER-RR BUMPER,UPR	1.00	234.00	00.00	234.00
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Specialist Job	220.00	Total Payable	3,163.99
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	20.00	Total Due	3,163.99
Total(w/o GST)	2,957.00		

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CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel: 67532536 Fax: 67567565
GST Reg No: 51-936900-M

chan's
www.chans.com.sg

TAX INVOICE**MALAKAR RINA**

INVOICE : AR2007-0233
DATE : 24/07/2020
TERMS : C.O.D
STAFF ID : AMIRA
AGREEMENT NO. : HA202007-0095

ATTN : ACCOUNTS PAYABLE

DESCRIPTION	AMOUNT (SGD)
-------------	--------------

Vehicle Reg No : SKX8948G 360.00
Make / Model :
Rental Dates : Rental Billing From 20/07/2020 To 23/07/2020
Period : 3 days
Rental Rate : S\$ 128.40 Per Day (Including GST)
Reference No : SKT2993K

AMOUNT : S\$
THREE HUNDRED EIGHTY-FIVE DOLLARS AND CENT
TWENTY ONLY

NON-TAXABLE VALUE : 0.00
TAXABLE VALUE : 360.00
GST 7% : 25.20
TOTAL S\$: 385.20

Please make your cheques payable to : **CHAN'S & SONS ENTERPRISE**

For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	

RENTAL AGREEMENT

202007 - 0095

Hirer's Name MALAKAR RINA		Date of Birth 11-12-1967	Passport/ Nric No. S1804679B	Nationality S'pore
Address 3 CARMEN TERRACE		Occupation	Driving Licence No.	Date of Expiry
Postal Code 459682		Contact No.	Mobile Phone No. 9634 5034	
Joint Hirer's / Guarantor's Name		Date of Birth	Passport/ Nric No.	Nationality
Address		Occupation	Driving Licence No.	Date of Expiry
Postal Code		Contact No.	Mobile Phone No.	

CHECK OUT

Date **20.07.2020**

Time **1100**

Mileage

KM

E

1/4

1/2

3/4

F

CHECK IN

Date **23.7.20**

Time **12.38pm**

Mileage

KM

Remarks

IMPORTANT NOTES:-

- ☒ Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- ☒ No refund will be given for vehicle that returns early.
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- ☒ Third Party Liability - First \$2000 for any Third Party Accident Claim.
- ☒ ~~Additional~~ Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
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- ☒ Hourly extension is charged at 1/5 of the daily rate.
- ☒ As preventive maintenance, please check water & engine oil daily.
- ☒ Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- ☒ For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- ☒ Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

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DISCOUNT			
GST @ 7%			25.20
TOTAL			385.20
EXTENSION		AR2007-0033	
Kevin / Teban - TP / Indira In			
SKT 2993K			
			
DEPOSIT (refundable) S\$			
CHANGED OVER FROM VEH.		DATE	

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
 I/We declare that all information given on this form is true and accurate.

x

Hirer's Signature

Joint Hirer's/ Guarantor's Signature

for CHAN'S & SONS ENTERPRISE

VEHICLE NO. SKX 8948C	MODEL
FROM 20.07.2020	RETURN

*Estimate Date. For actual return see CHECK IN

Print Received Message

This mail is associated with :

***SKT2993K (MCT19110259)**

[SHC3055L]

TP

MALAKAR RINA

Nov 11 2019 11:00AM

[COMFORT TRANSPORTATION PTE LTD]

Cycle & Carriage KIA Pte Ltd

From India International Insurance Pte Ltd (HQ) (III_SG), sent on **04/09/2020**
08:37 AM.
To LKK_HQ
Subject Alert - Adj Mandate Approved (S\$3484.99) - SKT2993K - Claim Handler:
Priya

Approved:3484.99.