

**KIM KEAT MOTOR CO**  
**Blk 10 Ang Mo Kio Industrial Park 2A**  
**Avenue 5 #05-34 AMK Autopoint**  
**Singapore 568047**  
**Tel:64833167 Fax:64835764**  
**Email:kkmotor@singnet.com.sg**

22 May 2020

EQ Insurance Company Ltd  
5 Maxwell Road  
#17-00 Tower Block  
MND Complex  
Singapore 069110

Dear Sir / Madam,

**Re: Accident involving FX1394J and GBG6674E on 20.09.2019 along Bartley Road.**

We are instructed by **Tay Kah Cheng**, the owner of motor vehicle **FX1394J** in their claim for damages against you / your driver in connection with the above road traffic accident.

We are instructed that the accident was caused by you / your driver's negligent driving and / or management of you / your driver's vehicle no. **GBG6674E**.

As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows: -

1. Cost of repair	\$ 1600.00		
2. Loss of use (05 days)	\$ 250.00	-	\$ 1850.00

We enclosed all supporting documents for your retention: -

1. Letter of Authorisation To Act.
2. Invoice.

We believe that the amount involved in the claim is small, it can be resolved amicably.

Yours faithfully

  
Victor Seah

**AUTHORISATION TO ACT**

I/We, **Tay Kah Cheng** of **Blk 376 Clementi Avenue 4 #06-118 Singapore 120376**, owner of **FX1394J**, hereby authorize **Kim Keat Motor Co** to act for me with respect to my claim for repair costs and/or rental and/or loss of use for my vehicle no. **FX1394J** that was damaged pursuant to the accident which occurred on **20 September 2019** along **Bartley Road** involving vehicle no/s. **GBG6674E**.

I/We further authorize the workshop to settle my above-mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this **21<sup>st</sup> May 2020**



Signed by "the third claimant"  
(with company Stamp if applicable)



Signed by "the workshop"  
(with company stamp if Applicable)





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

**Our Ref:CC4/EQI19017465/Kpa3**

23 October 2019

**J2 CONSULTANT PTE LTD**  
838 JURONG WEST STREET 81  
#08-159  
SINGAPORE 640838

Dear Sir/Madam,

**ACCIDENT INVOLVING GBG 6674E/FX 1394J AND OTHERS ALONG/AT  
BARTLEY ROAD TOWARDS BRADDELL ROAD ON 20/09/2019**

We refer to the above accident where we are acting for EQ Insurance Company Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from FX 1394J against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

You are aware that your No-Claim Discount (NCD – if applicable) will be with held for the time being. Pending for final allocation of liability in settlement by our principal AIG Asia Pacific Insurance Pte Ltd.

Please call us if you have further queries.

Yours faithfully,

CHEW HSIAO TONG  
Case Handler  
DID: 6742 3197  
FAX: 6741 4108  
Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com)

c.c. *EQ Insurance Company Ltd*  
*(Motor Claims Dept)*