



**AUTOMOTIVE REPAIR CENTRE PTE LTD**  
38 WOODLANDS INDUSTRIAL PARK E1  
#05-18 SINGAPORE 757700  
TEL: 64688834 / FAX: 64622278  
E-MAIL: [info@automotiverepaircentre.com.sg](mailto:info@automotiverepaircentre.com.sg)

China Taiping Insurance (Singapore) Pte Ltd  
Attn: Motor Claims Dept

Dear Sir/ Madam

**LETTER OF DEMAND**

**ACCIDENT INVOLVING VEHICLE NO SMA3202E & SJN2922J**  
**BEFORE MALAYSIA CUSTOM ON BRIDGE ON 25/10/2019.**

We understand that you are the insurer of vehicle SJN2922J.

I/We wish to inform you that my/our vehicle SMA3202E have been completed repairs to my/our satisfaction by M/s AUTOMOTIVE REPAIR CENTRE PTE LTD. I/We therefore propose to claim from your as follows:

1.	Cost of Repair	S\$ 535.00 (w/GST 7%)
2.	Loss of Use (S\$120.00 x 01 day)	S\$ 120.00
3.	LTA Search Fee/GIA Reports	S\$ 2.00
	<b>TOTAL</b>	<b>S\$ 657.00</b>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully

  
20/11/2019

# AUTOMOTIVE REPAIR CENTRE PTE LTD

38 Woodlands Industrial Park E1

#05-18, Singapore 757700

Tel : 64688834 Fax : 64622278

e-mail : info@automotiverepaircentre.com.sg

Company Reg. No : 201312913C GST Reg. No : 201312913C

Tax Invoice : INV00001874

CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

3 ANSON ROAD, #16-00

SPRINGLEAF TOWER, SINGAPORE 079909

Contact : 6389 6116 Fax No. : 6224 7175 / 6224 747

Date : 20/11/2019

PO/VO No. :

Reference : SMA3202E

Attention :

Terms :

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S/N	Quantity	Particular	Unit Price	Amount S\$
1.	1	COST OF REPAIR (PART BY PART)	500.00	500.00

Dollars : Five Hundred Thirty-Five Only

Total S\$ :	500.00
GST @ 7% S\$ :	35.00
Amount Due S\$ :	535.00
=====	



Customer Signature & Co. Stamp

AUTOMOTIVE REPAIR CENTRE PTE LTD

## LETTER OF AUTHORISATION

I/We, YO SWEE HIANG DOLORES ("claimant") of BLK 22 CANBERRA DRIVE #12-05 S(768426) (address), owner of SMA3202E (vehicle no.) hereby authorize **Automotive Repair Centre Pte Ltd** ("the workshop"), to act on behalf of me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SMA3202E that was damaged pursuant to the accident which occurred on 25/10/2019 (date) along MALAYSIAN CUSTOM ON BRIDGE (location) involving vehicle no/s SJN2922J ("the accident").

I/We further authorize the workshop to settle my/our above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my/our claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 12 (day) of 11 (month) 19 (year)

Signed by "the claimant"  
(with chop if applicable)



Signed by "the workshop"  
(with chop)