

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **ZOOM AUTOWERKS PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$1,800.00** (Repair Cost), **S\$480.00** (Loss of Rental/Use), **S\$36.45** (Disbursement), for vehicle no. **SMP 412G** that was damaged pursuant to the accident which occurred on **25/10/2019** (date) along **CHANGI TERMINAL 4 PICK-UP POINT** (location) involving vehicle no/s **SLT 4562X**. This is pursuant to the inspection conducted on **07/11/2019** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **M/s ACE FLEET MANAGEMENT PTE LTD** ("the third party claimant") of vehicle no. **SMP 412G** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SMP 412G** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 29 (day) of 01 (month) **2020** (year)

  
Signed by appointed surveyor

  
Signed by "the workshop" (with chop)

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **AIG Asia Pacific Insurance Pte. Ltd.**  
78 Shenton Way  
#07-16  
Singapore 079120

Invoice No. : ZI0000331  
Date : 29/1/2020  
VRN : SMP 412 G  
Make & Model : Toyota Noah  
DOA : 25/10/2019  
Terms : COD

S/N.	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			1,800.00
2	Loss of Rental (\$120.00 x 4Days)			480.00
3	LTA Search			7.45
4	Purchase of GIA Report			29.00

<b>TOTAL :</b>	<b>\$2,316.45</b>
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I agree to the price as listed above and confirm that  
goods are received in good condition.

(Customer's Signature )



(by Zoom Autowerks Pte Ltd)

To: **AIG Asia Pacific Insurance Pte. Ltd.**  
78 Shenton Way  
#07-16  
Singapore 079120

Attn: **Motor Claims Department**

Date: 8<sup>th</sup> December 2019

Dear Sir/Madam,

Claimant: **Ace Fleet Management Pte Ltd**

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 25/10/2019 at along Terminal 4 Pick-Up Point involving our client's vehicle registration number SMP 412 G and vehicle registration number SLT 4562 X driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$1,800.00
2) Loss of Rental (SGD\$150.00 x 4Days)	\$600.00
3) LTA Search Fee	\$7.45
4) Purchase of GIA Report	\$29.00

**Total :** **\$2,436.45**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Invoice & Agreement
- LTA Search Fee Receipt
- Purchase of GIA Report Receipts

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road  
#08-1339 Singapore 470130

Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com





## ZOOM AUTOWERKS PTE LTD

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Tel: 9450 7920

✉ zoomautowerks@gmail.com

### LETTER OF AUTHORIZATION

Accident on 25/10/2019 21.05 along TERMINAL 4 PICK-UP POINT  
Involving vehicles SMP 412 G, SLT 4562 X

In consideration of **Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130**, repairing my/our motor vehicle no SMP 412 G at my request, I/We, ACE FLEET MANAGEMENT PTE LTD ("the claimant") of \_\_\_\_\_ (address) bearing NRIC No 201710914N the owner of motor vehicle no SMP 412 G, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by **Zoom Autowerks Pte Ltd**.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to **Zoom Autowerks Pte Ltd** the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into **Zoom Autowerks Pte Ltd** account. Upon clearance of the said cheque, I/we further authorize **Zoom Autowerks Pte Ltd** and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to **Zoom Autowerks Pte Ltd** shall amount to a good discharge of **Zoom Autowerks Pte Ltd** and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 25 day of 10 (month) 20 19 (year)

X



Signed by "the claimant"

Name: ACE FLEET MANAGEMENT PTE LTD

NRIC No: 201710914N



Signed by Zoom Autowerks Pte Ltd

Name: ROLAND TIONG

> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 05 Nov 2019 / 17:24:10

Receipt Date/Time : 05 Nov 2019 / 17:24:10

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-191105-002804

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SLT4562X				
As at 25 Oct 2019/21:05:00				
Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - SLT4562X Enquiry Fee 20191105172330446287	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		7.00	0.49	7.49
Rounding Difference				0.04
Total Amount Payable				7.45
Paid By				
		xxxxxxxxxxx0962	Credit Card: Visa/MasterCard	7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

