

# AUTOWORX HOUSE

176 Sin Ming Drive, #02-01 Sin Ming Autocare Singapore 575721

Email: [claims.autoworxhouse@gmail.com](mailto:claims.autoworxhouse@gmail.com)

•TEL: 6452 8211 •FAX: 6451 7420

## Direct Settlement THIRD PARTY CLAIM

Your ref:

Our ref: SJN 9809 H

AIG ASIA PACIFIC INSURANCE PTE LTD

Attn: Officer In Charge

(Motor Claim Department)

14/10/2020

Dear Sir,

### RE : ACCIDENT INVOLVING SJN9809H & SCY313E ON 23/10/2019.

We have been authorized by Ms Chong Mee Far Clara, the registered owner of vehicle number SJN9809H, which was involved in the above accident and at the material time to make a 3<sup>rd</sup> party claims against vehicle number SCY313E.

The accident was clearly caused by your insured's negligence. We, therefore seeking compensation from you for our client financial losses as itemized below: -

Repair cost	S\$	5,800.00
Loss of Rental (10days x \$110.00) + GST 2days PRI 1 Sunday 1 public holiday and 6 repair days	S\$	1177.00
Search Fee	S\$	0.00
Total	S\$	6,977.00

We have enclosed copies of relevant documents to support our claims.

Please settle this matter within 7 days.

Your prompt settlement of our claim would be much appreciated.

Do contact us at 64528211 for any clarification.

Thank you.

Yours faithfully,

Autoworx House



To: AUTOWORX HOUSE  
SINGAPORE

Letter of Authorisation

RE: ACCIDENT INVOLVING SJN 9809 H 1 SCY 313 E  
ALONG/AT Basement carpark at Goldenhill park condo  
ON 23/10/2019.

1. I/We, Chong MEE FAR CLARA (NRIC No. S1476426G),  
owner/driver of motor vehicle no. SJN 9809 H, & residing at \_\_\_\_\_

respectively in consideration of your workshop AUTOWORX HOUSE  
repairing my/our vehicle, I/we hereby authorise you to claim on my/our behalf for the costs of  
repair and loss of use. I/We further confirm and authorise you to use my/our name/s to engage the  
said service of a solicitor to proceed with negotiation with the defaulting party's insurance  
company for payment of the same and in the event negotiation fails, to instruct the solicitor to issue  
Summons on my/our behalf and in my/our name/s to claim for the same. Irrespective whether the  
claim is successful or not, all legal costs incurred shall be borne by you, provided we rendered our  
assistance as per second paragraph stated herein below:

2. I/We understand that by signing this Letter of Authorisation, I/we has/have to render whatever  
reasonable assistance to you including signing all relevant Court's document and attendance in  
Court to give evidence to enable the claim to succeed. If I/we failed or neglected to do so despite  
request from you, you shall be entitled to claim from me/us the repair costs together with legal  
costs, other incidental costs and expenses pertaining the issuance of Summons in order to obtain  
payment from defaulting party.

3. You have my/our full authority to instruct my/our solicitors to negotiate a settlement with the third  
party and/or his insurers on such terms as you deem fit. Upon settlement of my/our claim, you are  
authorised to sign any Discharge Voucher or any document to confirm my acceptance of the  
settlement as full and final discharge of my/our claim, on my/our behalf. You also have my/our  
full authority to collect all compensation monies pertaining to the above-mentioned accident from  
insurance company or any other party, directly to your workshop M/s  
AUTOWORX HOUSE.

4. In the event the claim is settled or judgment is obtained against the defaulting party, payment after  
deducting all costs and disbursements incurred should be drawn in your name or my/our name/s (at  
your discretion) and will be forwarded to you.

5. This letter of Authorisation is irrevocable.

Signature: 

Name: CHONG MEE FAR CLARA

NRIC NO: S1476426E

Date this 24 day of 10 20 20.



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, AUTOWORX HOUSE ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$6,800.00 (Global Sum) for vehicle no. SJN 9809H that was damaged pursuant to the accident which occurred on 23/10/2019 (date) along BASEMENT CARPARK AT GOLDENHILL PARK CONDO involving vehicle no/s SCY 313E.

