

LEONG AUTO PTE LTD

160 Sin Ming Drive #02-13 Sin Ming AutoCity Singapore 575722
Tel: 6266 6448 Fax: 6266 6358 Email: Sales@leongauto.com.sg
Business Registration No. 201312846W
GST Registration No. 201312846W

Our Ref: SLE7648S
Your Ref: SLJ5990P

8 April, 2020

FWD Singapore Pte Ltd
6 Temasek Boulevard
#18-01 Suntec Tower Four
Singapore 038986

Attention: Motor Claims Department

Dear Sir/Madam,

ACCIDENT INVOLVING SLE7648S & SLJ5990P ON 05/11/2019

We are writing on behalf of Mrs Tian Kwee Lian, Cynthia; the registered owner of Vehicle No.SLE7648S involved in the above accident.

We are instructed that the above accident was caused solely and completely by the negligence of your insured's vehicle no. SLJ5990P. As a result of which, our client had suffered loss and expenses.

We are instructed by our client to claim for:

- Cost of Repair	\$ 5,350.00	(as finalised with surveyor + GST)
- Loss of Rental (6 days x \$120/day)	\$ 720.00	
- LTA Search Fees	\$ 7.45	
Total	<u>\$ 6,077.45</u>	

We enclosed herewith the following documents for your consideration.

- | | |
|--------------------------------------|--|
| - Invoice | - GIA Report |
| - Vehicle Rental Agreement & Invoice | - Owner/Driver Identity Card/Driving Licence |
| - LTA Search Fee | - Certificate of Insurance |

Please acknowledge receipt of the above documents and we look forward to your favourable response.

Yours faithfully,
LEONG AUTO PTE LTD



Enc

GST Registration No. : 201312846W



Leong Auto Pte Ltd

160 Sin Ming Drive
#02-13 Sin Ming AutoCity
Singapore 575722
Tel: 6266-6448 Fax: 6266-6358
Email: Sales@leongauto.com.sg
Business Registration No. 201312846W



Estimate

ADDRESS

SLE7648S
FWD Singapore Pte. Ltd.
6 Temasek Boulevard,
#18-01 Suntec Tower
Four
Singapore 038986
Singpaoe

PROFORMA INVOICE

ESTIMATE NO. 1984

DATE 08/04/2020

VEHICLE NO.	DOA/REPAIR DATE	VEHICLE MODEL
SLE7648S	05/11/2019	Mercedes Benz C180 CGI

NO	DATE	ACTIVITY	GST	AMOUNT
1	05/11/2019	Cost of Repairs Cost of Repairs (as finalised with surveyor)	7% SR	5,000.00

SLE7648S & SLJ5990P DOA 05/11/2019	SUBTOTAL	5,000.00
	GST TOTAL	350.00
	TOTAL	S\$5,350.00

Accepted By

Accepted Date

Leong Auto Rental LLP
160 Sin Ming Drive
#02-13
Sin Ming AutoCity
Singapore 575722
82923333
leong@leongauto.com.sg
Company Registration No. T16LL0615D

INVOICE

INVOICE TO

Tian Kwee Lian Cynthia
Block 841 Jurong West
Street 81 #05-129
Singapore 640841

INVOICE NO. 2019/206

DATE 11/11/2019

DUE DATE 11/11/2019

TERMS Due on receipt

VRA NO.

L0536

YOUR REF.

SLE7648S

ACTIVITY

SMG3734E

Vehicle Rental from 05/11/2019 1600hrs to 11/11/2019 1300hrs, 6 @
S\$120.00

AMOUNT

720.00

SMG3734E/SLE7648S

BALANCE DUE

S\$720.00



LEONG AUTO RENTAL LLP

160 Sin Ming Drive, #02-13 Sin Ming AutoCity, Singapore 575722

Tel: 64563008 Email: Leong@leongauto.com.sg

UEN Registration No. T16LL0615D

Operations Team

Mobile: 82923333

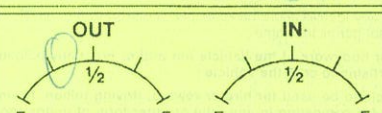
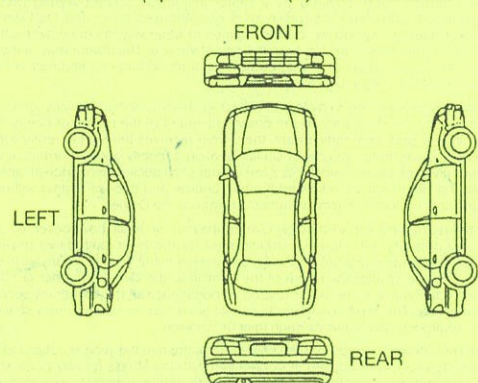
Mobile: 93533333