# ACE FLEET MANAGEMENT PTE LTD

176 Sin Ming Drive #04-14 S(575721)

Sin Ming Autocare

## Tax Invoice

Company Registration Nos.: 201710914N

GST Registration Nos.: 201710914N

Email: acefleetmanagement@gmail.com

To : ZOOM AUTOWERKS PTE LTD

Car Plate : SMP2467K

Model : Toyota Noah

Invoice Nos : 2019/C2230A

Invoice date : 18/11/2019

Payment statement for 13/11/19 - 16/11/19

Description	Unit Price (incl. GST)	Amount (incl. GST)
No of Days	4	
Rental per days	\$150.00	
Total rental		\$ 600.00
Remarks:		
Grand Total		\$ 600.00





**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-194422

Date of Request: 26/11/2019

Your Ref No: WALKIN ELIN

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Date of Accident: 25/10/2019

Vehicle No: SMP412G

Place of Accident: TERMINAL 4 PICK-UP POINT

Involving Vehicle No: SLT4562X

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SLT4562X	TERMINAL 4 PICK-UP POINT	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-181989  
Date of Request: 05/11/2019

Your Ref No: WALKIN ELIN

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Your Vehicle No: SMP412G  
Date of Accident: 25/10/2019  
Place of Accident: T4 PICK UP  
Involving Vehicle No: SLT4562X (NO REPORT) VALID TILL 6-14/11

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

**Our Ref: CC4/AIG19019742/Uha3**

09 DECEMBER 2019

**GAO YUAN  
BLOCK 203 CHOA CHU KANG AVENUE 1  
#06-41  
SINGAPORE 680203**

Dear Sir/Madam,

**ACCIDENT INVOLVING SLT 4562X AND SMP 412G ON 25/10/2019**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from Body Repairer/Workshop acting on behalf of the owner of SMP 412G against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please call us if you have further queries.

Yours faithfully,

Vic Alpeh  
DID: 6841 2096  
FAX: 6741 4108  
Email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

## Vic (LKKAUTO)

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**From:** Zoom Autowerks <zoomautowerks@gmail.com>  
**Sent:** Thursday, 16 April, 2020 12:01 AM  
**To:** Vic (LKKAUTO)  
**Cc:** Admin A  
**Subject:** Re: Letter of Claim for SMP 412 G - LKK REF CC4/AIG19019742/Uha3

Dear Vic,

They do not provide rental agreement.

Warmest Regards,

**Elin Cai**

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road

#08-1339 Singapore 470130

☎9450 7920

✉[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

**- Please note our change in mailing/registered address with effect from 1st July 2018 -**

On Wed, Jan 29, 2020 at 8:44 AM Vic (LKKAUTO) <[vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)> wrote:

Without Prejudice

Dear Elin,

We refer to your below email.

Kindly also furnish us a copy of the Rental Agreement for payment processing.

Thank you.

*"Wishing you a Happy and Prosperous Lunar New Year"*



Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2096 | email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



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**From:** Zoom Autowerks [mailto:[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)]

**Sent:** Wednesday, 29 January, 2020 1:22 AM

**To:** Vic (LKKAuto)

**Cc:** Admin A

**Subject:** Re: Letter of Claim for SMP 412 G - LKK REF CC4/AIG19019742/Uha3

Warmest Regards,

**Elin Cai**

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road

#08-1339 Singapore 470130

☎9450 7920



**- Please note our change in mailing/registered address with effect from 1st July 2018 -**

On Wed, Jan 22, 2020 at 9:02 AM Vic (LKKAuto) <[vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)> wrote:

Without Prejudice

Dear Elin,

We refer further to our below email.

Purely for an amicable settlement on a without prejudice basis and without admission of liability to our Insured's part, we have our principal's mandate and we offer settlement as below:

Cost of Repair	\$ 1,800.00
Loss of Rental (\$120 x 4 days)	\$ 480.00 (pending Rental Agreement)
LTA Search Fee	\$ 7.45
GIA Search Fee	\$ 29.00
<b>TOTAL</b>	<b>\$ 2,316.45</b>

If agreeable, kindly chop and sign the attached DV and **forward to us a copy together with the Final Repair Invoice and Rental Agreement** for payment processing.