This is pursuant to the inspection conducted on 25/10/2019 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner CHONG MEE FAR CLARA (the third party claimant") of vehicle no. SJN 9809H make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SJN 9809H (vehicle no.) as a result of the accident.

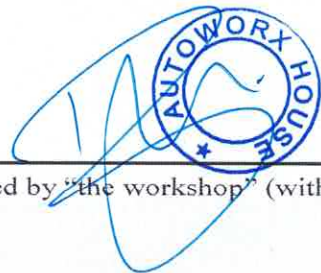
We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 22 (day) of June (month) 2021 (year)



Signed by appointed surveyor



Signed by "the workshop" (with chop)

# AUTOWORX HOUSE

C/O.176 SIN MING DRIVE #02-01 SINGAPORE 575721

TEL: 64528211 FAX: 64517420


Registration No. 5296929B

INVOICE 5426

AIG ASIA PACIFIC INSURANCE PTE LTD

13/10/2020

QUANTITY	PARTICULARS	AMOUNT (\$)
	<u>RE : NISSAN SYLPHY / SJN 9809 H</u>	
	Lump sum repair for the above mentioned vehicle.	5,800.00
	Total	5,800.00





友立旅遊服務私人有限公司  
**UNIQUE TOURIST SERVICE (PTE) LTD**

1, Rocher Road, #02-574  
Rocher Centre Singapore 180001  
Tel: 6292 7656 Fax: (65) 6293 972  
E-mail: unigtour@singnet.com.sg  
STB LIC TA/00076

Co. Reg. No.: 197401067R  
GST Reg. No.: M2-0019671-6

Miss Chong Mee Far Clara  
66 Mei Hwan Drive  
# 20-19 Goldenhill Park  
Singapore 568429

20, Sin Ming Lane,  
#08-51, Midview City  
Singapore 573968  
Tel: 6292 7656

04.11.2019

Singapore, \_\_\_\_\_ 20

**TAX INVOICE**

NO. **WP2017760**

DATE	PARTICULARS	@	\$	cts
------	-------------	---	----	-----

Rental of one unit Toyota Corolla Altis 1.6 Auto  
Registration no. SJE 8102 S self driven  
as from 24.10.2019 to 03.11.2019.

10 days at \$110.00 per day

\$ 1100.00

\$ 1100.00

Add GST at 7%

\$ 77.00

Amount Due

\$ 1177.00

( SIN DOLLARS: ONE THOUSAND ONE HUNDRED AND SEVENTY SEVEN ONLY )

Standard Rated Supplies:\$ 1100.00

Total Amount of GST:\$ 77.00

  
AUTHORISED SIGNATURE





# UNIQUE TOURIST SERVICE (PTE) LTD.

20, Sin Ming Lane, #08-51, Midview City, Singapore 573968

TEL: 6292 7656 EMAIL: uniqtour@singnet.com.sg

COMPANY REG NO: 197401067R

GST REG NO: M2-0019671-6

CAR RENTAL AGREEMENT

RA No. **22516**

VEHICLE NO.

SJE 8102S

MAKE/MODEL

TOYOTA COROLLA AUTIS

NAME OF HIRER Chong Mee Far Clara

ADDRESS 66 Mei Huan Drive #20-09 Goldenhill Park

SINGAPORE 568429

OFFICE TEL \_\_\_\_\_ RES TEL \_\_\_\_\_ HP 9626 4016

NAMED DRIVER Chong Mee Far Clara

OCCUPATION INDOOR NATIONALITY Singapore

PASSPORT / NRIC S1476426G DATE OF BIRTH 30-12-1961

DRIVING LIC NO. S1476426G

PLACE OF ISSUE Singapore DATE PASS/EXPIRY 10/10/1979

ADDITIONAL NAMED DRIVER

ADDRESS

SINGAPORE

OFFICE TEL \_\_\_\_\_ RES TEL \_\_\_\_\_ HP

OCCUPATION \_\_\_\_\_ NATIONALITY

PASSPORT / NRIC \_\_\_\_\_ DATE OF BIRTH

DRIVING LIC NO

PLACE OF ISSUE \_\_\_\_\_ DATE PASS/EXPIRY

BY INITIATING MARK "X" HIRER AGREE TO PAY THE FOLLOWINGS

A. COLLISION DAMAGE WAIVER (CDW) AT \$ \_\_\_\_\_ PER DAY / WEEK / MONTH "X"

B. SURCHARGE OF \$ \_\_\_\_\_ FOR USE IN MALAYSIA FROM \_\_\_\_\_ TO \_\_\_\_\_ "X"

• THE HIRER IS RESPONSIBLE FOR ANY DAMAGES UP TO THE EXTENT OF TOTAL LOSS OF CAR, LOSS OF INCOME AND COST OF RECOVERY OF VEHICLE IF THE CAR IS DRIVEN INTO MALAYSIA WITHOUT PRIOR CONSENT FROM THE COMPANY.

