

KIM KEAT MOTOR CO
Blk 10 Ang Mo Kio Industrial Park 2A
Avenue5 #05-34 AMK Autopoint
Singapore 568047
Tel:64833167 Fax:64835764
Email:kkmotor@singnet.com.sg

22 May 2020

EQ Insurance Company Ltd
5 Maxwell Road
#17-00 Tower Block
MND Complex
Singapore 069110

Dear Sir / Madam,

Re: Accident involving FX1394J and GBG6674E on 20.09.2019 along Bartley Road.

We are instructed by **Tay Kah Cheng**, the owner of motor vehicle **FX1394J** in their claim for damages against you / your driver in connection with the above road traffic accident.

We are instructed that the accident was caused by you / your driver's negligent driving and / or management of you / your driver's vehicle no. **GBG6674E**.

As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows: -

1. Cost of repair	\$	1600.00		
2. Loss of use (05 days)	\$	250.00	-	\$ 1850.00

We enclosed all supporting documents for your retention: -

1. Letter of Authorisation To Act.
2. Invoice.

We believe that the amount involved in the claim is small, it can be resolved amicably.

Yours faithfully



Victor Seah

AUTHORISATION TO ACT

I/We, **Tay Kah Cheng** of **Blk 376 Clementi Avenue 4 #06-118 Singapore 120376**, owner of **FX1394J**, hereby authorize **Kim Keat Motor Co** to act for me with respect to my claim for repair costs and/or rental and/or loss of use for my vehicle no. **FX1394J** that was damaged pursuant to the accident which occurred on **20 September 2019** along **Bartley Road** involving vehicle no/s. **GBG6674E**.

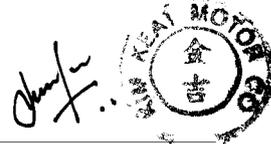
I/We further authorize the workshop to settle my above-mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I/We further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this **21st May 2020**



Signed by "the third claimant"
(with company Stamp if applicable)



Signed by "the workshop"
(with company stamp if Applicable)

金吉摩嘜公司 KIM KEAT MOTOR CO.,

新加坡宏茂橋第2A工業園, 大牌10號, 第5道
AMK汽車坊, 門牌#05-34 電話: 六四八三三一六七
Blk 10, Ang Mo Kio Industrial Park 2A, Ave 5,
#05-34, Amk Autopoint, S'pore 568047.
Tel: 6483 3167 Fax: 6483 5764
Registration No. 078685/00A



本號代理各種摩嘜西卡及保險兼修理及摩嘜裝飾用品等歡迎分期付款
Dealers in all kinds of Motor-Cycles, Insurance, Repairs and Motor-Cycles Accessories, Installment are welcome.

M's EQ Insurance Company Ltd

FX1394J

日期

Date 22 MAY 2020

數量 QUANTITY	貨名 PARTICULARS	價格 RATE	銀 AMOUNT 額 \$ Cts
1pc	Front Fender		
1pc	Front wheel rim		
1pc	Front fender Complete		
1pc	Shock Absorber front		
1pc	Arm Cover		
1set	Steering Bearing Assy		
1pc	Beading		
1pc	Compartment Box		
1pc	Steps Rubber Mat LH	} Lump sum }	1600 00
1pc	Signal lamps Rear LH		
1pc	Number Plate front		
1pc	Number Plate Rear		
1pc	Cannage Box		
1pc	Rack		
	To Repair front Body frame		
	To Repair front fender, Compartment Box,		
	Body frame and Side Cover LH		
	Labour		
總計 TOTAL			1600 00

經手人簽名

Signature by

NO.