SLE 76485

LAPL

VEHICLE RENTAL AGREEMENT

No. L 0536

HIRER'S PARTICULAR Name : (as in I/C) <u>Tian Kwee Lian Cynthia</u> NRIC / PASSPORT No : <u>S7637800B</u> Address (Res) : <u>Blk 841 Jurong West Street 81</u> <u>#05-129 S(840841)</u> Name & Address of Employer : _____ Occupation : _____ Driving Exp : _____ D/L No : _____ D/L Type : Local/International Pass Date : _____ Date of Birth : <u>31/10/76</u> Tel : (O) _____ (R) _____ HP/PG : _____		Veh No : <u>SMG373AE</u> Replace Veh No : _____ Mileage Out : _____ Mileage Out : _____ Make & Model <u>TOYOTA</u> Make & Model _____ Auto / Manual <u>Vios</u> Auto / Manual _____ OUT : Date <u>5/11/19</u> OUT : Date _____ OUT : Time <u>4pm</u> OUT : Time _____	
ADDITIONAL DRIVER'S PARTICULARS Name : (as in I/C) _____ NRIC / PASSPORT No : _____ D/L No : _____ D/L Type : Local/International Address (Res) : _____ Tel/Hp : _____		RENTAL CHARGES Daily <u>6</u> @\$ <u>120</u> <u>720</u> <u>00</u> Weekly @\$ _____ Monthly @\$ _____ Hours @\$ _____ Others @\$ _____ CDW @\$ _____ PAI @\$ _____ Delivery Service _____ SUB-TOTAL \$ _____ OUT IN  EXTENSION _____ Collection Service _____ Misc. _____ ESTIMATED TOTAL RENTAL \$ <u>720</u> <u>00</u> Sales Person Code : _____	
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES  ACCESSORIES CHECK <input type="checkbox"/> Ashtray <input type="checkbox"/> Cig Lighter <input type="checkbox"/> IU <input type="checkbox"/> STD Tools <input type="checkbox"/> Jack <input type="checkbox"/> S / Tyre <input type="checkbox"/> Radio / Cass <input type="checkbox"/> CD/Cartridges <input type="checkbox"/> Hub Caps <input type="checkbox"/> S / RIM		Non Waiver Excess: \$ <u>3500/-</u> (before GST) Hirer's Signature <u>[Signature]</u> Addition Driver's Signature _____	

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

* IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 3 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY LEONG AUTO RENTAL LLP.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER :
 - shall report all accidents involving the said vehicle to the Owner immediately.
 - shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON-INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner).
 - shall report to the police within 24 hours from the occurrence, the following types of accidents :
 - injury case;
 - non-injury case involving a Government vehicle, or damage to Government property;
 - non-injury case involving a foreign vehicle (to obtain their motor insurance policy. Passport No./Name of the driver, Vehicle number, Log card and Vehicle road tax information);
 - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE-THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER/DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO LEONG AUTO RENTAL LLP AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	SIGNATURE OF HIRER/DRIVER
<u>11/11/19</u>	<u>1pm</u>			<u>[Signature]</u>

Land Transport Authority
10 Sin Ming Drive
Singapore 575701

GST Registration No. : M4-0006529-2

SLE7648S

Print Date/Time : 05 Nov 2019 / 16:27:20

Receipt Date/Time : 05 Nov 2019 / 16:27:09

Tax Invoice/Receipt

Receipt No. : ITNET-00000-191105-002514

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
	Result of Insurance Enquiry - SLJ5990P As at 05 Nov 2019/11:00:00 Insurance Co: FWD SINGAPORE PTE. LTD.			
1	Insurance Enquiry - SLJ5990P Enquiry Fee 20191105162507523398	7.00	0.49	7.49
	Sub-Total	7.00	0.49	7.49
	Total Before Rounding	7.00	0.49	7.49
	Rounding Difference			0.04
	Total Amount Payable			7.45
	Paid By			
	xxxxxxxxxxxx3634		Credit Card: Visa /MasterCard	7.45
	Total			7.45
	Cash Change			0.00
	Tendered Amount			7.45
	Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!


Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

Date:

To: Leong Auto Pte Ltd
160 Sin Ming Drive #02-13
Sin Ming AutoCity
Singapore 575722

LETTER OF AUTHORITY & INDEMNITY

ACCIDENT INVOLVING VEHICLE NO. SLE7648S & SLJ5990P

I/We TIAN KWEE LIAN CYNTHIA UEN/NRIC No. 

owner of Vehicle No. SLE7648S, hereby authorise **M/S LEONG AUTO PTE LTD** to commence repairs to my vehicle and to forward the claim for damages sustained in the above accident to the third party driver and/or his employer and/or the vehicle owner and/or the insurer concerned. I/We agree that in consideration of you giving up your repairer's lien I/We agree to assign the whole proceeds of my/our third party claim to you and if applicable, our solicitors (to be appointed by you on my/our behalf) shall accept this as my/our irrevocable authority to pay the amount compensated direct to you after deduction of their costs on a solicitor & client basis. I/We undertake to co-operate fully with you and our solicitors to see the claim to a successful conclusion.

If third party driver and/or his employer and/or the vehicle owner and/or the insurer reject liability, I/we will fully be responsible for the repair costs and other incidentals.