COMPULSORY EXCESS, DOLLAR

\$ 1200

NOTE:

HIRER IS LIABLE FOR ALL PARKING & TRAFFIC VIOLATIONS.

YOUR ATTENTION IS DRAWN TO TERMS & CONDITIONS

PRINTED OVERLEAF.

**FOR SINGAPORE DRIVE ONLY**

DATE:

SIGNATURE OF HIRER

DATE OUT 24/10/19 TIME OUT 1130 hrs

PETROL OUT E 1/4 1/2 3/4 F

DATE IN 03/11/19 TIME IN 1130 hrs

PETROL IN E 1/4 1/2 3/4 F

RENTAL RATES: \$ \_\_\_\_\_

MONTHLY @ \$ \_\_\_\_\_

WEEKLY @ \$ \_\_\_\_\_

DAILY 10 @ \$ 110 1100 00

C.D.W. FEE

PETROL CONSUMPTION

DELIVERY CHARGE

COLLECTION CHARGE

SUB-TOTAL

GST @ 7 % 77 00

RENTAL DEPOSIT

TOTAL: 1177 00

DEPOSIT REFUND

PAYMENT BY: BILL CO / CREDIT CARD / CASH

ATTENDED BY:

OF UNIQUE TOURIST SERVICE (PTE) LTD

## DECLARATION

I HEREBY DECLARE THAT NO MOTOR ACCIDENT HAD OCCURED DURING MY HIRE OF YOUR MOTOR VEHICLE AS STATED IN THE ABOVE MENTIONED SCHEDULE \* OR TO ANY SUBSTITUTED VEHICLE AS STATED IN THE MEMORANDUM DATED.

REPLACEMENT VEHICLE NO:

1. \_\_\_\_\_ ON \_\_\_\_\_ TIME

2. \_\_\_\_\_ ON \_\_\_\_\_ TIME

3. \_\_\_\_\_ ON \_\_\_\_\_ TIME

DATE:

SIGNATURE OF HIRER



# UNIQUE TOURIST SERVICE (PTE) LTD.



## THE AGREEMENT

AN AGREEMENT made Between UNIQUE TOURIST SERVICE PTE. LTD. a company incorporated in the Republic of Singapore and having its registered office at 20, Sin Ming Lane, Midview City, #08-51, Singapore 573968. (herein after called "the Owner" which expression shall where the context so admits include the Owner's successors in title) of the one part and the hirer named in the schedule hereto (hereinafter called "the Hirer") of the other part.