The above amount is to be made payable to **ZOOM AUTOWERKS PTE LTD.**

Thank you.



*"Wishing you a Happy and Prosperous Lunar New Year"*

*"Please note that our above offer and any settlement arising from the above offer are made on a without prejudice basis, and should not be construed as an admission of liability on our part or on the part of our Insured Driver. Terms of such settlement should also not be disclosed in any other related matter(s) in respect of the accident. Our offer made in respect of this present matter is made solely to resolve this matter only. No reference shall be made to this offer or any settlement arising from this offer in any other related matters."*

Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2096 | email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) | fax: 6741-4108

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---

**From:** Vic (LKKAuto)  
**Sent:** Monday, 9 December, 2019 2:53 PM  
**To:** Zoom Autowerks  
**Cc:** Admin A; Vic (LKKAuto)  
**Subject:** RE: Letter of Claim for SMP 412 G - LKK REF CC4/AIG19019742/Uha3

Without Prejudice

Dear Elin,

We refer further to our below email.

Kindly also furnish us a copy of the Rental Agreement.

Thank you.

Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2096 | email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) | fax: 6741-4108

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**From:** Vic (LKKAuto)

**Sent:** Monday, 9 December, 2019 2:35 PM

**To:** Zoom Autowerks

**Cc:** Admin A; Vic (LKKAuto)

**Subject:** RE: Letter of Claim for SMP 412 G - LKK REF CC4/AIG19019742/Uha3

Without Prejudice

Dear Elin,

Received with thanks.

We will get back to you for an update/offer in due course.



Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2096 | email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) | fax: 6741-4108

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**From:** Zoom Autowerks [<mailto:zoomautowerks@gmail.com>]

**Sent:** Monday, 9 December, 2019 12:19 PM

**To:** Vic (LKKAuto)

**Cc:** Admin A

**Subject:** Re: Letter of Claim for SMP 412 G - LKK REF CC4/AIG19019742/Uha3

[\\_20191025\\_210753\\_Forward-camera.avi](#)

Warmest Regards,

**Elin Cai**

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road

#08-1339 Singapore 470130

9450 7920

[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

**- Please note our change in mailing/registered address with effect from 1st July 2018 -**

On Mon, Dec 9, 2019 at 8:29 AM Vic (LKKAuto) <[vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com)> wrote:

WITHOUT PREJUDICE

Dear Elin,

We refer to the above matter.

Our Insured reported that while he was about to move off, he was hit behind by your client. Enclosed herewith in this email is a copy of our insured's accident report for your perusal.

We are in a course of investigating into the circumstances of the accident. After verifying further with our OI we will revert with our opinion on the cause of the accident. Kindly do not refer to any party for legal assistance until you heard further from us.

Meanwhile, kindly forward to us with any evidence (video footage) your client have to support your claim.

Thank you.

Best Regards,

**Vic Alpeh** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2096 | email: [vicalpeh@lkkauto.com](mailto:vicalpeh@lkkauto.com) | fax: 6741-4108

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**From:** Zoom Autowerks [mailto:[zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)]

**Sent:** Sunday, 8 December, 2019 6:52 PM

**To:** Vic (LKKAuto)

**Subject:** Letter of Claim for SMP 412 G

Dear Vic,

- Without Prejudice -

Enclosed please find Letter of Claim for your kind attention.

Look forward to your favorable reply.

Warmest Regards,

**Elin Cai**

**Zoom Autowerks Pte Ltd**

130 Bedok Reservoir Road



#08-1339 Singapore 470130

📞 9450 7920

✉️ [zoomautowerks@gmail.com](mailto:zoomautowerks@gmail.com)

***- Please note our change in mailing/registered address with effect from 1st July 2018 -***