I/We also authorise you to sign all discharge vouchers/indemnity forms and all necessary paper in connection with the above claim in my/our absence.

I/We authorise you to appoint such a firm of solicitors on my/our behalf as you shall deem fit for the purpose of the third party/own insurer's claim.

I/We undertake to inform you and/or the solicitors appointed by you on my/our behalf in the event of the third party's insurance company communicate with me/us directly by telephone or in writing and I/We further undertake not to accept any monies or offer of settlement from the third party's insurers without first communicating with you.

My/our vehicle is repaired by the repairer on my/our own will without any inducement, threat and/or promise.

In the event that the repairer is compelled to enforce this undertaking, I/We agree that I/we shall pay for the legal costs incurred by the repairer on a solicitor and client's full indemnity basis.


.....
Owner Signature
(Company Stamp if applicable)

TO : FWD Singapore Pte. Ltd.

Dear Sirs,

CLAIMANT : TIAN KWEE LIAN CYNTHIA

ACCIDENT INVOLVING SLE 7648 S AND SLJ 5990 P
ON 05/11/2019 AT WEST COAST HIGHWAY TOWARDS HARBOUR DRIVE JUNCTION

I/We, TIAN KWEE LIAN CYNTHIA, am/are the
registered owner of Vehicle No. SLE 7648 S.

Please note that I have assigned all compensation monies due to me/us in the above said accident to M/S **LEONG AUTO PTE LTD.**

I/We, hereby authorize you to release all compensation monies pertaining to the above said accident to M/S **LEONG AUTO PTE LTD.** and forward your settlement cheque to M/S **LEONG AUTO PTE LTD** whom I/we had authorized to collect the said compensation monies.

Thank you.

+ 

Signature of Claimant

(Company Stamp, if applicable)

Date: 06/11/2019

RELEASE

Claim Reference:	TP / 1201900033956
Surveyor's Reference:	CC4/FWD19019653/Kpa3
TP Reference:	SLE7648S

We, Leong Auto Pte Ltd ("Workshop") hereby agree and confirm that we are authorized by the owner ("Claimant") of motor vehicle SLE 7648S ("Vehicle") to accept the sum of \$6,077.45, being the amount claimed for \$5,350.00 (repair costs), \$720.00 (loss of rental/ ~~use~~), ---- (loss of income), \$7.45 (search fees) as compensation for the loss of or damage to the Vehicle, as a result of an accident ("Accident") which occurred on 05/11/2019 (date of accident) at / along WEST COAST HIGHWAY TOWARDS HARBOUR DRIVE JUNCTION (location) involving vehicle no/s. SLE 7648S and SLJ 5990P.

This is pursuant to the inspection conducted on 06/11/2019 (date) at the Workshop.

We confirm that this acceptance is in full and final settlement of all claims arising from the damage to the Vehicle (whether now or hereafter to become manifest), to the intent that FWD Singapore Pte. Ltd. and all other persons, in particular the driver of SLJ 5990P be absolutely and finally exonerated and discharged from all claims of every nature and kind whatsoever which have been made or which may be made in respect of this Accident.

We also declare that we are authorized by the Claimant to receive the above compensation and we have full authority to make the claim as set out above and to settle the matter on behalf of the Claimant in any manner we deem fit.

This settlement is reached on a without prejudice and without admission of liability basis. As such, this Release is not to be construed as an admission of liability on the part of FWD Singapore Pte Ltd, their policyholder and / or authorised driver and shall not be used as evidence in any claims and / or action which may be lodged by any of them.

Dated this 12 day of may 2020

CLAIMANT



[Signed by the "Workshop" with Co. Stamp]

For and on behalf of the "Claimant"



[FWD's appointed surveyor with Co. Stamp]

For and on behalf of FWD Singapore Pte. Ltd.

***This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date.
Further, the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in this action.

GST Registration No. : 201312846W



Leong Auto Pte Ltd

160 Sin Ming Drive
#02-13 Sin Ming AutoCity
Singapore 575722
Tel: 6266-6448 Fax: 6266-6358
Email: Sales@leongauto.com.sg
Business Registration No. 201312846W

Tax Invoice

INVOICE TO

SLE7648S
FWD Singapore Pte. Ltd.
6 Temasek Boulevard,
#18-01 Suntec Tower
Four
Singapore 038986
Singapore

INVOICE NO. 2020/05/001

DATE 11/05/2020

DUE DATE 11/05/2020

TERMS Due on receipt

VEHICLE NO.
SLE7648S

DOA/REPAIR DATE
05/11/2019

VEHICLE MODEL
Mercedes Benz C180 CGI

NO	DATE	ACTIVITY	GST	AMOUNT
1	05/11/2019	Cost of Repairs Cost of Repairs (as finalised with surveyor)	7% SR	5,000.00

SLE7648S & SLJ5990P DOA 05/11/2019

SUBTOTAL	5,000.00
GST TOTAL	350.00
TOTAL	5,350.00
BALANCE DUE	S\$5,350.00