WHEREBY IT IS AGREED as follows:-

1. The Owner will let and the Hirer will take on hire upon the following terms and conditions the motor vehicle described in the schedule here to (hereinafter called the vehicle) and the Hirer shall be a mere bailee of the vehicle and no interest in it shall pass to the Hirer.
2. The hiring shall commence on the date and at the time specified in the schedule and shall continue for the period and end on the date and at the time therein stated unless extended as expressly requested by the Hirer.
3. The Hirer having paid in cash prior to the commencement of this Agreement the hire charge specified in the schedule no part of such charge shall under any circumstances be refundable except at the discretion of the Owner. If the Hirer shall fail to return the vehicle at the expiration of the period of hire then without prejudice to the other rights of the Owner the Hirer shall pay to the Owner for every hour elapsing between the time of such expiration and the time the vehicle is returned to the Owner such further hire charge in accordance with the Owner's current rate of hire charges or at such other rate as the owner may in its absolute discretion think fit.
4. The Hirer shall also pay in cash prior to the commencement of the period of hire the deposit specified on the schedule. The Owner shall (without prejudice to his other rights against the Hirer) be at liberty to retain out of such deposit:-
  - (i) the Excess ie the first portion of any damage or loss for which the Hirer undertakes to be responsible regardless of negligence asset out in the schedule;
  - (ii) the amount of any loss or damage for which the Hirer is responsible under the provision of Clause 7 hereof;
  - (iii) any additional charge payable under Clauses 3 6 7 8 and 14 hereof.
5. The vehicle may only be driven by the Hirer or by the person or persons who have been expressly designated and authorised in the schedule hereto. The driver or drivers must be in possession of a valid driving licence and shall at all times drive the vehicle in a careful and skilful manner, observing the traffic regulations and laws and in the event of any breach thereof, the Hirer shall pay all fines and penalties which may be incurred and shall also answer all Police and Traffic Court Summonses, Notices and Inquiries in connection therewith. Particular attention is to be accorded to the following:-
  - (i) the Hirer shall not carry load or passengers in excess of the Motor Vehicle's Licensed carrying capacity;
  - (ii) the Hirer or the authorised driver shall not drive the vehicle whilst under the influence of intoxicating liquor or drugs;
  - (iii) it is expressly forbidden to hire the vehicle out to third person or to let unauthorised persons or learners to use the vehicle or to permit the vehicle to be used for purposes which conflict with the law (for instance: in connection with theft, drug peddling, or trafficking, smuggling or any other criminal action) or for the purpose of test or racing. Failure to comply may entail serious consequences as the Hirer assumes full responsibility and in the event of the vehicle being seized, confiscated or forfeited the Hirer shall indemnify the Owner to the value of the vehicle or replace the same at his own expense with a similar vehicle of equal value and shall bear all costs and expenses to which the Owner may incur or be put or exposed.
6. During the continuance of the hiring the Hirer shall punctually pay all parking fees, summonses and other outgoing payable in respect of the vehicle and produce to the Owner on demand the last receipts for all such payments and in the event of the Hirer making default in such payments the Owner shall be at liberty to make the same and recover the amount thereof from the Hirer forthwith.
7. The Hirer shall be responsible for all missing and/or broken items in and on the vehicle.
8. During the period of this Agreement, the use of the vehicle is restricted within the Republic of Singapore.
9. The Hirer acknowledges that he is familiar with the general conditions of the Owner's standard policy of insurance which is available for inspection at the Owner's office (during normal office hours). The Hirer agrees to fulfill all the obligations of the insured and not to do anything which could endanger or minimize the protection afforded by the insurance. The vehicle is insured by a motor insurance policy containing an Excess Clause of \$2,000/- or any amount prescribed by the policy in force. The optional Excess Clause may be waived upon payment of a prescribed charge by the Hirer on the current premium rate.
10. LIMITATION AS TO USE: This Policy does not cover use for the carriage of passengers for hire or reward by any person to whom the vehicle is hired.
11. The Hirer or driver shall report all accidents involving the vehicle to the Owner or the insurance company immediately and also to the police not later than 24 hours after the accident. The Hirer or driver shall not acknowledge or compound any claim either partially or in full. It is important that they secure the names and addresses of all witnesses as well as the Registration number of any and all vehicles involved in the accident. All communications or letters received from the police or third parties are to be unanswered and referred to the Owner or the insurance company immediately.
12. The Owner shall not under any circumstances be liable to make any payment to the Hirer in respect of or to indemnify the Hirer against any loss injury or damages sustained by the Hirer or by any third party as result of the presence or use of the vehicle or as a result of any defect therein and in taking delivery of the vehicle the Hirer shall be deemed to have satisfied himself that it is in all respects roadworthy and in a proper and safe condition.
13. If for any reason the vehicle described in the schedule or any other vehicle ordered by the Hirer prior to the commencement of the period of hire is not available at the time of such commencement, the Owner shall have the right to replace the vehicle with an alternative vehicle of similar seating capacity and performance and if no such alternative vehicle is available or if the Owner shall decline to provide an alternative vehicle then the Hirer shall be repaid any hire charge and deposit (if any) paid by him but shall have no other claim of any kind whatsoever against the Owner.
14. The Hirer shall pay for the cost of petrol during the period of hiring PROVIDED ALWAYS that the Hirer having taken delivery of the vehicle with a full tank of petrol shall return it likewise failing which the Owner shall be entitled to refill the tank and the cost thereof shall be recoverable from the Hirer.
15. On or prior to the expiration of the period of hire, the Hirer shall return the vehicle to the Owner in as good order and condition as the vehicle was when collected by the Hirer from the Owner.
16. No relaxation forbearance or indulgence by the Owner in enforcing any of the terms and conditions of this Agreement shall prejudice or affect the rights and powers of the Owner hereunder nor shall any waiver of any breach operate as a waiver of any subsequent or continuing breach.
17. No amendment is deemed to be made to any term and/or condition of this Agreement and/or its schedule unless duly endorsed by the manager or a Director of the Owner Company.

FOR SINGAPORE DRIVE ONLY

SIGNATURE OF HIRER

SIGNATURE OF HIRER

DATE





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG19018997/db3

01 NOVEMBER 2019

**SOH WOON GAN**  
68 MEI HWAN DRIVE  
#18-16 GOLDENHILL PARK  
SINGAPORE 568430

Dear Sir/Madam,

**ACCIDENT INVOLVING SCY 313E & SJN 9809H ALONG/AT BASEMENT CARPARK  
AT GOLDENHILL PARK CONDO ON 23/10/2019**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from SJN 9809H against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your favour as your vehicle collided onto Third Party parked vehicle. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

CHAN JIA LE  
Case Handler  
DID: 6749 5792  
FAX: 6741 4108  
Email: [JiaLe@lkkauto.com](mailto:JiaLe@lkkauto.com)

c.c. *AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)*



## Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	25 Oct 2019 16:23	<b>Clim Dtl Modified</b>	Claimant's Name: -> CHONG MEE FAR CLARA. Claimant's ID: -> S1476426G.	[A] Lau Shu Pei
2	25 Oct 2019 16:23	<b>Clim Veh Model Changed</b>	(202980) NISSAN SYLPHY 1.6 (A).	[A] Lau Shu Pei
3	25 Oct 2019 16:23	<b>Clim Created</b>	Reg No: SJN9809H. Acct Date: 2019/10/23. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). TP Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). Workshop: Autoworx House - Sin Ming (HQ)	[A] Lau Shu Pei
4	25 Oct 2019 16:23	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] Lau Shu Pei
5	25 Oct 2019 16:23	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2019/11/06	[A] Lau Shu Pei
6	25 Oct 2019 16:23	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] Lau Shu Pei
7	25 Oct 2019 16:23	<b>Clim Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (E xpress)	[I] Merimen Administrator
8	25 Oct 2019 16:24	<b>Label Added</b>	(19):Fastlane.	[A] Lau Shu Pei
9	25 Oct 2019 16:24	<b>Adj Adjuster Assigned</b>	[None] -> KENNETH KONG	[A] Lau Shu Pei
10	20 Apr 2021 16:57	<b>Adj Rpt Initiated</b>		[A] JOANNE LEE KHANG MIN
11	20 Apr 2021 16:58	<b>Clim Dtl Modified</b>	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
12	20 Apr 2021 16:58	<b>Clim Dtl Modified</b>	JPJ Reg. Date: -> 2018/12/31.	[A] JOANNE LEE KHANG MIN
13	20 Apr 2021 16:58	<b>Clim Details Notified</b>		[A] JOANNE LEE KHANG MIN
14	22 Apr 2021 16:36	<b>Adj Mandate Request</b>	Cur.Reg:6800.00:Liab:100%*Quantum:(a)COR:\$5,800+ (b)LOR(10days x \$100):\$1,000= Total:\$6,800*Vehicle Model: NISSAN SYLPHY*Recommended 6 repair days + 1 Sunday +2 PRS +1 PH=10DAYS	[A] Jaslin Kok Chin Yi
15	27 May 2021 10:06	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2019/11/06	[I] MdNoor, Norsiah
16	27 May 2021 10:06	<b>Adj Mandate Set</b>	Approved:6800.00.	[I] MdNoor, Norsiah

Date From     Date To     Audit Type  

### ACTIVITY

No record

### Merimen Billing for this case - Transaction History

Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2327077	29 Oct 2019 15:23:20	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SJN9809H	SCY313E	11.77
2687738	20 Apr 2021 16:58:08	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SJN9809H	SCY313E	11.00

